

MINSTER PARISH COUNCIL



**MINSTER
IN THANET**

Tel: 01843 821339

Fax: 01843 825869

Email: clerk@minsterparishcouncil.org.uk

4a Monkton Road
Minster-in-Thanet
Ramsgate
Kent
CT12 4EA

Clerk to the Council: Kyla Lamb - MAAT

27th August 2020

MINSTER PARISH COUNCIL 1ST SEPTEMBER 2020

Sir or Madam,

You are hereby summoned to attend a meeting of the Council of Minster which will be held Via Zoom Remote Meetings on Tuesday 1st September 2020 at 7 p.m. for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Clerk to the Council

NOTE: Residents and members of the public are cordially invited to remotely attend the meeting of the Council. Should you wish to join the Zoom meeting please email the Clerk at clerk@minsterparishcouncil.org.uk by 9 am Tuesday 1st September 2020 to request the access information.

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence, if any.
2. **MINUTES**
To approve the Minutes of the meeting held on 7th July 2020 (**Appendix A**).
3. **MEMBERS' INTERESTS**
To register any new interests, or deregistration, by Members.

4. **POLICING & COMMUNITY WARDEN REPORT**
To report on any other matters as appropriate.
5. **COUNTY COUNCILLOR & DISTRICT COUNCILLOR'S REPORT**
To receive reports from County and District Councillors as appropriate.
6. **CHAIRMAN'S ANNOUNCEMENTS**
The Chairman to report as appropriate.
7. **REPORT OF THE CLERK**
The Clerk to report upon any matters that may have arisen since the dispatch of the agenda.
8. **DOCUMENTS AVAILABLE FOR INSPECTION**
No Documents available due to Zoom remote meeting.
9. **PARISH COUNCILLOR VACANCY**
Following the advertising for the vacancy for a Parish Councillor 5 people have applied. The advert expired on the 24th August 2020. Interviews are being arranged and a candidate should be selected and in place before the October 2020 meeting.
10. **SECTION 106 AGREEMENT**
The Clerk will update members with any information.
11. **AGENCY PAYMENT RENEWAL AND TAKING OVER THE HIGH STREET AND MONKTON ROAD CAR PARKS AND PUBLIC TOILET**
The Chairman will update members with any information since the July 2020 meeting.
12. **DEVELOPMENT PROPOSALS FOR LAND WEST OF TOTHILL STREET OL/TH/18/1488**
The Chairman will update members on any further information received regarding the above application since the July 2020 meeting.
13. **OPERATIONS COMMITTEE**
To receive the minutes of the operations committee meeting held on 12th August 2020
(Appendix B)
14. **SHED PROJECT**
Cllr Burden has asked for the Shed Project to be given further consideration. Members views are sought.
15. **COVID-19 – SUPPORT BY MINSTER PARISH COUNCIL**
The Chairman will give an update on support being given to the vulnerable and elderly during the current government restrictions.
16. **SKATEPARK ANTI-SOCIAL BEHAVIOUR**
The Chairman will circulate a summary by email of a multi-agency and residents meeting held on 20th August to consider the anti-social behaviour issues at the skatepark. Members are asked to consider the options to try to resolve the issues.
17. **ACCESSIBILITY STATEMENT FOR MINSTER PARISH COUNCIL**
In line with new government legislation the Council website is required to be fully compliant by September 2020. This requires an accessibility statement on the website. Members are asked to consider and adopt the attached draft Statement. (Appendix C)

18. PLANS FOR PARISH OFFICE AT THE RECREATION GROUND

Since the last Operations meeting in October 2019, draft plans were drawn up to extend into the Pavilion loft space to provide office and storage space. This proposal was deemed not a suitable option by the designer and Holt and Wooton. They proposed an alternative option to knock down the existing garage and build a two storey building in its place with a slightly larger footprint to accommodate a garage below and Parish office and storage above. The Chairman reported that following a pre-application site visit with Jenny Suttle (Planning Officer TDC), Dave Dorman, the Clerk and herself on 11th August 2020, the officer had advised that although there is an existing building on the site it is deemed as public open space and should not be developed further albeit only a very slight increase in footprint onto a concrete apron. We will need to submit a Design Statement detailing the need for the building which outweighs the constraints of the open space policy. When the pre-app advice is received, The Clerk and Chairman will prepare the statement with Dave Dorman for submission for full planning permission. However, she also felt that part dormers on both sides of the roof would not be an issue, these will be added to the plans.

19. PLANNING APPLICATIONS

To receive an update on planning comments made to Thanet District Council and decisions made by Thanet District Council since the last meeting.

A Planning Committee meeting will be held on 8th September and updates will be given at this meeting.

20. COMMITTEE REPRESENTATIVE REPORTS

To receive reports, if appropriate, from representatives of the following bodies:

TALC Cllrs. Crow-Brown & Quittenden

Minster School Cllr. Mrs Gimes

Village Hall

Twinning Assn Cllr. Burden

21. REPORT OF THE RFO

(a) Bank balance statement

(b) Statement of Receipts and Payments for July 2020 (**circulated by email**) and August 2020 (**will be circulated by email on the day of the meeting**)

22. QUESTIONS FROM THE PUBLIC

Up to 15 minutes will be allowed for members of the public to ask questions or comment on parish matters.

Mrs. Kyla Lamb

Clerk to the Council

27th August 2020