

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
FULL COUNCIL MEETING to be held on
Tuesday 12th October 2021 at 8pm
At All Saints Church, Bull Road, Birling
www.birlingparishcouncil.gov.uk**

Public and Press are welcome to attend

Public Participation – Item 4 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**
Police update circulated prior to the meeting.
- 4. Open Forum – Public Participation Session**
The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 5. Approval and signing of minutes of the following meetings:**
(a) 14th September 2021. *(Attachment 1)*
- 6. (a) Matters arising and last month's circulation**
 - i. Ryarsh School**
To receive update from Cllr Walker on meeting with Ryarsh PC and head teacher.
 - ii. Culverts**
To note site visit with Emma Burdett KCC booked for 21st October with Cllr Hirst and clerk.
 - iii. Box Tree**
To note works completed.
 - iv. Benches**
To note contractor found and works to be planned for spring.
 - v. Village Hall access**
To receive an update on availability of hall
- (b) Matters for Information circulated to councillors**
 - 02/09/2021 Parish Partnership Panel – 2nd September
 - 03/09/2021 KALC website
 - 04/09/2021 Local Government Bulletin 2 September
 - 04/09/2021 Weekly Trackers
 - 04/09/2021 KCC Vision Zero Road Safety Launch
 - 04/09/2021 Weekly Waste Update
 - 04/09/2021 Local Government Bulletin 1 September
 - 06/09/2021 Data Protection Event for councillors
 - 06/09/2021 SBS Mens Shed Conference 9 October
 - 06/09/2021 KALC News August 2021
 - 06/09/2021 Local Government Bulletin 3 September

06/09/2021 Kent Police rural task force report
 06/09/2021 T&M Neighbourhood Engagement Meeting 22 September
 11/09/2021 KALC Flyer introduction to planning
 11/09/2021 KALC Project Management Event Flyer 9th October
 11/09/2021 Preparation for Remembrance
 11/09/2021 Minutes Parish Partnership Panel
 11/09/2021 Electoral Boundary Review First submission
 11/09/2021 Electoral Boundary Review Second submission
 11/09/2021 KALC Learning and Development
 11/09/2021 Special edition Kent PCC newsletter
 11/09/2021 Waste Collections – Weekly update briefing
 11/09/2021 Volunteer flood warden training
 16/09/2021 Local Government Bulletin September 14
 16/09/2021 Local Government Bulletin September 15
 16/09/2021 JPCTC Zoom
 16/09/2021 KALC Finance Conference
 16/09/2021 E Watch 1904
 16/09/2021 NALC Chief Executives Bulletin
 17/09/2021 TMBC Audit committee agenda
 17/09/2021 KALC Event Project Management
 17/09/2021 The rural bulletin
 21/09/2021 E Watch 1906
 21/09/2021 NALC Chief Executive Bulletin
 21/09/2021 Local Government Bulletin September 17
 21/09/2021 A big win for the countryside
 21/09/2021 Waste collection weekly update
 27/09/2021 Adult and Social Care consultation
 27/09/2021 E Watch 1907
 27/09/2021 Public Speaking for councillors
 27/09/2021 Waste collection weekly update
 28/09/2021 The rural bulletin
 28/09/2021 Advance notice KALC area committee meeting
 28/09/2021 Covid 19 Grants
 28/09/2021 Agenda General Purposes Committee TMBC
 28/09/2021 E Watch 1908
 29/09/2021 Swanscombe event
 29/09/2021 Road Safety Week
 30/09/2021 Resignation of KALC Area Committee chairman
 02/10/2021 Learning and development survey
 02/10/2021 Covid infection control training
 02/10/2021 Community Payback Service
 02/10/2021 Agenda for Overview and Scrutiny Committee TMBC
 02/10/2021 Supplementary report planning committee TMBC
 02/10/2021 E Watch 1909
 02/10/2021 Agenda for Joint Standards Committee TMBC
 02/10/2021 Kent PCC Survey
 02/10/2021 Waste collection weekly update
 02/10/2021 KALC AGM notice
 02/10/2021 Reconnect Locality Grant
 02/10/2021 PWCAC AGM
 02/10/2021 Queens Green Canopy Project

7. Meetings

(a) Meetings attended on behalf of the parish council

13/09/2021 JPCTCG

(b) Future meetings

21/10/2021 KALC area committee

13/11/2021 KALC AGM

8. Parish Business for Decisions

(a) Remembrance 2021

To note road closure application submitted and wreath ordered.

(b) Highways Improvement Plan

To note two requests sent to KCC to progress the HIP plans.

(c) Bank Infringement

- i. To note legal advice in progress
- ii. To note FOI request made and deadline of 15th October for response

(d) Local Plan

To note Local Plan update

(e) Rural Broadband

To note Openreach to be approached for next stage of application.

(f) Queens Platinum Jubilee 2022

To receive update from Cllr Nevill regarding village hall committee and organising joint celebrations. To note letter to from the Lord Lieutenant

(g) Woodland Management Plan

To consider comments to plan

(h) Police and Crime Survey

To complete the survey at the meeting

(i) TMBC proposed Boundary Changes

To note update from Ryarsh PC on Birling PC proposals and agree actions.

(j) Budget 2022-23

To consider first draft budget and precept for 2022-23 (*Attachment 2*)

9. Parish Business for Noting

(a) Website update

- i. To note the following added to the website:-
 - Road closure
 - Road safety week
 - TMBC neighbourhood engagement meeting

(b) Parochial Church Council

- i. To receive regular update

(c) Whatsapp Group Matters

- i. To note any issues raised on the Birling Whatsapp Group

(d) TMBC Waste Collections

- i. To note weekly reports

10. Correspondence

- (a) Email from resident concerning lack of planning consultation from TMBC for 3 Bull Road.

11. Finance & Accounts

- (a) To approve Bank Reconciliation September 2021. (Attachment 3)
Net Bank Balances as at 30/09/2021 £25,943.73
- (b) To note budget position year to date June 2021. (Attachment 3)
- (c) To approve PAYE record October 2021.
- (b) BACS to be approved and signed

Payee	Budget	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	£283.29	N/A	N/A	Sept Salary
HMRC	Staff Costs	£176.00	N/A	N/A	Sept PAYE
Waveney IT	IT Costs	£72.00	£60.00	£12.00	Domain update for website - Cloudfare
Waveney IT	IT Costs	£45.60	£38.00	£7.00	Sept Monthly Mailbox charge
KCC	Streetlights	£44.24	£42.13	£2.11	Sept Streetlighting energy
J Miller	Expenses	£60.75	N/A	N/A	Expenses payment Mar - Sept 2021
J Miller	Contingency	£62.40	£52.00	£10.40	Replacement defib pad reimbursement
Down to Earth Trees	Contingency	£297.00	£247.50	£49.50	Box Tree works

12. Roads

- (a) To report any road issues.
- (b) To receive update on M20 motorway noise problem.
- (b) Road Closures – see website for details
- To note temporary road closures affecting Birling:
Birling Road,

13. Planning

(a) Applications to be considered

TM/21/02134/FL 3 Bull Road, Birling
Proposed crossover and drive widening.

(b) Decisions by Tonbridge and Malling Borough Council

- TM/21/01305/LB Frindale Cottage 80 Ryarsh Road Birling West Malling Kent ME19 5JR Listed Building Application: Installation of secondary windows
Approved on 13 September 2021
- TM/21/01357/FL Pear Tree House Sandhole Snodland Kent ME6 5LG
Development over existing garage to provide additional bedrooms Application
Withdrawn on 4 October 2021

14. Matters for future meetings

15. Date of next meeting: Tuesday 9th November 2021 8pm

Julie Miller

Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk 6th October 2021