



BILSTHORPE PARISH COUNCIL

Bilsthorne Parish Council Minutes of the Meeting held on Monday, 9th October 2023

Present: Cllrs; Ross Stoneman (Chair), Arthur Pinnick, Tim Holloway, Steve Kemp, Hannah Iwanejko, Brian Jackson, Rhona Holloway (also NSDC Cllr), Paula Pestell & Alan Ward

Also present: V Arkell (Clerk & RFO)

125/23 Welcome & opening comments

Cllr Stoneman welcomed everyone to the meeting

126/23 Apologies for absence

Apologies were received from Cllrs; Cooper and Mitchell

127/23 Declarations of pecuniary and/or personal interest

Cllrs; Ward and Jackson declared an interest in the Heritage Museum Lease as trustees, and stated they would leave the meeting during this agenda item.

128/23 Due to the nature of the business to be discussed it is recommended that agenda item 133/23 requires the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1(2)

The Council resolved to exclude the public and press from item 133/23 due to its confidential nature

129/23 To approve the minutes of the meeting held on the 11th of September 2023

The Council approved the minutes as presented

130/23 Reports from District and County Councillors

Cllr R Holloway, District Councillors report October 2023

- The new NSDC Community Plan is working its way through the various stages before final approval and so should be published shortly, this will highlight the various projects that the Council will be undertaking and the specific things they will be focussing their attention on
- Groundworks Nottingham have visited Maid Marian Park with the Contractors and work will begin on 26th October to re-seed the bare areas and replace the trees and grasses that haven't taken.
- I reported the building alarm going off at Eastwell Court, to the Police as well as advising them of residents' concerns that there was someone inside the building. The Police contacted the key holder who arranged for the alarm to be re-set, NSDC also attended the building but could see no evidence of anyone inside. They have said they will keep an eye on it.
- I have been making enquiries within the Village to see if there is any land available for allotments and I am just waiting to hear.
- I attended a recent business breakfast held at Hexgreave Hall with speakers from Nottinghamshire County Council, Ben Bradley MP and Mark Spencer MP giving updates on A614 and Mickledale lane
- I have chased Cllr Loughton regarding the speed tubes on Brackner Lane to monitor lorries using the lane

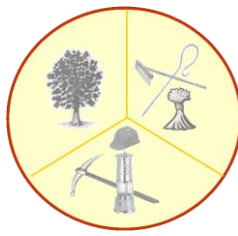
131/23 Questions from the public

There were no public present

132/23 Correspondence - to note receipt and agree on actions

a. The request for additional bins on Crompton Park

The Council discussed the request made by a member of the public. At this time the Council felt there was adequate bins within the park however would request that the village caretaker play close attention to the areas surrounding the benches.



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b. The request for a commemorative item at Maid Marian Park

The Council reviewed the request and suggested that the history of how the park was created is put into writing and this can be displayed in the notice board at the park. The Council also suggested that the history of Maid Marian could be submitted to the Heritage Museum to ensure it is available in the future.

Cllrs Jackson and Ward left the meeting

133/23 To discuss and agree the lease for the Bilsthorne Heritage Centre

The Council resolved to accept the lease as drafted and permitted the Clerk and Chairman to sign the paperwork on behalf of Council.

Cllrs Jackson and Ward rejoined the meeting

134/23 To finalise the arrangements for Remembrance Sunday and to authorise the purchase of a portable sound system

The Council discussed the final arrangements. The Council resolved to purchase a portable sound system at a cost of up to £200. The Clerk to arrange.

135/23 To consider financial matters

a. To review the bank reconciliation and to note the financial status at September 2023

Cllr Stoneman reviewed the bank reconciliation and signed to confirm it matched the bank statements and the Council noted the financial summary.

b. To review the pre-approved payments and income received in August and September 2023, and to authorise any payments for October 2023

Cllrs T Holloway and Kemp reviewed the August and September invoices on behalf of the Council, the Council authorised the payment of the outstanding invoices as presented.

c. To note the conclusion of audit and discuss comments made by the external auditor

The Council discussed the comment made by the external auditor. The Clerk stated that she was disappointed that after a detailed explanation of why the figures in Box 6 and 8 needed to be amended, which was due to an error within the accounts package, that the auditors stated they were not happy with the explanation given. The Clerk felt that the auditor had ran out of time to properly assess the submission which resulted in the comment made. The error within the accounts package has now been resolved which will result in an accurate submission next year.

The Council was happy to take no further action.

d. To consider the requirements for the 2024/25 budget

The Clerk previously circulated a draft budget as a starting point for discussion. The Council discussed the budget and agreed that a specific meeting should be arranged where the Council can discuss the budget headings in more detail.

136/23 To consider planning matters

a. 23/00779/FUL: Proposed dropped kerb and creation of crossover and driveway, 25 Kirklington Road Bilsthorne NG22 8RT (Response required by 13th October 2023)

Cllr R Holloway, as District Councillor, explained that she had asked for more information regarding the trees as it appears at least one will need to be removed, Cllr Holloway was informed that NSDC are going to conduct a tree survey (NCC land). The Council reviewed



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the application and resolved to highlight the same concerns raised by Cllr R Holloway and to request clarification of the exact location of the driveway, and what will happen to the trees. The Council also wished to highlight the proximity of the bus stop to the proposed driveway.

b. 23/01186/FUL Amended: Demolition of existing detached garage and outbuildings. Erection of single storey dwelling, The Coach House, Church Hill, NG22 8RU (Response required by 13th October 2023)

The Council considered the amendments made to the application and resolved to continue to support the application.

c. 23/01731/ADV: Externally illuminated fascia sign & internally illuminated green cross projection sign. Knights Bilthorpe Pharmacy 46 - 48 Church Street, NG22 8QR (Response required by 25th October 2023)

The Council considered the application and resolved to support the application.

d. The following decisions were noted by the Council

23/01491/DEM: Bilthorpe Village Hall, Cross Street, NG22 8QY – Refused

23/00659/FUL: Land Adjacent 21 Kirklington Road, NG22 8RT – Approved

23/01304/ADV: Co-operative, Stanton Avenue, NG22 8GL – Refused

137/23 To discuss the Council's Committee format, Committee membership and the responsibilities and terms of reference for each Committee

The Council resolved to dissolve the current Committees, with the exception of the HR Committee, in favour of lead Councillor roles. The Council resolved for Cllrs: Iwanejko and R Holloway to join the HR Committee alongside Cllrs Pestell and Stoneman. The Council appointed the following lead Councillors; Finance: Cllrs T Holloway and Kemp, Planning: Cllrs R Holloway and Stoneman, Parks: Cllrs Pestell and Jackson, Defibrillators: Cllr Ward and CCTV: Cllr Kemp.

The Council resolved to accept the HR Committee terms of reference as drafted.

138/23 To agree the location and installation for the two benches currently being stored in the Village Hall

The Council discussed the spare benches. Cllr R Holloway suggested replacing the bench outside Maid Marion Park. The Council requested the Clerk enquire about the necessary permissions to complete this. The Council to consider a suitable location for the other bench at a future meeting.

139/23 To review the quote for the repair of the wet pour surface at Crompton Park

The Council resolved to accept the quote for £350 for the wet pour repair.

140/23 To discuss the use of S106 play park funding available to Bilthorpe Parish Council

Cllr R Holloway explained that there is 47k available to the Council through S106 funding that is allocated to play facilities at Maid Marion and Crompton Park. Cllr Iwanejko suggested the Council consider accessible play items at both parks. The Clerk and Cllr Iwanejko to investigate options and costings.

141/23 The Village Hall; to review and discuss:

a. The contractor feedback received regarding the fire alarm system

The contractor had informed the Council that the current system is unable to be broken down and re fitted into the heritage centre due to it no longer being compliant as a new fitting. The Council requested that the Clerk write a letter to the Heritage Museum informing them that they will no longer be able to use the system fitted within the Village Hall building, and will need to install a suitable system for their building.



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b. Plans and location for the rebuild of a community space

The Council discussed the rebuild for a community space. Having reviewed previous plans, and the considered the possible options raised during the investigation process, the Council resolved for the rebuild of a community hall facility to be planned for within Crompton Park.

c. Clearing of the Village Hall and storage consideration

The Council will consider storage options after the planning permission stage has been concluded.

d. The submission of the planning permission required for demolition

After refusal of permitted development, the Council requested that the Clerk submit the application for planning permission at the earliest convenience.

142/23 To review the works request from the Bilthorpe Heritage Museum to install a disabled toilet

The Council resolved to approve the work to go ahead as outlined.

143/23 To discuss the proposed Maid Marion Park works

Cllr R Holloway asked for the Councils support in employing a qualified person to maintain the flowerbeds and planting within Maid Marion Park. Cllr R Holloway had approached Marie Purdy who currently looks after the planter within the Village who had agreed to take on the role at a flexible 2 hours per week. The Council resolved to accept the proposal of 2 hours per week, year-round.

144/23 Councillor reports

Cllr Pestell - Due to the increase in litter Cllr Pestell suggested an organised litter pick to get on top of it. Cllr Pestell also shared concern that Bilthorpe had not had a beat surgery with the police like other surrounding villages. The Council requested the Clerk enquire why Bilthorpe had been missed.

Cllr Ward – Cllr Ward informed the Council that the defibrillator at the Miners Welfare was currently out of action due to being sent for repair as the battery is draining very quickly. The Clerk informed the Council that the defibrillator has been taken offline.

Cllr Jackson – Cllr Jackson offered to take on the Village Hall monthly alarm checks, the Council accepted the offer.

Cllr Kemp – Cllr Kemp had met with ApaCCTV as requested by the Council to discuss the installation of a higher power camera that would cover the blind spots at Crompton Park. The Council resolved to accept the quote for £685 for an additional camera and upgraded hard drive. The Council requested that Cllr Kemp investigate the option to install CCTV at Maid Marian Park. The Clerk to contact APA CCTV to organise installation for Crompton Park.

145/23 Date of the next monthly meeting – Monday 13th November 6.30pm, Burton Court