

EGERTON PARISH COUNCIL

The meeting of the Parish Council was held on Tuesday 3rd May 2016 AGM
in the Committee Room of the Village Hall, Egerton at 8.00pm.

Present: Peter Rawlinson (Vice Chairman), Jennifer Buchanan, Claire Foinette, Ambrose Oliver, Tim Oliver, Pat Parr, Rob Walker, Geraldine Dyer (Ward Councillor) and Heather James (Clerk).
3 members of the public were present.

1. **Election of Officers:** The Clerk took the chair and invited nominations for the Chairman of the Council. Pat Parr **proposed** Richard King as Chairman, Rob Walker **seconded**; There being no other nominations the vote was carried unanimously and Richard King* accepted the role of Chairman. Tim Oliver **proposed** and Rob Walker **seconded** Peter Rawlinson as Vice Chairman. There being no other nominations Peter Rawlinson was elected unanimously as Vice Chairman and took the chair. The following sub-committees and representatives were agreed, **proposed:** Tim Oliver, **seconded:** Claire Foinette.

Committee/organisation	Representatives
Finance	Alison Richey*, Richard King*, Peter Rawlinson, Tim Oliver
Local Needs Housing	Pat Parr, Ambrose Oliver, Rob Walker
Youth matters	Alison Richey*, Claire Foinette, Peter Rawlinson
Highways/Traffic/Transport	Pat Parr, Rob Walker
Development projects	Richard King*, Alison Richey*
Communications/Publicity	Alison Richey*, Peter Rawlinson
Maintenance	Tim Oliver, Rob Walker
Games Barn	Claire Foinette, Tim Oliver
Telecottage	Alison Richey*, Richard King*
EPFA	Tim Oliver
KALC	Peter Rawlinson
Hall Committee	Pat Parr
ABC Parish Forum	Claire Foinette
Kent Police Forum	Lois Tilden^
Egerton School Governors	Richard King*, Ambrose Oliver
Footpaths	Pat Parr
Tree Warden	Peter Rawlinson
Parish Plan	Richard King*, Peter Rawlinson, Alison Richey*, Rob Walker
Snow Committee	Alison Richey*, Pat Parr
Emergency Plan	Pat Parr, Peter Rawlinson
Planning	Lois Tilden^

*Already indicated acceptance, if proposed, in advance of the meeting

^ co-opted

1. **Present:** Peter Rawlinson (Vice Chairman) Jennifer Buchanan, Claire Foinette, Ambrose Oliver, Tim Oliver, Pat Parr, Rob Walker, Geraldine Dyer (Ward Councillor) and Heather James (Clerk).
3 members of the public were present.
2. **Apologies:** Richard King (Chairman), Alison Richey
3. **Declarations of interest:** Rob Walker-planning
4. The minutes of the meeting on 5th April 2016: The minutes were approved and signed as a true record of proceedings.

Proposed: Pat Parr; **Seconded:** Jennifer Buchanan

5. **Matters Arising from 2nd February 2016**

- a) **Footpaths and stiles:** Pat has sent out a report for the month. Applebury House, Coach Road is still not resolved that the gate is padlocked. Heronsdale, Wanden Lane is still obstructed. The Clerk is to contact Michael Ellis of Highways to see if he can move forward with these outstanding problems. Following a report from Jennifer about the lack of signage pat has been out and placed extra arrow markings in various places. Thank you Pat for all your hard work. **Action;** Clerk
- b) **Highways:** Forstal Road from Chantlers Meadow to Brook Gate caravan park on the right hand side of the road is a passing area which is constantly flooded and eroding away. The Clerk is to report to highways and request some work is carried out to resolve the problem. If highways say it is the landowners problem the Clerk will contact the land owner. **Action:** Clerk
- c) **Parish magazine:** Issue No 2 has been produced and will be delivered to every household next week.
- d) **Beacons:** April 21st the 90th birthday of Queen Elizabeth II the beacon lighting was very well attended and it all went very well. Thank you to Rob Walker, Julian Mills and Tim Oliver for erecting the beacon. To Bill Smyth for lighting and looking after once lit. To Peter Rawlinson for being the Master of Ceremonies. To Pat Parr for organising all the necessary paperwork.
- e) **Recreation ground usage:** A form is to be created to inform persons booking the Millennium Hall if they wish to hold outside activities they must supply the Clerk with all necessary insurance documents. The Clerk is waiting to hear from Jenny Bradbury of ACRK if they have a template to follow. **Action:** Clerk
- f) **TRO:** The traffic restriction order for Stisted Way, ABC are being asked to look into this. The Clerk will check if the meeting dealing with this has taken place. **Action:** Clerk
- g) **Chantlers Meadow:** The follow up from Luke Versteeg the problem seems to have been resolved.
- h) **Neighbourhood and Parish Plans:** Richard, Peter, Ambrose and Heather attended the meeting held in Lenham on 31st March. Peter has sent out a report on the meeting. It has been suggested the Parish Council hold an open meeting for the whole village and invite speakers to facilitate the whole idea of a neighbourhood plan. The meeting could be publicised in the Village Update magazine.
- i) **8th rail summit:** Peter will attend on 26/4 and report next month. **Action:** Peter Rawlinson
- j) **Tesco Funding:** The Clerk had informed Richard of the dates that funding would be available, this will end on 18th June. As Richard is away Pat has offered to follow up on applying for funding to cover the cost of the new surface in the play area. **Action:** Pat Parr
- k) **Rubbish bin:** The Clerk has ordered a new larger rubbish bin to be placed at the bus stop on New Road as the one in place at present is quite often over full.

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- l) **Trees on Elm Close:** The Clerk has contacted Ray Jiles and Aaron Pack for quotes to lop trees at the top of Elm Close near to New Road. Also trees along side 18 Elm Close. The quotes have yet to be received.
- m) **Wheelie bins:** The Clerk is to remove the green recycling bins from the Millennium Hall and buy an extra black wheelie bin for use by Jim Steers when he is carrying out street cleaning duties. The recycling bins are not emptied if there are sacks of rubbish placed in them. **Action:** Clerk
- n) **Sign at Stonebridge Green:** Following confusion as to which sign is needed to be reported the Clerk will go and check and report as necessary. **Action:** Clerk
- o) **Walnut Tree:** The walnut tree offered to the village by a resident as it had grown too large for its pot is at this time recovering in Peter's garden. Once back to full strength it will be decided where it should be planted. It was reported that the nearby residents to the green at Stonebridge Green are paying to have the grass mowed.
- 5) **Correspondence**

All circulated by email in advance unless marked with a *

Action

Note

*Kent Voice CPRE magazine

*Countryside voice magazine

KCC report from Charlie Simkins: All 7/4

Police & Crime commissioner term of office report. All 7/4

Bulletin on National Developments and Meetings - 8 April 2016: All 12/4

Pluckley Neighbourhood Development Plan: All 12/4 **Peter suggested EPC should read this before the meeting for Egerton Neighbourhood Plan.**

Neighbourhood Planning Update 19/4

Ashford Development Update : All 19/4

E-Safety awareness sessions: All 14/4

Neighbourhood plan development Pluckley: All 14/4

8th Rail summit: Peter 26/4 **Peter will attend and report at the next meeting.**

Welcome to Kent Downs AONB newsletter: Pat, Alison, Tim, Ambrose 28/4 **The Clerk checked if any other Cllrs would like to receive this.**

Bulletin on National developments and meetings: All 28/4

Independent review on Local Council Tax support schemes: Finance Committee 28/4

NALC newsletter: All 28/4

Web Items

KCC Vegetation letter: posted 7/4

Kent & Medway funding fair: posted 7/4

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6) **Accounts:**

Approval of the accounts for the month, for cheques to be signed and Internet transfers to take place.
Proposed Tim Oliver; **Seconded:** Claire Foinette;

Expenditure		Cheque No	£
Mrs H James	Clerk April salary	BACS	623.50
HMRC	April	BACS	174.75
Wealden wheels	Donation	1306	1000.00
Playing fields	Donation	BACS	400.00
Church clock	Donation	BACS	50.00
Village hall	Donation	1307	30.00
Telecottage	Donation	BACS	500.00
Mrs H James	Clerk May salary	BACS	623.50
HMRC	May	BACS	174.75
CPRE	membership	BACS	36.00
Telecottage	BT	BACS	49.96
			3,662.46

Income			
Ben Hope	Lower rec rent	500036	130.00
			130.00

Bank Reconciliation Balance as at 29th April 2016 = £10,576.46 Less un-presented cheques as follows:

Actual balance = £10,576.46 as at 27th April 2016

Village hall improvement Total = £18,379.61
Pre-school move = £10,178.05

= £ 8,201.56

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Accounts for Egerton update magazine

Expenditure		Cheque No	£

Income			
Advertising			185.00
			185.00

Bank Reconciliation Balance as at 29th April 2016 = £5521.00 Less un-presented cheques as follows:

Actual balance = £5521.00 as at 29th April 2016

- a) Peter Rawlinson read out the Annual Governance statement and completed with agreement from Cllrs.
- b) The Clerk provided Cllrs with a statement showing figures to be shown on the Accounting statement (Annex 1). The statements were agreed and signed. The Clerk will send off all paperwork necessary to PKF Littlejohn. **Action:** Clerk
- c) Total Spend to date- Budget and Precept 2016-2017 £42,056.00
Budget for May is £3,388.00 and the actual amount spent for May is £3,745.93

7) **Public Discussion**

Peter Rawlinson closed the meeting at 9.00pm for the public discussion, the meeting re-opened at 9.21pm.

8) **Planning**

Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: http://www.ashford.gov.uk/online_planning/ Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.

New:

16/00518/AS	Egerton	Weald North	<p>Land East of Orchard Nurseries, Stonebridge Green Road, Egerton, Kent</p> <p>Application for prior notification of proposed agricultural development for an extension to the existing barn</p>
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Object

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Geraldine Dyer is to write to ABC to clarify planning rules.
Lois is to draft a letter explaining objections put forward by Cllrs.

16/00507/AS	Egerton	Weald North	<p>Coldharbour Farm, Barhams Mill Road, Egerton, Ashford, Kent, TN27 9DD</p> <p>Prior approval for the change of use an existing agricultural building to a residential dwelling and associated operational development.</p>
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No objection-support

16/00520/AS	Egerton	Weald North	<p>Sunny Bank, Rock Hill Road, Egerton, Ashford, Kent, TN27 9EA</p> <p>Partial rebuild of existing garage and alterations to existing roof to increase pitch</p>
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Support

16/00451/AS	Egerton	Weald North	<p>7 New Road, Egerton, Ashford, Kent, TN27 9DT</p> <p>Single storey front extension and replacement of concrete plank with brickwork</p>
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Support

16/00509/AS	Egerton	Weald North	<p>Groom Farm, Newland Green Lane, Egerton, Ashford, Kent, TN27 9EP</p> <p>Replacement roof light on south east elevation</p>
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Support

16/00460/AS	Egerton	Weald North	<p>George Inn, The Street, Egerton, Ashford, Kent, TN27 9DJ</p> <p>Partial demolition to rear to facilitate proposed single storey rear extension for commercial kitchen. Erection of 0.9m steel fence and gate and replacement terrace to the rear with paving on the south west elevation. Conversion of first floor to three letting rooms, office and manager's accommodation. Replacement terrace to the rear with paving on the south west elevation.</p>
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16/00463/AS	Egerton	Weald North	<p>George Inn, The Street, Egerton, Ashford, Kent, TN27 9DJ</p> <p>Partial demolition to rear to facilitate proposed single storey rear extension to facilitate commercial kitchen. Conversion of rear store to W/C. Internal alterations to ground floor including removal of partitions, new partitions, fire doors, exposing of staircase and opening up of fireplace. Erection of 0.9m steel fence and gate and replacement terrace to the rear with paving on the south west elevation. Internal alterations to first floor including new partitions to facilitate shower room for bed and breakfast accommodation, WC and bathrooms and insertion of fire doors. Replacement of 4 existing windows on the south (side) elevation.</p>
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Support with Comments- Cllrs wish it noted that the fire place in the back bar has signatures of Canadian airmen from World War, and would like it kept in place.
The proposed steel metal fencing and gates would not be in keeping with the area and not with the historic building.

Awaiting decision:

16/00431/AS	Egerton	Weald North	Box Farm, Bedlam Lane, Egerton, Ashford, Kent, TN27 9BY Variation of condition 2 to allow use of the building for ancillary residential annexe accommodation to Box Farm, holiday letting accommodation and shorthold tenancy residential lets and removal of conditions 3 and 4 on planning approval 02/00126/AS.
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16/00389/AS	Egerton	Weald North	Spinneys, Forstal Road, Egerton, Ashford, Kent, TN27 9EH Raised roof ridge to rear extension and side dormer
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16/00393/AS	Egerton	Weald North	Long Ridge, Egerton House Road, Egerton, Ashford, Kent, TN27 9BD Roof extension to create first floor accommodation, front extension, chimney to side
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16/00143/AS	Egerton	Weald North	Groom Farm, Newland Green Lane, Egerton, Ashford, Kent, TN27 9EP Tile hang upper parts of north western and south western elevations.
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16/00129/AS	Egerton	Weald North	Stone Hill, Stone Hill Road, Egerton, Ashford, Kent, TN27 9DU Part demolition of and extension to existing garage. Installation of a new enlarged door and opening to an external store.
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16/00130/AS	Egerton	Weald North	Stone Hill, Stone Hill Road, Egerton, Ashford, Kent, TN27 9DU Part demolition of and extension to existing garage. Installation of a new enlarged door and opening to an external store.
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15/01591/AS	Egerton	Weald North	Watersheet Farm, Bedlam Lane, Egerton, Ashford, Kent, TN27 9DA Revision to approved scheme (14/00414/AS and 14/00415/AS) for the conversion of barn to ancillary residential accommodation including link between house and barn and demolition of existing boiler room lean to.
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15/01592/AS	Egerton	Weald North	Watersheet Farm, Bedlam Lane, Egerton, Ashford, Kent, TN27 9DA Revision to approved scheme (14/00414/AS and 14/00415/AS) for the conversion of barn to ancillary residential accommodation including link between house and barn and demolition of existing boiler room lean to.
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TOWN AND COUNTRY PLANNING ACT 1990

**Use of the land for stationing of caravan and erection of summerhouse in field
Land south of junction with Bedlam Lane and, Wanden Lane, Egerton, Kent**

I acknowledge receipt of your recent communication concerning the above.

Your enquiry has been passed to the Planning Compliance Team who will look into the matter and contact you in due course.

Decided planning applications:

16/00181/AS Permit	Egerton	Weald North	James Fencing, Coldbridge Lane, Egerton, Ashford, Kent, TN27 9BP Remove existing out building and replace with steel framed building clad with metal sheeting
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16/00212/AS Prior Approval Not Required	Egerton	Weald North	Amherst Farm, Bedlam Lane, Egerton, Ashford, Kent, TN27 9DA Resubmission of Prior approval (15/01072/AS) of proposed change of use of an agricultural building to dwelling house and associated operational development
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9)

AOB

- VHI bank account- **The Clerk has obtained a new paying in book to put donations/funds straight into VHI account not through Parish Council account.**
- Fly tipping- Egerton House Road **Jennifer will send pictures and details to Geraldine who will follow up on this.**
- Bollards in recreation ground- Ambrose **There have not been any problems with residents complaining about the bollards.**
- Head Master- **Lee Selby is to leave the post as head master of Egerton Primary School.**
- Police and Crime Commissioner- **Following election on 5th May, Egerton Parish Council will invite the new Commissioner to a meeting to raise concerns of rural crime and the seeming lack of follow up by the police.**

The meeting closed at 10.14pm

Next meeting: Tuesday 7th June 2016 at 8.00pm