

FORTON PARISH COUNCIL

Finance Report For The Meeting To Be Held On Wednesday 13 March 2024

1 2023/2024 Quarter Four

Attached is the financial statement dated 07 March 2024. It balances to the latest bank statements received.

Account	£ p
Current @ 07 March 2024 (on-line)	125.00
Reserve @ 07 March 2024 (on-line)	1227.54
TOTAL	£1352.54

The council is asked to approve and the chairman to sign the financial statement.

ACTION: Council

2 Precept Payments for Approval

Precept Payments	Budget	For Approval
Clerk's Salary – quarter 4	(gross) £122.85	£98.25
PAYE as calculated by the payroll provider	nil	£24.60
Clerk's Expenses – quarter 4 - TBA	£15.00	tba
Parish Hall Rent for 2023 calendar year	£146.00	tba
SPCA Training planning & etc – Zena Young	nil	£36.00
*SPCA Subscription 01/04/2024 – 31/03/2025	£106.05	tba

The council is asked to approve the above payments and authorise the RFO to make them.

*Payment to be delayed until April 2024

ACTION: Council

3 Concurrent Grants

The Council is reminded that concurrent grant (£270.00) must be properly disbursed before the end of the financial year (31 March 2024) otherwise it may be forfeit and might have to be returned to SBC. We were advised by Borough Councillors at the last meeting that this money may also be used by this Council for appropriate works in the parish. Therefore the Council is asked to consider all applications for concurrent money and decide upon appropriate disbursements at this meeting. The amounts and recipients shown in the budget should not influence any decisions made at the meeting other than the overall maximum.

ACTION: Council

4 Accountability and Governance

The council is able to certify itself as being exempt from a limited assurance review (external audit) due to our gross income and expenditure being below £25,000. Therefore I hope the council will again formally state that it is so exempt, enabling me to complete the Annual Governance and Accountability Return part 2 (AGAR) once it is received.

ACTION: Council

The deadline for completion and approval of the AGAR will probably be early July 2024 although the documentation has yet to be provided. In practice this will mean that the council must be in a position to approve the AGAR at its next meeting in May. I do expect to be able to complete the AGAR and arrange our own internal audit within the required timescale.

ACTION: RFO