

Staplehurst Jubilee Fields

Management Committee

JFMC\17-001

Notes of the Meeting held on 17 January 2017 from 7.30pm to 9.30pm

Present: Paddy Riordan (Chairman), Sam Lain-Rose (Secretary), Eric Hotson, John Gower (Groundsman), Mike Lock, Lee Seal and Helen Chipperfield.

1. Apologies for Absence

It was noted that apologies for absence had been received from Chris Claridge (Vice Chairman), Nigel Best (Treasurer), John Perry, Lawrence Whittle and Ian Humphrey.

2. Meeting Report of 14 September 2016

The meeting agreed the meeting report of 14 September 2016, with the amendment that Mike Lock is added as providing his apologies to that meeting.

3. Serco Meeting – 14 December 2016

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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4. Indoor Sports Facility (Long-Term Plan)

Paddy Riordan introduced the item to the members. There were discussions regarding the sports facilities for the site, Paddy gave the Weald Sports Centre as an example. Sam Lain-Rose expressed personally, that a long-term plan should be cohesive, especially from a Parish Council perspective.

Eric Hotson felt that the 3G Pitch and Flood Lighting is more achievable. Paddy Riordan met with a supplier of 3G Pitches and they can do Flood Lighting. The meeting felt that this would be a viable business case for the installation of a 3G/4G Pitch and Flood Lighting. John Gower, felt that this should not only be for the footballers and provide alternative facilities for other sports/fitness activities at the same time. In addition, members felt that there was merit to look into Stands, but was not urgently important. **Members felt that the 3G/4G pitch should be explored initially, before a longer-term plan for a Sports Centre.**

5. Utilisation of Loft Space in the Pavilion to Provide Facilities for Office Use

Staplehurst Parish Council would like to store 24 Christmas Lights in the loft space in the Sports Pavilion. **The meeting was in agreement with this and would not charge the Parish Council.**

Paddy Riordan introduced the item to the members. The members felt that the utilisation of the loft space. Mike Lock felt that the resistance was surrounding access into the loft space, particularly disability. **Members agreed to progress.**

6. Formalisation of Agreements of Jubilee Fields

Sam Lain-Rose explained that the current set-up of the Jubilee Field Management Committee needed to be reviewed and with discussions from a meeting with Paddy Riordan, Chris Claridge and Nigel Best, it was viewed that forming a Community Interest Company would be the best way forward. The primary driver for this was to remove the personal liability from the three to four individuals signed on the lease and transfer it to a Community Interest Company limited by guarantee.

In addition, Sam Lain-Rose highlighted that there is supposed to be a Management Agreement (linked to the Lease) and this has yet to be formalised. Sam Lain-Rose will work with the Parish Council to formalise this.

It was noted that the Jubilee Fields Management Committee, under a Community Interest Company should ensure adequate and appropriate insurance cover.

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7. Car Park

Paddy Riordan introduced the item to the members. The members discussed the car parking issue at the site, [REDACTED] Paddy explained that the indicative costs for improvements to the car park were £6,000.

The issue with opening the Car Park was because of the issue previously with caravans breaching the site and pitching up on the field. [REDACTED]
[REDACTED]

Paddy Riordan wished the Council to look at the proposals for the Car Park to better provide parking facilities for the skaters. [REDACTED]
[REDACTED]

Members agreed that the Car Park alternations and improvements were necessary,
[REDACTED]

8. Injury to Footballer (Update)

Members discussed the injury to the footballer. This item was not noted due to the sensitive and confidential nature.

9. Lighting

Paddy Riordan explained that lighting around the building were not working and should be repaired. Sam Lain-Rose explained that the discussions at the Council's Finance Group were around a 3-Year Business Plan should be submitted to the Council to enable support. Eric Hotson felt that due to the safety issue that the Parish Council should support the repairs to the lighting around the site.

9. Use of Jubilee Fields for Village Firework Display

Paddy Riordan introduced the item and explained residents had approached the Parish Council for a Village Firework Display. A Group has been set up and they have requested that the Jubilee Fields would host the annual firework display. Paddy explained the concerns, such as clean-up or damage to the site.

Helen Chipperfield raised the concern about car parking. Mike Lock explained that in Staple Drive play area there was a regular firework display and the Parish Council wished for the residents to make sure that the area is turfed and replenished. Eric Hotson felt that the Firework Group should present their business plan to the Management Committee. **Members in principle agreed, dependent on logistical and operational issues were resolved** and full Event Management Plan being provided to the Jubilee Field Management Committee.

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10. Fundraising Opportunities

Paddy Riordan introduced the item. Jubilee Field Management Committee should be running with some money, rather than working hand-to-mouth. Paddy feels we should think about fundraising opportunities and discuss at the next meeting.

11. Any Other Business

There were some thoughts on the expansion of the Jubilee Fields. **Paddy Riordan and Sam Lain-Rose to investigate expansion as Parish Councillors.**

12. Date of Next Meeting

Members agreed the provisional date of 27 March 2017 at 7pm for the next meeting.