

STADHAMPTON PARISH COUNCIL

Minutes of the Meeting held at 7.30pm on Monday 8th November 2021 at the Village Hall, St John the Baptist Church

Attendees	Cllr Stuart Wells (SW) - (Vice Chairman), Cllr. Robert Campbell (RC), Cllr. Neil Fitzgerald (NF), Cllr. Catherine Odell (CO), Cllr. Doug Struthers (DS) – for part
Apologies	None
In attendance	Michael Pawley (Clerk) Cllr. Robin Bennett (OCC) – for part, Cllr Caroline Newton (SODC) – for part 15 members of the public

Ref	Item	Notes	Action
143/21	Welcome	Cllr Wells welcomed everyone to the meeting	For info
144/21	Open Forum	Concern was expressed over the size of the bonfire at the Fireworks Display and the fact that the residual pile continued to smoulder for many days afterwards. After some discussion the general feeling was that the Council should liaise with the organisers regarding any plans for future events taking the comments made into account. It was AGREED that the Council's thanks should be passed on to the organisers	
145/21	To RECEIVE and RECORD apologies for absence	There were no apologies	For info
146/21	To RECEIVE and RECORD declarations of interest from members regarding items on the agenda	Cllr Struthers declared an interest in Agenda Item 11 - Planning	For info
147/21	To NOTE the resignation of Cllr Stephen Dawson and to AGREE that the Clerk should publish a notice of casual vacancy on the website and noticeboards	A statement was read on behalf of Stephen Dawson who had resigned as a Parish Councillor and Chairman in the week prior to the meeting. A statement was read on behalf of the Council regarding the resignations of Stephen Dawson and the Clerk, Michael Pawley It was AGREED that a notice of casual vacancy should be published in accordance with the provisions of the relevant legislation	For info For info Clerk
148/21	To CONSIDER and if agreed APPROVE the minutes of the meeting held on Monday 13 th September 2021 taking NOTE of and CONSIDERING a request from a resident to amend the wording of Minute 136/21	The minutes of the meeting held on Monday 13 th September 2021 were AGREED by the Councillors who had been present, approved and signed by the Chairman. It was AGREED that the previous minutes did not require amendment as they accurately reflected the decision of the Council	For info
149/21	To RECEIVE updates on Action Points from the September meeting not covered elsewhere on the agenda	Minute 126/21: Letter to developers re Cat Lane The Clerk confirmed that he had written to the developers but had not as yet received a response Minute 131/21: Naming of new copse The Clerk reported that searches of historic records had not revealed an appropriate name – it was suggested that the school might be approached to run a competition Minute 131/21: Repairs to Play Area The Clerk reported that he was still awaiting quotes for the necessary repair works Minute 132/21: Response to Oxfordshire 2050 Plan Cllr Odell outlined the Oxfordshire 2050 Plan and that the Council had submitted a response to the consultation. It was AGREED that the response should be placed on the website Minute 134/21: Community Payback Team availability update	For info For info Clerk Clerk

		The Clerk confirmed that the Probation Service were still working on a date to carry out the various works around the Pavilion	For info
150/21	To RECEIVE a report from Oxfordshire County Councillor Robin Bennett	<p>The report had been previously circulated (copy attached at Appendix 1)</p> <p>Cllr Bennett briefly summarized the report</p> <p>In response to questions on the rollout of the 20mph speed limits across the county he clarified that this would be in response to applications by parishes on a case by case basis</p>	For info
151/21	To RECEIVE a report from South Oxfordshire District Councillor Caroline Newton	<p>The report had been previously circulated (copy attached at Appendix 2)</p> <p>Cllr Newton briefly summarized the report and supported the Parish Council's statement under 147/21; It was noted that Homes England and the CAA were still working on the Chalgrove proposals and that it was expected that the highway infrastructure applications were expected in 2022. It was also noted that 2 planning inspectors had ruled that SODC did not have a 5 year housing land supply – SODC were working on this to seek to ensure that these decisions could be reversed at any future appeal</p>	For info
152/21	To RECEIVE a report on recently decided and current Planning Matters including responses made between Parish Council Meetings	The report was RECEIVED (copy attached at Appendix 3)	For info
153/21	To CONSIDER and APPROVE RESPONSES to the following planning applications:	<p>P21/S2740/LB Church Farm Chiselhampton OX44 7XF Demolition of portal barn; erection of extensions to dwelling forming a glazed link, orangery and extension to the storage building; conversion of storage building to additional habitable accommodation as amended</p> <p>It was AGREED that no further response was required beyond that originally made by the Council</p> <p>P21/S4336/HH Manor Farm The Green Stadhampton OX44 7UL Removal of existing pool house and existing swimming pool enlarged</p> <p>Following discussion and comments from the floor it was AGREED that a response of No Objections should be submitted</p>	<p>For info</p> <p>Clerk</p>
154/21	To CONSIDER and APPROVE RESPONSES to any Planning Applications received after the date of the Notice of Meeting	No applications had been received after the publication of the agenda	For info
155/21	To RECEIVE reports from the Council's Working Groups and AGREE actions where appropriate:	<p>Play Area</p> <p>To RECEIVE an update on actions since September</p> <p>Cllr Struthers reported that there had been no further progress pending funding, he would get a handover update from Stephen Dawson on this</p> <p>Climate and Environment</p> <p>To RECEIVE an update on actions since September</p> <p>Cllr Odell reported on the disappointing response from John Howell MP to the Council's letter</p> <p>Cllr Odell gave an update on the tree planting projects already undertaken in Copson Lane and proposed on the North Green. It was AGREED to order the trees for the North Green from the 2020/21 Working Group budget and then to arrange the planting in line with the plans already agreed</p> <p>To CONSIDER and if agreed APPROVE a motion to support the Climate and Ecological Emergency Bill:</p>	<p>DS</p> <p>CO/Clerk</p>

		<p>After discussion it was AGREED to adopt the following resolution:</p> <p>This Council RESOLVES to:</p> <p>I. Support the Climate and Ecological Emergency Bill;</p> <p>II. Write to our local MP urging them to support the Bill, or thanking them for doing so; and</p> <p>III. Notify the Oxfordshire CEE Bill Alliance (Zero Hour Oxfordshire) of this motion by signing the Open Letter</p> <p>Highways</p> <p>To RECEIVE an update on actions since September</p> <p>Cllr Fitzgerald reported that the speed monitoring exercise was underway and sought input from volunteers to analyse the data in order to inform the Council's future strategy on any speed reduction initiatives</p> <p>Cllr Fitzgerald also gave an update on ongoing discussions with the Community Speedwatch initiative; in response to a question from the floor he also advised that TVP had no intent to replace the speed camera in the village and hence the painted strips on the roadway would not be replaced. One of the speed monitoring devices had been placed close to that location in order to gather data that might influence that strategy</p>	<p>CO/DS</p> <p>CO</p> <p>For info</p> <p>For info</p>
156/21	To RECEIVE and CONSIDER a proposal to protect the Village Green from encampments in response to the Village Green survey carried out in March 2021; and to AGREE any actions as appropriate	<p>Cllr Struthers outlined a proposal to protect the Village Green (copy attached at Appendix 4)</p> <p>The proposal was discussed by the Council and comments were taken from the floor; concerns were expressed that the significant benefit of a community facility like the Green could be diluted if access to the Play Area were made more difficult and the ability to accommodate large weddings/funerals etc were impeded. The current strategy of using bailiffs was felt to be very effective and had been well supported in the survey carried out earlier the year</p> <p>It was AGREED that given the reduced impact of travellers currently it was not a problem that needed to be addressed now; the tree planting project/wilding of the North Green would be likely to make this area less attractive to travellers. Accordingly any decision on implementation of the project should be deferred until such time as it was felt to be a proportionate response to the issue</p>	For info
157/21	To RECEIVE, CONSIDER and AGREE actions in response to correspondence dated 1 November 2021 received from the owners of Church Farm House regarding completion of the land transfer, easements and rights of access in and around Copson Lane, parking on the small Village Green and the accessway across the Green	Cllr Wells recommended that a response to the correspondence received be drafted by Cllr Odell and himself – this was AGREED	SW/CO
158/21	To RECEIVE a report on and to note the current bank balance	The report was RECEIVED (copy attached at Appendix 5)	For info
159/21	To APPROVE payments and receipts since the last meeting and payments to be made	The payments and receipts listed on the report were APPROVED (copy attached at Appendix 6)	For info
160/21	To NOTE correspondence/requests received since the last meeting and AGREE actions where appropriate	<p>I. Request regarding maintenance of the boundary between the Village Green and Huntsmans House and the immediate area</p> <p>The owner of Huntsman's House clarified the issue for the benefit of the meeting and the Council. The Clerk reported that following a visit by a tree surgeon to quote for grinding out the hawthorn stumps the advice had been that this was not possible and treatment by poisoning was</p>	

		<p>recommended; it was AGREED following discussion to obtain a second opinion on this before taking any particular course of action on the remaining stumps and that the Council should agree a regular maintenance routine to ensure that the boundary was kept clear going forward. A meeting would be set up onsite as soon as possible to resolve the situation</p> <p>II. Request regarding maintenance of trees on the approach to Southview Cottage</p> <p>It was AGREED that the Clerk should arrange for the trees on the allotment land adjacent to South View Cottage to be cut back to facilitate access along the roadway</p> <p>III. Request from the Allotments Officer for the hire of a skip to allow the allotment holders to dispose of the remaining large stones, concrete blocks and miscellaneous rubbish remaining on the former Allotment 13 site to be removed.</p> <p>It was AGREED that the Clerk should go ahead and order a skip as requested</p> <p>IV. Request for £143.97 to light the tree on the Village Green for Christmas</p> <p>This was AGREED</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
161/21	To NOTE the resignation of the Clerk and to AGREE a process for recruitment of a replacement	This was noted. It was suggested that the recruitment process might look wider than the immediate community – the Clerk advised that OALC provided a facility for advertising vacancies. It was AGREED the process would be further discussed outside the meeting	SW
162/21	To NOTE the date of next meeting as Monday 13 th December 2021 at 7.30pm in the Village Hall (subject to there being any Planning Applications to consider)	This was NOTED	For info
163/21	Meeting Closed	9.10pm	For info

APPENDIX 1

Title	County Councillor's Report
Author	Cllr Robin Bennett
	Berinsfield & Garsington Division
Date	November 2021
Contact	robin.bennett@oxfordshire.gov.uk 07979 646815

New 20mph policy passed by Cabinet

The county council is changing its approach and acceptance of 20mph restrictions which will enable a much greater coverage across Oxfordshire.

The proposal is aimed to:

- make streets safer
- encourage residents to walk or cycle
- reduce noise and pollution.

The initiative will not be compulsory and will need to be supported by the parish/town council and by the local county councillor. We anticipate a lot of demand, so requests from parishes will be prioritised by need; the aim is to get all requests done within 3 years.

Measures supported will be from a simple change of speed signs to more complex solutions (these may require additional funding) in areas that can range from a whole village or a single street. The introduction of 20mph restrictions in other areas has already cut speeds and accidents.

The area of the proposed restriction should not have a speed limit that is greater than 40mph. It can be a whole village or town or just one street within the area.

Full information can be found at

<https://www.oxfordshire.gov.uk/residents/roads-and-transport/traffic/requesting-20mph>

The link for parishes to apply is at <https://service.oxfordshire.gov.uk/20mphrequest>

Leader's letters to the Prime Minister on financial challenges facing county councils

The leader of the County Council, Cllr Liz Leffman, wrote to the prime minister in advance of the government's autumn budget to highlight the predicted funding shortfalls in social care for adults and children, and provision for children with special educational needs. The letters can be read in full here: <https://news.oxfordshire.gov.uk/urgently-address-funding-issues>

Out-of-hours highways service up and running

Oxfordshire residents can now report a highways matter to Oxfordshire County Council outside normal office hours – including evenings, weekends and bank holidays – if there are concerns about it causing an accident or damaging property, by calling **01223 849731**.

The call adviser will discuss the urgency of the issue and take appropriate action as required.

During normal working hours, people should continue to call the council's customer service centre on 0345 310 1111. If the situation is potentially life threatening, people should call emergency services on 999.

COP26: our commitment in Oxfordshire

COP26 is a chance for the world to come together to tackle the biggest single threat facing the planet. The fight against climate change is at the heart of everything we are doing as a council. Every decision we take weighs up the impact on carbon emissions and our work is underpinned by our commitment to become a zero carbon county council by 2030 and enable the whole of Oxfordshire to be carbon neutral by 2050 – if not sooner. Find out more about what's going on across the county:

<https://www.oxfordshire.gov.uk/residents/environment-and-planning/energy-and-climate-change/cop26-our-commitment>

Reminder: Closure of recycling centres for essential maintenance and deep cleaning

During November, our household waste recycling centres will be closing for two days each for a deep clean and essential maintenance. The closures are midweek to minimise disruption and sites will reopen at 8am the following day.

Site	Dates of closure
Alkerton (Banbury)	2 and 3 November
Ardley (Bicester)	4 and 5 November
Dix Pit (Stanton Harcourt)	23 and 24 November
Drayton (Abingdon)	9 and 10 November
Oakley Wood (Wallingford)	16 and 17 November
Redbridge (Oxford)	18 and 19 November
Stanford (Faringdon)	11 and 12 November

Reminder: Civil parking enforcement starts 1st November

Following extensive preparation and commitment at County and District level, civil parking enforcement will officially commence on 1st November 2021 in South Oxfordshire, Vale of the White Horse and Cherwell districts. This means parking offences in those areas previously enforced by the police become the responsibility of Oxfordshire County Council - these parking violations will become civil offences. In Oxfordshire, enforcement will apply for on-street parking (roads and highways). The changes will result in increased, more consistent enforcement of waiting and loading restrictions, double parking offences and dropped kerb obstructions.

COVID-19 update:

All the latest public health advice on Covid-19 can be found at <https://www.oxfordshire.gov.uk/council/coronavirus-covid-19>

Vaccinations for young people

The [NHS National Booking Service](#) for COVID-19 vaccinations is now open to parents wanting to book a jab for their child aged 12 - 15. This will provide an additional option for parents, alongside the schools programme. Oxford Health NHS Foundation Trust has published a [webpage](#) with information for parents and young people about the COVID-19 vaccination.

Anyone aged 16 or over can also 'grab a jab' at the Kassam Stadium in Oxford, without an appointment or at any other #Grabajab clinic. Details of those currently open and more information can be found on the [NHS Oxfordshire Clinical Commissioning Group's](#) website.

Anyone aged 18 or over, can [book a vaccination](#) on the national booking service. The latest vaccination figures are updated daily at the [NHS England website](#).

Get your booster jab

Everyone aged 50 and over, and health and social care workers, can [book their COVID-19 booster vaccine](#) online as long as it has been six months and one week (190 days) since their second dose. Data shows the natural immunity provided by vaccines will wane over time, particularly for older adults and those more at risk from COVID-19.

APPENDIX 2

Haseley Brook Ward - SODC Monthly Report - November 2021

Cllr Caroline Newton

Planning

SODC planning officers are continuing to work with developers in relation to the strategic sites contained in the Local Plan 2035. Homes England, the Government agency leading on the Chalgrove Airfield development, issued a statement on 3 Nov confirming it is still working with the Civil Aviation Authority, Environment Agency and Oxfordshire County Council towards “a revised strategy for the scheme in 2022”. It stated it is working on early delivery of new roads and junction improvements at Stadhampton/Chiselhampton and Cuxham, but did not refer to any other infrastructure elements or mitigations in the area.

Meanwhile, following the findings of two planning inspectors that SODC has lost its 5 Year Housing Land Supply, a number of applications and pre-apps for speculative major developments have been submitted to SODC. SODC is putting together evidence to demonstrate that it does have a 5YHLS, which would help the council fight off those proposals. Should it be unable to support that claim, it will be much harder for SODC legally to resist these additional applications.

The application for a solar farm (Cornwell) near Stoke Talmage was approved by Planning Committee in October. Two other applications (Harlesford, between Tetsworth and Great Haseley, and Dodswell, between Milton Common and Tetsworth) are still under consideration. In total these three solar farms cover well over 600 acres of arable farmland. Whilst I - like many people - welcome the growth of renewable energy, I am concerned about the cumulative impact of all these arrays on the local landscape and on our ability to grow the food we need. I am keen to hear residents' views. Please look for my Facebook post (Cllr Caroline Newton page) and tell me what you think.

Enforcement:

The Planning Enforcement team (historically better resourced than most comparable councils) remains very stretched - with 419 open cases, including 159 which have yet to be allocated to officers. Each officer has an average of 56 cases open. SODC is reviewing the process of enforcement to aid efficiency and help clear the backlog.

In this ward, a decision is still awaited on the appeal relating to Toll Lodge Farm, Tetsworth.

Waste

Fortnightly collections of garden waste (brown bins) started again on 1 November. A number of residents have experienced problems with the collection of waste bins. Please remember to report any uncollected bins before 5pm the following day: not only will Biffa then (hopefully!) come back and collect, but data on missed bin collections are a critical element of the monitoring of the contract.

You can report by phone on 03000 610610. Or by pasting this link into your search bar:

https://eform.southoxon.gov.uk/ebase/ufsmain?formid=MISSED_BIN&P_GDPR_PARAMS__SOVA=SOUTH&P_GDPR_PARAMS__CFGID=35&SOVA_TAG=SOUTH&ebd=0&ebz=1_1636307054009

Housing

SODC and Vale have been at the forefront of developing a model to tackle homelessness, and have sought additional funding from Government for the 'Housing First' programme. In October there were 4 households in emergency accommodation in this district.

In South Oxfordshire, housing developments larger than 10 homes are expected to provide 40% of them as 'affordable housing'. The target for 2021/22 is 280 affordable homes, of which 163 have been completed so far this FY.

Officers from South and Oxford City are continuing to discuss an operational agreement to meet some of Oxford's 'unmet housing need'. This is the legal obligation neighbouring councils have to help councils which are unable to find accommodation for their social housing tenants - and accounted for over 4000 of the homes allocated in the Local Plan 2035.

Licensing

Work has started on a new tariff for hackney carriages in South Oxfordshire - a decision is expected to be made later this year.

South Oxfordshire's gambling policy (which has to be renewed every 3 years) will be put to Full Council in December. The General Licensing Committee is recommending a 'no casino' resolution.

Community Safety

SODC is working with Oxford City Council to make it safer for young people to enjoy a night out in South Oxfordshire and in Oxford. The City has recently received a grant from the Home Office's Safer Streets Fund for projects around the night-time economy and safe travel, and is consulting with neighbouring councils about what measures young people would most like to see.

APPENDIX 3

AGENDA ITEM 10

CURRENT APPLICATIONS

Reference Location/Description	Date Registered
<u>P21/S4336/HH</u> Manor Farm The Green Stadhampton OX44 7UL Removal of existing pool house and existing swimming pool enlarged.	15 October 2021
<u>P21/S3919/N4C</u> Newells Farm Stadhampton OX44 7XJ Change of use of an existing agricultural building at Newell Farm to Class C1 (Hotels) use.	13 September 2021
<u>P21/S2740/LB</u> Church Farm Chiselhampton OX44 7XF Demolition of portal barn; erection of extensions to dwelling forming a glazed link, orangery and extension to the storage building; conversion of storage building to additional habitable accommodation as amended by plans 2213 -09 B, 2213 06B, 2213 10B, 2213 05B received on 26 October.	15 June 2021
<u>P21/S2738/HH</u> Church Farm Chiselhampton OX44 7XF Demolition of portal barn; erection of extensions to dwelling forming a glazed link, orangery and extension to the storage building; conversion of storage building to additional habitable accommodation.(as amplified by bat survey reports received 30 September 2021 and as amended by plans 2213 -09 B, 2213 06B, 2213 10B, 2213 05B received on 26 October).	15 June 2021
<u>P21/S1683/DIS</u> Newington Nurseries Newington OX10 7AW Discharge of conditions 6 & 7 in application P16/S3988/O. Outline permission for the demolition of existing structures and erection of up to 21 dwellings and associated infrastructure including means of access, with all other matters reserved.	8 April 2021
<u>P19/S3311/FUL</u> Oxfordshire Animal Sanctuary The Green Stadhampton OX44 7UB Demolition of a number of buildings and construction of a new Training Hall, Isolation Kennel and Staff Room, Office, Reception Building (As amplified by Preliminary Roost Assessment received 9 January 2020)	29 October 2019
<u>P19/S2094/HH</u> Poplars Ascott near Stadhampton OX44 7UH Two rear single-storey glasshouses attached to the dwelling, as amended by drawing number KCC2734-04 (amended red site plan) received November 2019.	8 July 2019
<u>P18/S1289/DIS</u> Watlings Paddock Watlington Road Stadhampton OX44 7UQ Discharge of conditions 7 & 9 on application P16/S2987/FUL Use of land for the stationing of caravans for residential purposes, together with formation of hard-standing, erection of utility building and stables, and keeping of horses.	16 April 2018

DECISIONS SINCE THE LAST MEETING

Reference Location/Description Date Registered	Decision
<p><u>P21/S0584/FUL</u> Newington Nurseries Newington OX10 7AW Erection of 21 dwellings, including affordable housing, together with access, parking, landscaping, amenity space and related infrastructure and drainage works (amendment to planning permission P16/S3988/O and P19/S1554/RM)</p> <p>4 February 2021 Permission</p>	Refusal of Planning
<p><u>P21/S3475/HH</u> 19 Holcombe Place Stadhampton OX44 7BE Garage conversion and extension (as amended by drawing received 8 September 2021, to remove the proposed dormer windows and propose roof lights instead)</p> <p>4 August 2021 Permission</p>	Planning
<p><u>P21/S3425/FUL</u> Land off Cat Lane Stadhampton Oxfordshire OX44 7UN Variation of condition 1 (Approved plans) in application P20/S2263/RM. Reserved Matters application following outline application ref. P16/S3690/O for the erection of two detached dwellings upon the building plot located off Cat Lane Stadhampton for appearance, landscaping, layout and scale.</p> <p>30 July 2021 Permission</p>	Planning
<p><u>P21/S1829/LB</u> Manor Barn The Green Stadhampton OX44 7UL Variation of condition 2 (Approved plans) on listed building consent P15/S0143/LB Proposed two storey rear extension and refurbishment of the existing barn.</p> <p>23 March 2021 Consent</p>	Listed Building
<p><u>P21/S1401/HH</u> Manor Barn The Green Stadhampton OX44 7UL Variation of condition 2 (Approved plans) on P15/S0142/HH (P15/S3021/HH as amended) (Bat Survey received 28 July 2021) Proposed two storey rear extension and refurbishment of the existing barn.</p> <p>23 March 2021 Permission</p>	Planning
<p><u>P21/S3288/HH</u> 14 Warren Hill Stadhampton OX44 7UT Proposed first floor side extension, removal of existing roof and proposed roof extension.</p>	

21 July 2021
Permission

Planning

P21/S3481/HH

Chiselhampton House Chiselhampton Oxon OX44 7XF

Re-use existing timber store to house new boiler that serves the main house, including new stone chimney stack.

5 August 2021
Permission

Planning

P21/S3303/LB

Chiselhampton House Chiselhampton OX44 7XF

Re-use existing timber store to house a new boiler that serves the main house, including new stone chimney stack.

5 August 2021
Consent

Listed Building

P21/S3051/DIS

Belchers Farm Ascott OX44 7UH

Discharge of conditions 7 (Surface Water Drainage) & 8 (Foul Drainage) in application P21/S1297/FUL. The change of use, conversion and extension of existing agricultural building to a store for classic cars. The change of use, conversion and extension of an existing building (former cattle shed) into a classic car showroom and offices at first floor.

9 July 2021
Agreed

DIS Details

P21/S3017/FUL

Santannas Place Watlington Road Stadhampton OX44 7UQ

Provision of stables, utility/day room and hardstanding in association with the approved use of the land for such purposes together with the stationing of caravans for residential purposes and the keeping of horses (amendment to planning permission P16/S2987/FUL)

2 July 2021
Permission

Planning

APPENDIX 4

Village Green – protection from encampments

The Parish Council is currently spending £1650 on bailiffs per visit to remove encampments from the village green.

This seems to have been a deterrent as the frequency and number of encampments has thinned out and reduced, though this is possibly a result of Covid as well.

The village green is completely unprotected and offers no barrier to encampments whatsoever.

Thus the village is potentially liable for large costs on an annual basis

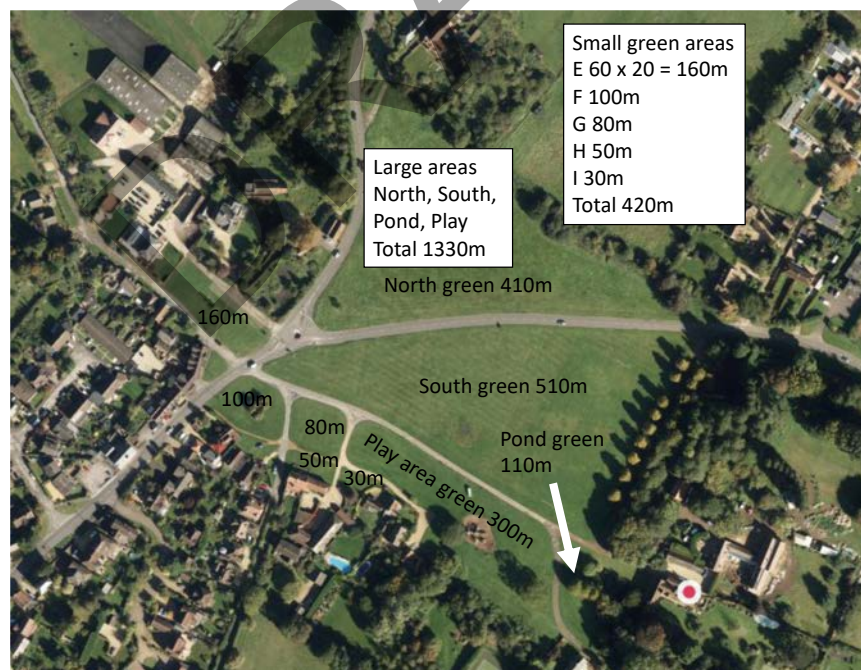
This proposal provides an attractive alternative at an affordable 1off cost.

Proposal - dig a 2' ditch with a corresponding 2' berm around the below areas of the village green:

North Green (410m),
South green / Main green (510m),
Play area green (300m)
Pond green (110m)

over a period of 2-3 weeks at a time to suit (March 2022?)

The berm / mound will be seeded with grass and wild flowers and once completed will look like it's been there since Roman times.



Aesthetics

The main issue with aesthetics is that this is a change to the flat appearance of the village green at present. However once the ditch and berm has been completed, seeded and given a few months to bed in, it will look like it's always been that way.



Swaffham Bulbeck – wild flowers and grass seeded onto trench/mounds July 2020

Maidensgrove has similar features to protect against travellers and others parking on common land.

Access

Fireworks – keep a car size (2.4m) entrance to North Green just off the access road leading to D'Oyleys farm house. This will enable cars to be parked on 5 Nov but will not be wide enough to allow Range Rovers with Caravans to make the turn.

Mower – the Limes will not be ditch & bermed except for the first 25m on the left hand side nearest to the road crossing the middle of the green. It is possible that vehicles could gain access to the South Green through the Limes trees, though it won't be easy and it won't be obvious. If this proves a weak point in the design then small ditch & berm sections will be added to protect between each of the trees.

Car parking – the pavilion car park will be made good and will become the only place for parking 'on' the village green (already in hand).

Signs – ‘Please do not park on village green’ signs will be put onto the green (already in hand as part of the byelaws group)

Costs

New driveway company – with premises in Stadhampton – have offered to conduct this work at cost price:

Cost price £220 per day x 10/15 days = £2,200 - £3,300 + £1k machine rental
= £3.2 - £4.3k

Seeding and wilding - £1k

Total project £5.3k

Compare to commercial price quote £12,000 + £1k seeding = £13k (so less than half price)

Cllrs Doug Struthers
October 2021

DRAFT

Stadhampton Parish Council

Prepared by: Michael Pawley - Clerk/RFO

Date: 3/11/2021

Name and Role (Clerk/RFO etc)

A	Bank Reconciliation at 03/11/2021		
	Cash in Hand 01/04/2021		53,564.61
	ADD Receipts 01/04/2021 - 03/11/2021		25,261.55
	SUBTRACT Payments 01/04/2021 - 03/11/2021		78,826.16 24,192.67
	Cash in Hand 03/11/2021 (per Cash Book)		54,633.49
B	Cash in hand per Bank Statements		
	Petty Cash 03/11/2021	0.00	
	CCLA Public Sector Deposit Fund 30/09/2021	40,842.57	
	Lloyds Bank Deposit A/c 03/11/2021	12,979.15	
	Lloyds Bank Current A/c 03/11/2021	811.77	
			54,633.49
	Less unrepresented payments		
			54,633.49
	Plus unrepresented receipts		
	Adjusted Bank Balance		54,633.49
	A = B Checks out OK		

APPENDIX 6

3 November 2021 (2021-2022)

Stadhampton Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
58	Legal & professional fees	01/10/2021		Lloyds Bank Current A	FP	Legal fees	Birketts LLP	S	3,045.00	609.00	3,654.00
59	Grass cutting	01/10/2021		Lloyds Bank Current A	FP	Cutting of Village Green	Green and Growing	S	589.28	117.86	707.14
60	Audit	01/10/2021		Lloyds Bank Current A	FP	External audit	Moore	S	200.00	40.00	240.00
61	General maintenance	01/10/2021		Lloyds Bank Current A	FP	Monthly maintenance incl labour	Jays Property Maintenance	Z	255.00		255.00
62	Electricity	23/09/2021		Lloyds Bank Current A	DD	Electricity	Ecotricity Ltd	L	21.28	1.06	22.34
63	Office costs	01/10/2021		Lloyds Bank Current A	FP (Reimburse M J Pawley)	Zoom subscription	Zoom Video Communications	S	11.99	2.40	14.39
64	Clerk's Salary	01/10/2021		Lloyds Bank Current A	FP	Clerk salary	M J Pawley	Z	1,544.42		1,544.42
65	Clerk's Salary	01/10/2021		Lloyds Bank Current A	FP	Clerk salary - PAYE	HMRC	Z	386.00		386.00
66	Legal & professional fees	09/11/2021		Lloyds Bank Current A	FP	Legal costs - grant of easement	Birketts LLP	S	756.00	151.20	907.20
67	Legal & professional fees	09/11/2021		Lloyds Bank Current A	FP	Legal fees	Birketts LLP	S	692.00	138.40	830.40
68	Office costs	08/10/2021		Lloyds Bank Current A	DD	E-mail and cloud storage	Google Cloud EMEA Limited	Z	36.80		36.80
69	Electricity	18/10/2021		Lloyds Bank Current A	DD	Electricity	Ecotricity Ltd	L	10.49	0.52	11.01
70	Grass cutting	09/11/2021		Lloyds Bank Current A	FP	Cutting of Village Green	Green and Growing	S	589.28	117.86	707.14
71	General maintenance	09/11/2021		Lloyds Bank Current A	FP	Hedge cutting	Jays Property Maintenance	Z	170.00		170.00
72	General maintenance	09/11/2021		Lloyds Bank Current A	FP	Monthly maintenance incl labour	Jays Property Maintenance	Z	255.00		255.00
73	General maintenance	09/11/2021		Lloyds Bank Current A	FP	Supply and fix post on dog bin	Jays Property Maintenance	Z	45.00		45.00
74	Office costs	08/11/2021		Lloyds Bank Current A	DD	E-mail and cloud storage	Google Cloud EMEA Limited	Z	36.80		36.80
Total									8,644.34	1,178.30	9,822.64

ITEMS 58-65 WERE PREVIOUSLY APPROVED
BY EMAIL

ITEMS 66 WAS REIMBURSED BY THE GRANTEE ON 20/5/21

Stadhampton Parish Council
RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
20	Precept	08/09/2021		Lloyds Bank Current A	BGC	Precept 50%	South Oxfordshire District Co	Z	10,635.00		10,635.00
21	Miscellaneous income	08/09/2021		Lloyds Bank Current A	BGC	Rental Income	H Mason-Cook	Z	25.00		25.00
22	Interest/dividends	02/08/2021		CCLA Public Sector De	DIV	Dividend reinvested	CCLA	Z	0.94		0.94
23	Interest/dividends	09/09/2021		Lloyds Bank Current A	INT	Interest on A/c 07379797	Lloyds Bank	E	0.04		0.04
24	Interest/dividends	01/09/2021		CCLA Public Sector De	DIV	Dividend reinvested	CCLA	E	0.96		0.96
25	Interest/dividends	11/10/2021		Lloyds Bank Current A	INT	Interest on A/c 07379797	Lloyds Bank	E	0.15		0.15
26	Climate Change	03/10/2021		Lloyds Bank Current A	FP	Donation to tree planting	L Ellis	E	40.00		40.00
Total									10,702.09		10,702.09