



## WOORE PARISH COUNCIL

[www.wooreparishcouncil.org](http://www.wooreparishcouncil.org)

Chelsea Burnard, Clerk to Woore Parish Council  
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Dear Councillor:

You are hereby summoned to attend a **Meeting** of the **Parish Council of Woore**, to be held on **13<sup>th</sup> November 2023**, commencing at **7:30pm**, in order to conduct the following business listed on the agenda below.

Signed: *C Burnard*

Date: 6th November 2023

Chelsea Burnard (Clerk to Woore Parish Council)

### PARISH COUNCIL MEETING AGENDA

#### **23074 Welcome / Present, Apologies and/or absent**

#### **23075 Declarations of Disclosable Pecuniary or any other Interests**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer. Members are reminded to declare any gifts and/or hospitality. (LGA 1972 s94).

#### **23076 Requests for Dispensations of DPIs**

#### **23077 Open Forum: to last no longer than 15 minutes**

**23078 Approval of the Minutes** of the Parish Council Meeting held on 11<sup>th</sup> September 2023. (Local Government Act 1972, s12p41(1)).

**23079 Matters arising:** to cover any matters arising from Minutes referred to in 23070.

**23080 Shropshire Council Representative Report:** for Cllr R. Aldcroft to provide reports/updates on any relevant matters.

**23081 HS2** update from the Chair

**23082 Dispute regarding land in front on Manor House** maintained by the Parish Council to be discussed with Councillors.

#### **23083 Planning:**

- a) Applications: to adopt comments in response to the following applications, as shared by Lead Councillors prior to the meeting;
  - i. Reference: 23/03956/FUL (validated 22<sup>nd</sup> September 2023)  
Address: Barn India, Newcastle Road, Woore, Crewe, Shropshire  
Proposal: Proposed elevational alterations to dwelling (previously approved under application No: 22/03761/PA3MA) and erection of detached garage with room above

Date of next Ordinary Meeting of Woore Parish Council: 11<sup>th</sup> December 2023

ii. Reference: 23/04252/FUL (validated 6<sup>th</sup> October 2023)  
 Address: 4 The Boundary, Woore, Crewe, Shropshire, CW3 9QY  
 Proposal: Conversion of existing garage to kitchen

iii. Reference: 23/04439/FUL (validated 18<sup>th</sup> October 2023)  
 Address: The Orchard, Northlands, Woore, Crewe, Shropshire.  
 Proposal: Erection of single storey annex extension

iv. Reference: 23/04557/FUL (validated 30<sup>th</sup> October 2023)  
 Address: Moss Cottage, Gravenhunger, Woore, Crewe, Shropshire.  
 Proposal: Erection of single storey outbuilding, gate and pillars

b) Decisions: to acknowledge all planning decisions made between 11<sup>th</sup> September and 12<sup>th</sup> November 2023.

**23084 Committee and Representatives Reports:** for Councillors/representatives to provide reports/updates on any relevant matters.

a) All reports as required.

**23085 Shropshire Council Place Plan** update to be given by Chair to Councillors.

**23086 Meeting Dates for 2024** to be discussed and agreed upon by Councillors.

**23087 Finance:**

a) Invoices/payments & receipts: to resolve to approve the below detailed expenditure:

Date	Recipient	Reason for Payment	Cheque Number	Net Amount	VAT Amount	Power of Expenditure
19/09/2023	Chelsea Burnard	Clerk Salary (Sept month): Gross Pay - NI deduction Income Tax deduction Mileage  Expenses - Subsistence Stamps	1934 (PAID)	£530.64 £0.00 -£106.00 £0.00  £6.57 £6.00 <u>£438.53</u>	     £1.32 £0.00	LGA 1972 s.112 (2) LGA 1972 s.112 (2) LG (FP)A 1963 s.5 LG (FP)A 1973 s.5  LG A 1972 s.111 LGA 1972 s.137
19/09/2023	PKF LittleJohn LLP	AGAR Annual Audit	1937 (PAID)	£210.00	£42.00	LGA 1972 s. 111
19/09/2023	Woore Victory Hall	Room Hire Q3 2023 Storage Charge Q3 2023	1940 (PAID)	£104.00	£0.00	LGA 1972 s.134 (4)
19/09/2023	Fiona Hamilton	Bus Shelter Paint	1941 (PAID)	£41.67	£8.33	LGA 1972 s.134 (4)
19/09/2023	Helen Jackson	Clerk Salary (July, Aug and Sept Salary)  Gross Pay Holiday Pay (accrued) Bank Holiday Pay (3no) NI deduction Income Tax deduction Mileage Expenses	1933 (VOIDED) 1935/1936 (PAID)	£1,019.69 £0.00 £0.00 £0.00 £-21.00 £0.00		LGA 1972 s.112 (2) LGA 1972 s.112 (2) LGA 1972 s.112 (2) LGA 1972 s.112 (2)

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		Sundry *stamps, printer ink		£134.69 <u>£1,133.38</u>	£0.00	LG (FP)A 1963 s.5 LG (FP)A 1973 s.5  LG A 1972 s.111 LGA 1972 s.137
19/09/2023	J Sparkes	Remembrance Display	1938 (PAID)	£272.97	£0.00	LGA 1972 s. 137
19/09/2023	Fiona Hamilton	Notice Board Wood Varish	1939 (PAID)	£8.00		LGA 1972 s.134 (4)
	Chelsea Burnard	Clerk Salary (Oct month): Gross Pay - NI deduction Income Tax deduction		£530.44 £0.00 -£106.00 £0.00  <u>£424.44</u>		LGA 1972 s.112 (2) LGA 1972 s.112 (2) LG (FP)A 1963 s.5 LG (FP)A 1973 s.5

b) Bank reconciliation:

i. For the Council to receive end of month bank reconciliation for October 2023

c) Budget 2024-2025 for the Clerk to provide a brief on the preparations for budget discussion at the November meeting.

d) Clerk to arrange date for half year scrutineering.

### **23088 Clerk's Report and Correspondence**

To receive a summary of Reports and Correspondence for the period from 10th September to 8<sup>th</sup> October 2023.

### **DATE OF NEXT ORDINARY PARISH COUNCIL MEETINGS**

11<sup>th</sup> December 2023 and 8<sup>th</sup> January 2024