

PARISH OF MARSH GIBBON
NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL

I hereby give you notice that the Annual Meeting of the Parish Council
of the above-named Parish will be held on
TUESDAY 11 MAY 2021 at 8 pm.
IN MARSH GIBBON VILLAGE HALL (COMMITTEE ROOM)

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon
the business to be transacted at the Meeting as set out hereunder.



Carole Jackman (Clerk of the Parish Council)
5 May 2021
Email: clerk@marshgibbon-pc.gov.uk
Tel: 01296 770568

BUSINESS TO BE TRANSACTED

- 1 **Parish Council Election** – *to note uncontested result*
- 2 **Apologies**
- 3 **Election of Chairman (Clerk to chair)** – *to elect Chairman for forthcoming year*
- 4 **Chairman's Declaration of Acceptance of Office** – *To receive Chairman's declaration*
- 5 **Election of Vice-Chairman** – *To elect Vice-chairman for forthcoming year*
- 6 **Election of Councillors to:**
 - 6.1 **Finance Committee**
 - 6.2 **Representative on Village Hall Committee**
 - 6.3 **Representative on Community Board and Community Board sub-groups**
 - 6.3.1 Flooding Risk Management
 - 6.3.2 Environment and Green Spaces
 - 6.3.3 Highways and Road Safety
 - 6.3.4 Freight Steering Group
 - 6.3.5 Cycling and Walking
 - 6.3.6 Social isolation and needs of most vulnerable
- 7 **Confirmation of Clerk as the Responsible Financial Officer** – *To confirm Clerk in position*
- 8 **Declaration of any Interests of Members** – *to invite Councillors' Declarations of Interest*
- 9 **Minutes of Parish Council Meeting held on 13 April 2021** – *to approve the minutes*
- 10 **Matters Arising** – *From Item 9 not on the Agenda: For Information*
- 11 **Public Participation** – *Members of the Public may request to speak on later Agenda Items*
- 12 **General Correspondence** – *To review correspondence received.*
- 13 **Planning** – *to review applications, decisions and correspondence and give responses*
 - 13.1 **Planning applications**
21/01709/AGN | Steel framed hay barn | West Edge Marsh Gibbon Buckinghamshire OX27 0HA
 - 13.2 **Late Notifications** – *to review any applications issued after the publication of the Parish Council agenda*
 - 13.3 **Buckinghamshire Council Approved Applications**
20/04189/APP | Single storey rear extension, rear dormer and alternation to fenestration.
Oak Apple Farm, Heet Road, Marsh Gibbon O27 0AL.
 - 13.4 **Withdrawn Applications**
21/00323/APP | Installation of 2no Velux Windows, loft space above kitchen to be decked out and boarded to create additional storage area with staircase access erection of timber framed summer house studio/office in rear garden | 1 West Edge Cottage West Edge Marsh Gibbon Buckinghamshire
 - 13.5 **Ewelme Sites** – *to receive updates including delayed planning decision for Site A*
 - 13.6 **Whales Lane Hedging** – *to receive updates*
- 14 **Clerk's Report and administration matters not detailed under other agenda items including**
 - 14.1 **Finance Report** - *to approve payments and note receipts and transfers [TO BE ADVISED]*
 - 14.2 **2021-22 Skateboarding** – *to review funding*
 - 14.3 **S106**

- 14.4 **Annual Governance and Accountability Return (AGAR) – 2020-2021**
 - 14.4.1 Annual Governance Statement – *to approve statement*
 - 14.4.2 Annual Accounting Statement – *to approve statement*
- 15 **Play Equipment, Teenage Recreation Area and Recreation Ground**
 - 15.1 **Maintenance** – *including reinstating boundary marker adjacent to Tennis Club*
 - 15.2 **Playground upgrade** – *to receive updates*
 - 15.3 **Recreation Ground** – *to receive updates*
- 16 **Devolved Services** – *Review devolved services responsibilities:*
Urban grass cutting, Hedging, Siding out, Rights of way, Weed killing, Maintenance, Complaints.
- 17 **Roads and pathways** – *to receive reporting requests and verbal updates including*
 - 17.1 **Pot holes** – *to report any potholes to Buckinghamshire Council*
 - 17.2 **HGV weight limit** – *to receive update on signage*
 - 17.3 **Speed watch** – *to receive updates*
 - 17.4 **Dangerous/inconsiderate parking** – *to receive updates*
- 18 **Street Lighting** – *to include notifications sent to/received from EON of lights out and maintenance issues*
- 19 **Cemetery Matters** - *To discuss cemetery management*
 - 19.1 **General maintenance** - *including supply of water*
 - 19.2 **Burials, Interments, Advance booking requests and Memorial applications**
- 20 **Environmental Matters**
 - 20.1 **Flooding** – *to receive update*
 - 20.2 **Mud Pond** – *to receive update*
- 21 **Street Furniture** – *to receive verbal updates on maintenance*
- 22 **Litter Pick** – *to receive update*
- 23 **East West Rail** – *to receive update*
- 24 **HS2** – *to receive update*
- 25 **Report from Village Hall including:**
 - 25.1 **Car Park repairs**
 - 25.2 **Installation of CCTV**
- 26 **Community Board** – *to receive updates*
- 27 **Assets of Community Value** – *to receive updates*
- 28 **Parish Council Policies** – *to agree policies*
- 29 **Jubilee Plantation** – *to receive update*
- 30 **Neighbourhood Plan** – *to receive update*
- 31 **Telephone Box** – *to receive update*
- 32 **Facebook** – *to receive update*
- 33 **COVID19** – *to receive update*
- 34 **Any Other Business** – *For information and at the discretion of the Chairman*
- 35 **Date and venue of next meetings:**
 - 35.1 **Annual Parish Meeting:** 8pm Tuesday 25 May, Committee Room, Marsh Gibbon Village Hall
 - 35.2 **Parish Council Meeting:** 8pm Tuesday 8 June, Committee Room, Marsh Gibbon Village Hall