



## STAPLEHURST EMERGENCY HELP TEAM

Minutes of meeting held on Thursday 6th July 2018  
at The Free Church, Staplehurst

**Present:** Andrew Watson (Chair), Jason Bardell, Patrick Blunt, Sonia Cserjen, Bob Howse, Peter Jeffery, Erika Lock, Bill Piper, Lauren Rodwell,

**Apologies:** Catherine Abbott, Sue Bassett, Joan Buller, Barbara Keel, Maria Norris, John Parsons-Smith, Chris Ralph, Rory Silkin,

Andrew welcomed us all.

**Minutes:** The minutes of the previous meeting were accepted and signed.

### **Matters Arising:**

Andrew proposed and it was agreed that the Vulnerable Residents Register should be attached as an appendix to the Plan.

Looking ahead to the next training session, it was agreed that SEHT should promote the idea of a "Personal Emergency Plan"; that is of people having emergency supplies in their freezer / home. It was agreed that this should be promoted through the media: Parish Magazine, KM, the Staplehurst Facebook pages. Suggestions may be available on the NHS website. [Andrew]

It was pointed out that while many of the originators of the Staplehurst Plan were no longer active in SEHT, there were also several new members of the Team who were unfamiliar with the main purposes and details of the plan. [Agenda]

Similarly we need to get people to participate in exercises.

### **Training Exercise:**

This has been scheduled for Saturday 6th October. To familiarize newer members of the Team, and to emphasize reality, it has been decided to base it on the 1997 Post Office fire.

Andrew is to draft the scenario.

Andrew has written to Guy Gardiner asking:

Should we be getting other parishes involved?

Has he any suggestions to "escalate" the situation during the exercise?

It was agreed that the Telephone Tree should be tested before the Exercise so that it may be used for the Exercise. It was also suggested that the Telephone Tree be used to check that people are still involved. [Andrew]

### **Data Secretary:**

Bill agreed to take on this role.

### **Other Business:**

1. One of the issues that has been identified in emergencies is loss of electricity, which is critical in some places. Andrew undertook to investigate sources for emergency generators .[Andrew]

2. It was agreed that SEHT should again be present at the fireworks display on 5th November. Apart from providing a lost childrens' meeting point, the purpose is is to promote the existence and role of SEHT.

It was agreed that we should have a banner to display. Erika agreed to seek a quotation. [Erika]

3. Some members are unfamiliar with the Plan. Andrew said he would email everyone a copy.  
[Andrew]

4. Patrick asked whether new members were properly briefed upon joining about SEHT and the Plan. It was agreed they were not.  
[Agenda]

**Date of the Next Meeting:**

Thursday 11th October.