

Minutes of the Annual Meeting of Averham, Kelham and Staythorpe Parish Council held at 6.45pm on Tuesday 25th May 2021 at the Robin Hood Theatre, Averham

Present: Cllr. A Fereday (Chair) Cllrs. J. Miller, I Bradey, I. Allan, S. Emeny, J Cobley V. Hird and K. Nickson

NCC Councillor Sue Saddington was present for items AKS 21-38, 39,40 and 43

Ex-officio: Jennifer Cawkwell, Parish Clerk

	Welcome - The Chairman welcomed Mr. R. King, member of the public to the meeting.	Action
AKS 21-38	<p>Election of Officers – Cllr. Fereday advised that the members of the Parish Council had with the following exceptions agreed to continue with their existing roles and responsibilities during 2020/21:</p> <p>Cllr. Jane Phillips-Kelly - resigned as Parish Councillor for Averham and as a member of the HR Committee.</p> <p>Cllr. Steve Emeny resigned as Chair of the HR Committee but agreed to remain as a member. Cllr. Nickson was subsequently appointed as Chairman of the HR Committee.</p> <p>The election of officers was approved en masse by those present and list of the Councillors roles and responsibilities is attached to the minutes. (To Follow)</p>	Clerk
AKS 21-39	Apologies for absence - Cllr. N Morrell	
AKS 21-40	Declarations of Interest – Cllr. Bradey made a declaration as a Governor at Manners Sutton School.	
AKS 21-41	Approval of Minutes- The minutes of the previous meeting held on Tuesday 13 th April 2021 were approved as an accurate record.	
AKS 21-42	<p>Reports from County Councillor - With the agreement of the Parish Council this item was considered ahead of the agenda order Cllr. Saddington spoke about the following matters: -</p> <p>Organisation of Nottinghamshire County Council- Following the May Elections, the Conservatives are the majority party and are therefore managing the County's administrative services. The, leader of the Council is the Rt. Honourable Ben Bradley MP, Cllr. Bruce Laughton is the Deputy Leader. Cllr Saddington has been appointed as Chair of the Health Scrutiny Committee whose priorities over the forthcoming months are Nottingham University Hospitals, Diabetes Care, the Ambulance Service, Mental Health and Primary Care.</p>	

	<p>Cllr. Bradey said he had compiled a list of organisations which had used the Community Room which he would send to Cllr. Saddington for forwarding to Cllr. Tracey Taylor, the Property and Finance Departments. The Chairman said that he was awaiting confirmation from Mike Bailey at Staythorpe Power Station that Alstom/RWEnPower had provided funding for the Community Room. It was noted that work was being undertaken to clarify the ownership of the land on which the school was built and to clarify if there were any covenants or conditions about the use and ownership of the land if it ceased to be used as a School.</p> <p>Secondary School Catchment Area- Cllr Saddington undertook to find out the name of the Department/staff with responsibility for deciding school catchment areas and pass this information to Cllr Allan.</p> <p>Cllr Saddington left the meeting at 7.15pm</p>	SS
AKS 21-42	<p>Matters arising from the previous meeting, not on the agenda:</p> <p>Priests' Path – The Chairman reported that he had discussed the issue of access to the Priests' Path with the landowner who said that he would be happy to unlock the gate if people phoned him and asked for access but he was not prepared to allow open access. These comments were noted.</p> <p>Minster School Catchment area-This matter was considered earlier in the meeting, Minute AKS 21-41 refers.</p> <p>Manners Sutton School Closure- Cllr Bradey advised that the school would close at the end of the summer term.</p> <p>Community Room - This matter was considered earlier in the meeting, Minute AKS 21-41 refers</p> <p>Parish Council Tables and Chairs Stored at the School - It was noted that the tables and chairs had been offered on a permanent loan basis to local village halls and that the Parochial Church Council (PCC) had also expressed an interest in using the furniture. It was noted that the PCC had also asked to borrow the PC's projector, approval was given to loan the projector to the PCC on a long term basis. Cllr. Miller's kind offer to store the furniture was accepted and it was agreed that he and Cllr. Bradey would move it to his farm on Saturday 5th June. When collecting the furniture, they will assess the condition of the shed in which it is currently stored.</p> <p>Viewing Mirror Broadgate Lane, Kelham – The Chairman offered to contact NCC about this matter.</p> <p>Parish Council Website- The Chairman outlined the changes he has made to the PC's Website and asked councillors to</p>	<p>JM/IB</p> <p>AF</p>

	review them and comment, he also sought views on further improving the site for example including information about village groups and activities.	All
AKS 21-42	Questions and comments from Members of the Public: - None	
AKS 21-43	<p>Correspondence - e-mail from resident regarding safety issues about the A617 including hedge height, footpath on the outside of the bend, drains, sight lines and road warning signs. The PC concurred with these concerns and the Chairman offered to bring them to the attention of the appropriate bodies and to include the request for the installation of the viewing mirror on Broadgate Lane</p> <p>email from Newark Foodbank expressing thanks for donation totalling 84.8 kilos.</p> <p>email from Notts Ramblers Assoc. – Right of Way Claim for the rest of Kelham Lane across Kelham island – asking for the PC’s help in identifying the owners of the land. Cllr. Miller advised that the land was believed to be owned by British Sugar but they do not accept ownership. He also undertook to speak with the agent for Kelham Estates to see if they had information about the ownership of the land. The clerk was asked to reply to the enquiry.</p>	<p>AF</p> <p>Clerk</p>
AKS 21-44	<p>Planning Applications:</p> <p>Planning Decisions: 21/01065/Hse Peachcroft, Broadgate Lane Kelham NG23 5RZ- removal of lean to and construction of new flat roof boot room, construction of double garage and integral workshop – observations required by 11th June 2021</p> <p>and receive Planning Decisions</p> <p>21/00386/Home Peachcroft, Broadgate Lane, Kelham NG23 5RZ-demolition of lean to shed – Granted</p> <p>21/0014/FUL Old Farm House, Pingley Lane -construction of timber stable block- Granted Full Permission</p> <p>21/00485/Hse Wood View, The Close, Averham Proposal to renew flat roof and conservatory with pitched roof - Refused</p> <p>And Late Planning – none received</p> <p>Inconsistencies in Planning Decisions- Councillors expressed concern about inconsistencies in planning decisions and considered if the existence of a Parish Plan would have facilitated consistency. It was agreed that Cllr. Allan would seek informal advice from the Chairman of Fiskerton Cum Morton PC</p>	

	and if appropriate arrange a meeting with him and Cllrs. Bradey, Allan and Fereday, or invite him to the next PC meeting.	
AKS 21-45	<p>Finance Receipt and consideration of the Annual Auditors' Report - Approved Consideration and Approval of Accounting Statements Approved</p> <p>Consideration and Approval of Annual Governance Statements (Previously circulated) - Approved</p> <p>Agree Certificate of Exemption Approved</p> <p>Receipt of precept from NSDC £1,785 - noted</p> <p>Approval to pay Bullguard (Software protection) £99.99 Approved</p> <p>Approval to pay Information Commissioner renew registration Fee £40 – Approved</p> <p>Appointment of Auditor- Mrs. Carole Binks was appointed the PC's auditor.</p>	
AKS-21-46	Parish Litter Pick –It was agreed that the Parish Litter Pick undertaken as part of the Keep Britain Tidy Campaign would take place on Saturday 13 th June commencing at 11am Mrs Tracey Carlisle and Cllr. Bradey are co-ordinating the arrangements in Averham, Mrs Nicola Walker is co-ordinating the arrangements in Staythorpe and Jenny Cawkwell is the co-ordinator for Kelham.	
AKS-21-47	Community Event Saturday 31st July Rectory Farm – The Parish Council agreed to support the community event by funding the hire of portable toilets, loaning the PA system and event shelters.	
AKS-21-48	Post COVID Event - It was agreed that this matter would be considered at the July meeting following the anticipated Government's announcement about reducing COVID restrictions.	
AKS 21-49	<p>Parish Councillors' Reports Conclusion of Consultation A46 Newark Bypass: Cllr. Miller advised that 65 per cent of the respondents had expressed a preference for Option II – constructing a flyover between the cattle market roundabout for the A46, with Kelham Road and the Great North Road staying as they are with traffic lights being added to the Farndon roundabout to improve traffic flow. 23 per cent of respondents expressed a preference for Option 1</p>	

	<p>Burger Van Sign- Cllr. Nickson expressed concern about the siting of a sign advertising the Burger Van which trades from Averham layby. It was agreed that he should informally approach the van owner and ask for the sign to be moved.</p> <p>Light Projector The PC received a request from the Averham and Kelham for the loan of the PC's projector. It was agreed that it be lent to the churches on a long term basis on the proviso that if it were required by the PC in the future it would be returned.</p>	KN
AKS 21-50	Date of the next Parish Council Meeting - 7:00pm Tuesday 6th July 2021 at the Robin Hood Theatre, Averham.	
	The meeting closed at 8.40pm	

Chairman:

Date: