

FOLKE PARISH COUNCIL

Email: folke@dorset-aptc.gov.uk/Tel: 01202 849155

Councillors are summoned to a Parish Council meeting on **Wednesday, 17th May 2023 at 7.00 pm** at Alweston Village Hall, Alweston, DT9 5HT

J. Ramsay
Joanna Ramsay CILCA
Parish Clerk
10th May 2023

AGENDA

Chair's Welcome

The Annual Parish Meeting

23.01 Matters raised by members of the public (30 minutes)

23.02 Chair's report on the year

The Annual Meeting

23.03 To appoint a Chair and Declaration of Acceptance of Office

23.04 To appoint a Vice Chair

23.05 To receive and accept apologies for absence – Cllr Scrivener

23.06 Declarations of pecuniary and other interests in relation to the agenda

23.07 To adopt the Standing Orders for the Council

23.08 To confirm frequency of Full Council meetings and meeting dates

23.09 To agree the Code of Conduct for Councillors (annual)

23.10 To appoint a DAPTC representative

Financial Matters:

23.11 To appoint a Responsible Finance Officer

23.12 To appoint an internal auditor

23.13 To approve the Annual Governance & Accountability Return (AGAR) 2022/23

23.14 To agree to self certify as an exempt council under the AGAR

23.15 To approve the Financial Regulations and Risk Assessment Review

Full Council

23.16 To agree the minutes of previous meeting on 15th March 2023 are a true and accurate record

23.17 Issues arising from the last meeting – Clerks Report

- Nothing to report separately will be covered under item 23.22

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23.18 To receive report from Dorset Council

23.19 To receive reports from Councillors attending meetings on behalf of the Parish Council

23.20 To receive a finance report and to agree actions in response to proposals and payment approvals:

FROM FINANCIAL YEAR 22/23:

| | | | |
|------------|----------------|-----------------------------|-----------|
| 17/03/2023 | Simon Williams | Fencing and Railings work | £1,910.00 |
| 17/03/2023 | R J Cutler | Wood Chip for play area | £150.00 |
| 17/03/2023 | HAGS-SMP Ltd | New seat for play equipment | £120.00 |
| 17/03/2023 | DAPTC | Training Event | £75.00 |

FROM FINANCIAL YEAR 23/24:

| | | | |
|-------------------|--------------|------------------------------------|---------------|
| 03/04/2023 | Microsoft | O365 Subscription Fee | £11.28 |
| 05/04/2023 | DAPTC | Annual Subscription Fee 23/24 | £189.71 |
| 12/04/2023 | HMRC | PAYE for Qtr 4 (Jan to March 2023) | £94.00 |
| 25/04/2023 | Jane Stacey | Internal Auditor Fee | £85.75 |
| 03/05/2023 | Microsoft | O365 Subscription Fee | £11.28 |
| 15/05/2023 | Clerk | Clerk Expenses | £26.10 |

23.21 To determine a response to any planning applications received as listed below:

- Applications received have been for information only, although comments can be raised by Parish Councils if felt appropriate

23.22 To receive an update on Playground Inspection and Maintenance:

- Lease on playing field
- Insurance/Legal Position Update
- Rabbits on the Field
- Storage of broken fence and rubbish in the hut

23.23 To receive an update on the Munden's Lane flooding (Cllr Lugg)

23.24 To discuss whether to join 20sPlenty for Dorset campaign

23.25 Items of urgent nature subject to Chair's approval

23.26 Confidential Matters (public and press to leave the meeting)

23.27 Date of next meeting – **Wednesday, 12th July 2023 at 7.00pm**

Members of the public are invited to attend the meeting as observers. There will be opportunity during the Public Forum for questions, comments, and suggestions