

**STANSTED PARISH COUNCIL****MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 5 JUNE 2017 AT STANSTED VILLAGE HALL,  
MALTHOUSE ROAD, STANSTED AT 8.15 pm**

<b>PRESENT:</b>	Cllr Harry Bott	Chairman	Except item 8
	Cllr Mrs Sheila Goodworth	In the chair	Item 8
	Cllr John Brooker		
	Cllr Michael Osborne		
	Cllr Daren Sefer		
	Cllr Kevin Sparks		
	Mrs Roxana Brammer	Clerk	
In attendance	Cllr Martin Coffin	Tonbridge & Malling Borough Council	
	Cllr Robin Betts	Tonbridge & Malling Borough Council	
	Mr Tom Sheldon	Chairman, Stansted School Project Steering Group	
	3 members of the public		

**Item** *Action point*  
Minute no 2017/18/

**1 APOLOGIES**

80 An apology for absence was received from:

Cllr Mrs Polly Falconer                      On holiday

It was proposed by Cllr Bott, seconded by Cllr Mrs Goodworth and agreed this apology be accepted. An apology for absence was also received from Cllr Harry Raymer, Kent County Council.

**2 DECLARATIONS OF INTEREST AND ALTERATIONS TO THE REGISTER**

81 Cllr Bott declared a pecuniary interest in item, Stansted School, as an adjacent landowner.

**3 MINUTES OF THE MEETING HELD ON 8 MAY 2017**

82 It was proposed by Cllr Osborne, seconded by Cllr Sparkes and agreed the minutes of the meeting held on 8<sup>th</sup> May 2017 be signed as a true record.

**4 MATTERS ARISING**

83 No matters were raised.

**SUSPENSION OF MEETING FRO BOROUGH COUNCILLORS' REPORT**

The Chairman suspended the meeting to allow the Borough Councillors to give their report.

Cllr Betts said that borough councillors would be given an update on the local plan at a meeting in July. They

had received details from Kent County Council about the A20 corridor. He reported that the owners of Oak Tree Stables in Vigo Road, Fairseat had complied with the enforcement notice and had restored the land. The Borough Council was well aware of the parking problems connected with the boot fair at the top of Wrotham Hill but there were no traffic wardens on duty in the Borough on Sundays.

The Chairman thanked the Borough Councillors and reconvened the meeting.

## 5 PLANNING

### a Applications

- 84 i **TM/17/01254/FL:** Plaxdale Green Farm, Plaxdale Green Road, Stansted: Change of use and conversion of 2 no. former agricultural buildings to provide a total of 4 no residential dwellings with the creation of gardens, access and parking areas, with associated infrastructure works. (Amended layout to previously approved scheme under reference TM/15/03000/FL)

No objection.

- 85 ii **TM/17/01256/NMA:** Plaxdale Green Farm, Plaxdale Green Road, Stansted: Non material amendment to planning permission TM/15/03000/FL: (Change of use and conversion of 4No. former agricultural buildings to provide 7No. residential dwellings and 1No. residential annex, with associated access and landscaping with the creation of garden and parking areas and the demolition of 4No. former agricultural buildings on the site at Plaxdale Green Farm): Revisions to doors, windows, and external materials for unit H (referred to as unit A on the submitted drawings)

No objection.

- 86 iii **TM/17/01284/FL and TM/17/01285/LB:** Coldharbour, Wrotham Hill Road, Wrotham: Demolish front and rear entrance extensions, shower and WC extension, kitchen extension, 2 x external garages, external blockhouse and garden workshop. Build enlarged kitchen extension to rear, and external barn at front. Make new front and rear door openings and doors, make and install new front entrance porch and rear door hood. Replace all existing casement windows with double glazed units, enlarge 3 window openings, install 2 windows in old entrance door positions, form a new door opening into conservatory and form two door openings into kitchen extension. Demolish an existing staircase and room partitioning at first floor level. Make a new staircase opening, install a new staircase, and install new room partitioning on first floor. Replace floor in ground floor living rooms and raise floor height in old kitchen area. Refurbish heating, plumbing and electrical systems and facilities. Install wall insulation, floor insulation and loft insulation. Re-site and refinish driveway turning area and adjacent gardens. Listed building consent for same

No objection.

- 87 b **Decisions**

None notified.

- c Enforcement**
- 88 **i** Black Horse, Tumblefield Road, Stansted. A new building had been erected and it was agreed this should be reported to Enforcement.
- 89 **d Appeals**
- None.
- 90 **e Other Planning Issues**
- None
- 6 FINANCE**
- 91 **a Bank Balances**
- The bank balances as listed on Appendix B were noted.
- 92 **b Cheques signed since Last Meeting**
- None
- 93 **c Accounts for Payment**
- It was proposed by Cllr Mrs Falconer, seconded by Cllr Bott and agreed the account for payment as listed on Appendix B be paid (cheque 823) with the addition of £20, Veronica Brazier (cheque 824) and £300, GB Sports & Leisure (825).
- 94 **d Internal Auditor's Report**
- The Internal Auditor's Report for 2016/17 was received.
- 95 **e Audit Annual Return Governance Statement**
- It was proposed by Cllr Bott, seconded by Cllr Osborne and agreed the Audit Annual Return Governance Statement for the year to 31 March 2017 be signed by the Chairman and Clerk.
- 96 **f Audit Annual Return Statement of Accounts**
- It was proposed by Cllr Bott, seconded by Cllr MRS Goodworth and agreed the Ausit Annual Return Statement of Accounts for the year to 31 March 2017 be signed by the Chairman and responsible Financial Officer.
- 7 GRANT APPLICATIONS**
- 97 None.
- 8 STANSTED SCHOOL**
- 98 It was agreed to defer this item to the end of the meeting and to hold it in camera.

**9 MANAGEMENT OF THE COUNCIL'S LAND & PROPERTY****a Recreation Ground**

- 99 i. General Matters. Nothing to report.  
 100 ii. Hire of Ground. Nothing to report.

**101 b Playpark**

The replacement Whirlybird seats were on order.

**102 c War Memorial and Garden**

Nothing to report.

**103 d Telephone Kiosk**

Cllr Mrs Goodworth said that the Knitting Group was still waiting for Tom Brooker's assistance in putting up the display.

**104 e Church Bank**

Cllr Osborne reported that he had looked at the telephone box. The telephone itself had been removed and there was no point dealing with the step.

**105 f Village Green Land, Hatham Green Lane and Parsons Lane**

Nothing to report.

**106 g Registration of Land**

The Clerk was asked to request an update from Colin Hall.

**10 BROWNE'S BEQUEST**

107 Nothing to report.

**11 HIGHWAYS & TRANSPORT****108 a Public Rights of Way**

It was understood from Roy Barry that FP 210 through Thriftwood Caravan Park was obstructed by the security fencing. Cllr Bott said it was possible to walk round it but it needed directions how to do so. It was agreed the obstruction be reported to the Public Rights of Way officer.

**109 b Other Issues**

None

**12 VILLAGE HALLS****110 a Stansted Village Hall**

Nothing to report.

**111 b Fairseat Village Hall**

Nothing to report.

**13 POLICE MATTERS****112 a Police Representative's Report**

Cllr Mrs Goodworth said that the PCSO and a trainee PCSO had attended the Farmers Market. They had also called on the Clerk. They covered a wide area and currently much of their focus was on Snodland, but once the trainee was fully in post it would be easier for them to cover the area.

**113 b Neighbourhood Watch**

Cllr Mrs Goodworth had nothing to report.

**14 REPORTS ON MEETINGS ATTENDED****114 a KALC Tonbride & Malling Area Committee**

Cllr Sefer said that it had been a good meeting and he was now on the email list.

**15 PUBLIC ACCESS DEFIBRILLATOR**

115 Nothing further had been heard from Yvonne Tisson.

**16 CONSULTATION**

116 No documents received.

**17 CORRESPONDENCE**

117 None.

**18 REPORTS & CIRCULARS**

118 None received.

**19 ANY OTHER BUSINESS**

119 No matters were raised.

**SUSPENSION OF MEETING FOR PUBLIC SESSION**

The Chairman suspended the meeting to allow members of the public to speak.

John Mattick said that the World War I commemorative booklet would now be expanded to cover World War II. They proposed to start work in the autumn, using online records. The most difficult part was sourcing photographs. They were looking for the support of the Parish Council. Cllr Bott said that support had been given some time before and he was pleased they were now going to work on the booklet.

The Chairman thanked the members of the public and reconvened the meeting.

**20 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC**

120 It was proposed by Cllr Mrs Goodworth, seconded by Cllr Sparkes and agreed the press and public be excluded from the following item as it concerned a legal matter but that the members of the Stansted School Project Steering Group present be allowed to remain.

**8 STANSTED SCHOOL**

121 Having declared a pecuniary interest, Cllr Bott left the meeting.

It was proposed by Cllr Brooker, seconded by Cllr Sparkes and agreed Cllr Mrs Goodworth take the chair in the absence of both Chairman and Vice-chairman.

The Chairman suspended the meeting to allow the Chairman of the Stansted School Project Steering Group speak.

Mr Sheldon said that the group had met twice since the last meeting. There were two issues to report. They needed a budget for a feasibility study from an architect and also the Rochester Diocesan Board of Education’s surveyor had received plans from Kent County Council and the western boundary was straight and did not have a kink in it.

The Chairman thanked Mr Sheldon and reconvened the meeting.

It was proposed by Cllr Brooker, seconded by Cllr Osborne and agreed a budget of up to £1,500 be made available for the architect. It was proposed by Cllr Sefer, seconded by Cllr Sparkes and agreed the Stansted School Project Steering Group open and conduct negotiations on behalf of the Parish Council.

The Chairman thanked councillors and members of the Steering Group for attending and closed the meeting at 9.40 pm

Signed .....Chairman

On the .....day of .....2017