

CHIDEOCK PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Village Hall, Chideock on Tuesday 26 November 2019 at 10 am.

The Parish Council meeting commenced at **10 am**.

Present: Cllr Vanessa Glenn, Cllr Deirdre Coates, Cllr Anna Dunn, Cllr George Dunn, Cllr David Rogers.,
Cllr Roger Carey.

Cllr Coates said she had to leave at 10:30.

In attendance: The Clerk, Cllr Simon Christopher and 6 members of the public.

2401 Apologies.

PCSO Bishop sent his apologies.

2402 Grants of Dispensations.

Cllr Carey had completed a request for a Grants of Dispensation to allow him to take part in debate and decisions regarding the Budget and Precept. This was granted by the Clerk.

2403 Declarations of Defined Pecuniary Interests.

Cllr Carey said that, as Village Hall Committee Treasurer, he had a pecuniary interest in the matter of the Village Hall grant for 2020 – 2021 and said that whilst he would speak if necessary, he would not take part in any decision.

2404 Election of Vice Chair.

AGREED to leave this until the January meeting when the causal vacancy will have been filled by election.

2405 Minutes.

RESOLVED to accept and sign, as a true record,

- a) the minutes of the Parish Council meeting of 29 October 2019
Proposed by Cllr Rogers, seconded by Cllr Anna Dunn, carried unanimously.

2406 County Councillor's and Police Reports.

a) PSCO Bishop had reported the following to the Clerk: -

- On the afternoon of Tuesday 19th November, a handbag was stolen from a car at Langdon Woods.
- We have had a report of a scam call from an automated dialler stating that the recipient's internet would be disconnected, unless they pressed 1 to speak to an operator. Should you receive a similar call, just hang up and do not press any buttons. If you are concerned about a call like this call your internet provider to check.
- If I don't see you before, I wish you all a happy Christmas and New Year.

b) Cllr Christopher gave a presentation on the draft Dorset Plan 2020 – 2024 and answered questions,
Councillors told Cllr Christopher about the request from Dorset Council to parish and town councils for suggestion for locations for electric car charging points, but when Foss Orchard Car Park was suggested the parish council was told that it only applied to land owned by Dorset Council. Which made the request appear pointless? Cllr Christopher asked the Clerk to forward him the correspondence so that he can investigate.

CC

Cllr Coates left the meeting at 10:30, towards the end of the previous item.

Standing Orders were suspended for the following item.

2407 Democratic Period.

A member of the public said that Chideock electors voted for a by-pass in the Parish Poll outside the village, which does not appear likely to happen. What is the Parish Council going to do going forward? What is the definition of short- and long-term? If a Chideock bypass is announced in the forthcoming RIS2 report, then earliest it could be completed is 2028 - 2030. Thus, benefitting future generations but not the older generation in the village.

Mr Kevin Heard gave an impassioned speech detailing the history of the motor car and private car use from 1879 to date, leading to a complaint that the e-mail sent in September had not received acknowledgement or reply.

Mr Richard Benjamin, Village Hall Committee Chairman, detailed the various essential work which had been carried out on the Village Hall this year and other issues that had been recently identified when Dorset Community Action carried out a Health and Safety review, at a cost of £350. He requested that the Parish Council grant to the village hall is not reduced for 2020 – 2021.

A member of the public said that there is another side to the Chideock By-Pass Working Group's view that a by-pass is only feasible if it is within the parish boundary – the Parish Poll votes was for a route outside the parish.

Standing Orders were resumed.

2408 Reports / Updates by the Clerk and Councillors, and Updates to the Follow-Up List.

Items 1A to 4 on the Actions & Information List were **NOTED** with those detailed below discussed in more detail.

Item 1A – Parking on Pavement at Bilberry Close. **AGREED** that this is referred to PCSO Bishop asking for advice regarding informing neighbours to not suggest that workmen park there. **CC**

Follow-Up List Procedure. Cllr George Dunn had produced a variant of the list – **AGREED** that this be trialled. **CC**

Updates to Follow-Up List. **AGREED** that

- The letter re “Public conveniences & public health” should be followed up as no response or acknowledgement has been received.

2409 A35 Matters, and Updates to the Follow-Up List.

Items 5 - 18 on the Actions & Information List were **NOTED** with those detailed below discussed in more detail.

Item 9 – A35 Speed Limit Reduction Trial Enforcement. **AGREED** that the response from Dorset Road Safe is most unsatisfactory and that this should be referred to the Dorset Police and Crime Commissioner. Cllr Rogers to draft. **RC**

Item 11 – A35 Bridport Area Working Group. Cllr Coates had offered to be the new 2nd representative – **AGREED** by all.

Item 12A – Air Quality Funding. **AGREED** that a response is required – Cllr George Dunn to draft. **GD**

Item 13 – Clarification of CPC A35 related councillor leads. **AGREED** as follows: -

1. HE correspondence / communication re Trial – Cllr Glenn
2. HE correspondence / communication re WSP report – Cllr George Dunn
3. Air Quality – Cllr George Dunn
4. Lead on all other A35 matters – Cllr Carey
5. Comms lead with press (general) – Cllr Glenn
6. Comms lead with new MP/ Cllr Christopher/ Bridport Town Council / Dorset Council - Clerk
7. Comms link with other villages / action groups on A35 – to be decided at a later date
8. Comms link with all environmental groups – Cllr George Dunn
9. Comms link with DEFRA / Department for Transport / Central Government- Cllr Anna Dunn
10. Comms lead with DVSA – Cllr Carey
11. Comms lead with A35 defects – Clerk
12. Comms link for Public Health – Cllr Coates

To be reviewed in April 2020.

AGREED that the Clerk will attempt to draft a neutral statement advising Chideock Parish residents of the Parish Council's position on the Parish Poll of August 2017 for publication in the Chideock News and on the PC website. This will be circulated to all councillors for agreement. **CC**

Follow-Up List Updates. **AGREED** that

- A35 Communities – invite the Parish Councils of all parishes on the A35 from Honiton to Dorchester to attend a meeting in March (date to be arranged) to discuss problems caused by the A35 passing through our communities. This should also include the Bridport East Road Action Group. **CC**

2410 Motions Received with Notice.

None.

2411 Planning Matters.

a) Applications.

None

b) Determinations.

None.

c) Appeals.

None.

d) Other Planning Matters.

i. AONB / Lighting & Dark Skies, Dorset National Park, Conservation Areas.

No updates.

ii. Enforcement and Retrospective Planning Applications.

Item 19 (Hell Farm Bungalow – outstanding planning application) on the Actions and Information List was **NOTED**.

iii. Mill Lane / Bridleway 18.

Cllr Glenn gave a brief report on the meeting with the Community Group held on Thursday 31 October. The action agreed was to write to Dorset Council Rights of Way requesting that the Dorset Explorer map be changed to how it was in 2012 when it did not show the portion of BW18 from Roadstead farm to the northern entrance to Alberlon as part of the inspected highway network. However, it was subsequently found that this change had already been made.

iv. Bullen's Lane / Bridleway 20 at Junction with A35.

No update.

v. All Weather Path between Chideock and Eype / Symondsbury.

AGREED that the Clerk asks for an update on the request made to Dorset Council Rights of Way. **CC**

vi. Seatown.

No updates.

vii. Seatown Regeneration Project.

RESOLVED to accept the "grant" from Dorset Council for replacing the metal posts and chains at Seatown (owned by Mr Nigel Wraxall, who has agreed to this) and to then pay the contractor when the work is completed.

Proposed by Cllr Carey, seconded by Cllr Rogers, carried unanimously.

The Clerk will raise an invoice to Dorset Council for this. **CC**

viii. Additional Matters.

AGREED that the Clerk asks Planning Enforcement if the "refurbishment" of the building at Gold Cap, Muddyford Lane should have had planning permission. **CC**

Residents have raised queries regarding development at Golden Cap Holiday Park under planning application WD/D/12/000410. In particular, the blocking of a public footpath by spoil from works. Cllr George Dunn noted that in his opinion neither of the commonly used footpaths either across the field or adjacent to the river were blocked by spoil although the ground had been churned up in a small area by the use of a tracked piece of construction plant. Although the private access road leading into the field from Mill Lane was blocked by construction materials. The Clerk will report this issue to Dorset Rights of Way for investigation, and also provide information to councillors on what was approved under the planning application. The Clerk said that Rob Murray may be able to help answer queries as he was involved in composing the Parish Council responses for the planning application. **CC**
CC

2412 Finances.

Item 21 on the Actions & Information List was **NOTED**.

a) Payments.

RESOLVED to make the following payments: -

- | | | |
|-------------|--|---------|
| i. | Clerk's Salary and Expenses for November | £257.65 |
| ii. | Chideock Village Hall Hire – November | £40.50 |
| iii. | DAPTC for councillor training | £485.00 |
| | Wrong amount on cheque drawn in October. | |
| iv. | Cllr Anna Dunn –travel expenses for Planning Training | £14.55 |
| v. | Cllr Anna Dunn – wreath for Remembrance Sunday | £32.00 |
| vi. | Cllr David Rogers –travel expenses for Planning Training | £14.85 |

b) Payments in Advance at there is no December meeting.

RESOLVED to make the following payment, post-dated to 27 December

- | | | |
|------------|--|---------|
| i. | Clerk's net salary + office allowance for December | £238.95 |
| ii. | PAYE Oct, Nov, Dec 2019 | £175.00 |

a) and b) proposed by Cllr George Dunn, seconded by Cllr Carey, carried unanimously.

c) Draft Budget and Precept for 2020-2021.

The Clerk said that she would remain in post until May 2021.

RESOLVED to

accept the quote from Bridport Town Council for the Lenghtsman to

- To cut back all the brambles playing fields side of the brook and along the roadside to ground level, all spoil left on site to form banking to the stream - £640.00
- To bring in excavator slew digger and dig out the stream leaving a sump to collect silt from the stream - £580.00

- To install post and 3 rail fence from existing to the bench - £250.00 and to waive the requirement to obtain 3 quotations for the work as
- there is already a contract with Bridport Town Council for grass cutting
- the Lengthsman scheme is partially funded by Dorset Council to carry out work of this nature
- it is a very reasonable quote for the amount of work required and is very unlikely to be bettered.

Proposed by Cllr George Dunn, seconded by Cllr Rogers, carried unanimously.

Cllr Anna Dunn said that she is concerned that the Village Hall Committee is not doing any fund-raising events for the hall, Cllr Carey said that this is being addressed.

The following changes were provisionally **AGREED**: –

- Village Hall Grant - £700
- Amount allocated for immediate brook clearance changed from £2,500.00 to £2,000.00.
- New Budget Item – continued maintenance of Clapps Mead Brook - £500.00
- Devolution of Services - £500.00
- War Memorial Maintenance - £250.00
- Chideock News Grant - £500 – included under General Grants

The Budget and Precept will be finalised at the January 2020 meeting.

A copy of the draft Budget 2020 – 2021 is appended to these minutes.

d) Foss Orchard Car Park

No update.

2413 Clapps Mead Playing Field.

Items 22 to 24 on the Actions & Information List were **NOTED**.

AGREED to accept the Chideock W.I. offer of a picnic bench for Clapp's Mead. Determination of who will install it, how, when and at what location deferred to next year.

Proposed by Cllr Carey, seconded by Cllr George Dunn, carried unanimously.

CC

2414 Dorset Highways and Flood Management.

Nothing to report.

2415 Current Consultations.

- Dorset Council Plan 2020 – 2024. Cllrs will send comments to the Clerk.

**ALL/
CC**

2416 Correspondence.

There were no other items of correspondence to be brought to Councillors' notice.

2417 To confirm the date and time of the next meeting of Chideock Parish Council.

The next scheduled meeting is at 10 am on Tuesday 28 January 2020.

A meeting of the Planning Committee will be called if necessary.

The meeting closed at **12.20 pm**.

DRAFT BUDGET V3

INCOME	Budget 2019/20	Budget 2020/21	% change	Increase / Decrease	2019/20 Band D	2020/21 Band D
Precept	£16,319.23	£16,557.45	1.46%	238.21	Tax Base = 344.6	Tax Base = ???
Vat Refund	£217.77	£659.43	202.82%		£47.36	
Rent for Flow Meter	£140.00	£140.00	0.00%			
					Increase =	Increase =
TOTAL PREDICTED INCOME	£16,677.00	£17,356.88	4.08%	679.88	0.42%	
EXPENDITURE						
Clerk's Salary (Gross)	£3,622.00	£3,766.88	4.00%	3% increase + 1% contingency for overtime		
Clerk's Salary Contingency (Gross)	£0.00	£1,000.00	N/A			
Clerk's Travel	£150.00	£75.00	-50.00%			
Councillor's Travel / Phone calls etc	£50.00	£50.00	0.00%			
Clerk's Office Allowance	£72.00	£72.00	0.00%			
Postage/Phone	£30.00	£30.00	0.00%			
Stationery (V)	£120.00	£120.00	0.00%			
Stationery - print cartridges etc (V)	£120.00	£120.00	0.00%			
Training - Clerk & Councillors	£200.00	£200.00	0.00%			
Internal Audit	£60.00	£60.00	0.00%			
Insurance	£500.00	£510.00	2.00%	See over		
Room Hire	£513.00	£513.00	0.00%	See over		
Subscriptions	£260.00	£260.00	0.00%	See over		
ROSPA - Annual Playing Field Inspection (V)	£100.00	£100.00	0.00%	See over		
Playing Field Maintenance (V)	£250.00	£2,000.00	700.00%	Confirmed - to get the brook cleared. Plus contingency		
Clapps Mead Play Area Mowing (V for 2020-21)	£300.00	£900.00	200.00%	See over		
Playing Field Mowing (V)	£720.00	£720.00	0.00%	See over		
Play Equipment Fund	£600.00	£600.00	0.00%	Fund =£947.63 ¹		
Playing Field - ongoing Brook Maintenance	£0.00	£500.00	N/A			
Foss Orchard Car Park Resurfacing / Maintenance	£1,100.00	£1,000.00	-9.09%	Fund = £9614,787 ¹		
Foss Orchard Car Park River Bank Maintenance	£1,000.00	£1,000.00	0.00%	Fund = £9108.03 ¹		
Community Fund Grant	£500.00	£500.00	0.00%	Fund = £2665.14 ¹		
Village Clock Servicing Grant 2020 - 2023	£210.00	£210.00	0.00%	Reserve = £439.20 ¹		
Cemetery Grass Cutting Grant / Maintenance	£700.00	£500.00	-28.57%			
General Grants	£300.00	£500.00	66.67%			
All Weather Footpath	£0.00	£0.00	0.00%	Reserve = £200		
Adverts (V)	£0.00	£0.00	0.00%	Reserve = £80		
Bus Shelter Maintenance	£100.00	£100.00	0.00%			
Bridleway (Mill Lane)	£0.00	£0.00	0.00%	Reserve = £120.70		
Salt/Grit for Winter	£0.00	£0.00	0.00%	Reserve = £330		
Highways contingency - lenthsmen etc	£500.00	£0.00	N/A	Reserve = £1000 + £500 in 2019-20 budget		
Village Hall Repair Grant	£700.00	£700.00	0.00%			
Recharge of Parish Council Election Costs	£1,000.00	£500.00	-50.00%	Reserve = £1,000 + £1,000 in 2019-20 budget		
Devolution of Services - Contingency	£2,500.00	£500.00	-80.00%			
Fingerpost Renovation	£400.00	£0.00	N/A			
War Memorial	£0.00	£250.00	N/A			
TOTAL PREDICTED EXPENDITURE	£16,677.00	£17,356.88	4.08%	679.88		
ALL EXPEDITURE MARKED V INCLUDES VAT WHICH CAN BE RECLAIMED AND IS SHOWN UNDER PREDICTED INCOME						
Treasurer's Reserve at 31/09/2019	£9,605.08	of which £600 is Cash Flow Reserve				
		£8045.94 is Restricted Reserve,				
		leaving £1559.14 as General Reserve				
Note 1 - Fund values as at 31/9/2019, which is before any "grants" from 2019/20 precept applied						

SUBSCRIPTIONS						
DAPTC	Estimate		£214.67		4% increase assumed on last year's figure of £206.41	
	LCR		£17.00			
				£231.67		
CPRE	current cost			£36.00		
Total				£267.67		
ROSPA INSPECTION						
1st 5 items	£66.50					
4 additional items at £3.50	£14.00					
Giving	£80.50					
VAT at 20%	£16.10					
Total	£96.60					
VILLAGE HALL HIRE						
10 full meetings @ £27 per session	£270.00					
Annual Village meeting	£27.00					
Assume 8 other uses of Hall @ £27	£216.00					
Total	£513.00					
INSURANCE						
Last year's net premium	£433.69					
Increased by 4%	£446.70		as per this year			
Plus Insurance Premium Tax at 12 %	£500.30					
CLAPPS MEAD GRASS CUTTING, excluding the Children's Play area						
15 cuts at £40 a cut - Playing Field	£600.00		every 2 weeks			
VAT at 20%	£120.00					
Total	£720.00		VAT will be claimed back			
CLAPPS MEAD GRASS CUTTING, Children's Play area						
15 cuts at £20 a cut - Play Area	£300.00		every 2 weeks at same time as Playing Field		Confirmed amount	
15 cuts at £30 a cut - Play Area	£450.00		every other week		Confirmed amount	
VAT at 20%	£150.00					
Total	£900.00		VAT will be claimed back			
VAT CALCULATOR at 20%						
Item	Gross amt		VAT amt	Net amt		
Stationary	£120.00		£20.00	£100.00		
Print cartridges	£120.00		£20.00	£100.00		
ROSPA	£96.60		£16.10	£80.50		
Playing Field	£2,000.00		£333.33	£1,666.67		
Playing Field Mowing	£720.00		£120.00	£600.00		
Playing Area Mowing	£900.00		£150.00	£750.00		
Predicted total VAT			£659.43			