

DUNHAM ON TRENT WITH RAGNALL, DARLTON AND FLEDBOROUGH PARISH COUNCIL

(Dunham & District Parish Council)

MINUTES OF THE DUNHAM & DISTRICT PARISH COUNCIL MEETING held at 7:00pm on 9 JULY 2019

at the Dunham Millennium Hall, Low Street, Dunham on Trent

Present: Councillors: Lucy Atkinson, Madeline Barden (Chair), Carole Booth,
Richard Horsted, Adrian Stapleton, Nina Thiedeman and
Kathryn Watkinson

Clerk: District Councillors Shirley Isard and Keith Isard (Part)
Caron Ballantyne

In Attendance: No members of the public

Action by:

08/19/01 Public Forum

No members of the public present

08/19/02 To consider and approve any applications for co-option

No applications for co-option to Fledborough or Darlton have been received.

Casual vacancy for Dunham-on-Trent is currently being advertised and may be filled by co-option if a by-election is not called by electors

Clerk

08/19/03 To receive reports from Police, County and District Councillors

District Councillor Report

Nothing to report

Outstanding issues with the District Council were discussed and Cllrs K & S Isard will discuss with officers on behalf of the Parish Council

08/19/04 To receive apologies for absence

Apologies received from Councillor Sharpe and accepted

It was noted from the "new Councillors Training" that apologies should not be sent via another councillor. In future the Chair would like apologies to be sent to the Clerk direct from the Councillor in response to the summons or in advance

Apologies from Lucy Campion PCSO noted – all Councillors wished her well with the new baby

08/19/05 To receive declarations of interest

Cllr Stapleton declared an interest in Agenda Item 09/19/08 for planning applications 19/00763/HSE and 19/00764/LBA due to proximity to his property

It was noted from the "New Councillors Training" – if a Councillor declares an interest they should leave the meeting and not take part in the discussion or vote. There was some discussion about this as sometimes this may not be required i.e. payment of expenses. Each incidence of declarations being declared would be considered on an individual basis, but Councillors should be mindful of this for future meetings

08/19/06 To receive and approve the minutes of the Parish Council Meeting of 11 June 2019, previously circulated to members. These were resolved unanimously to be a true record and signed by the Chair.

08/19/07 Finance

| a) To formally note items of receipt for the month | | Value |
|---|------------------|--------------|
| NCC | Lengthsman Grant | £3,700.00 |

| b) To Formally approve expenditure since the last meeting | | | VAT | Total |
|---|---------------------------------------|--------|-------|--------|
| NALC | Training - New Councillors | £35.00 | £0.00 | £35.00 |
| Nina Thiedman | Chairs/Councillors Expenses - Mileage | 35.64 | £0.00 | £35.64 |

Direct Debits and staff salary including PAYE and Pension, all approved unanimously

| c) Expenditure to be approved | | | VAT | Total |
|--------------------------------------|--|---------|------------|--------------|
| Playsafety Limited | Park Inspections - 42569 | £154.50 | £30.90 | £185.40 |
| Prime Print | Administration inc postage, books & office equipment - 39458 | £19.00 | £3.80 | £22.80 |
| IONOS | Email accounts/Domain registration - 203017977599 | £1.99 | £0.40 | £2.39 |
| Prime Print | Administration inc postage, books & office equipment - 39488 | £21.70 | £4.34 | £26.04 |
| Caron Ballantyne | Administration inc postage, books & office equipment - 104 | £19.50 | £0.00 | £19.50 |
| Caron Ballantyne | Administration inc postage, books & office equipment - 104 | £49.99 | £10.00 | £59.99 |
| Caron Ballantyne | Administration inc postage, books & office equipment - 104 | £76.97 | £0.00 | £76.97 |
| Colin Gaisford | Lengthsman Scheme - 14 | £175.00 | £0.00 | £175.00 |

All expenditure approved unanimously.

- d) Bank Reconciliation for the year to date to be approved**
 Reconciliation for June was approved by two Councillors. To be circulated to all members. **Clerk**
- e) To consider quotations for annual insurance policy and possible long term agreement, resolved unanimously to remain with AXA but accept a 3 year deal** **Clerk**

a) Applications for Consideration

| | | |
|--------------|---|--|
| 19/00681/HSE | Broad Gate, Orchard Bungalow – Darlton | Erect Single Storey Side/Rear Extension – SUPPORTED unanimously Material Planning Considerations: Design and visual impact will be greatly improved No detrimental impact on access and traffic |
| 19/00763/HSE | Main Street, Ragnall House - Ragnall | Alteration to Entrance Porch and Demolition of Existing Garage and Erection of Carport – SUPPORTED unanimously Material Planning Considerations: Design and visual impact will be in keeping with other properties in the village – the existing property has a number of different tiles on the roof and the new tiles should match with the roof materials adjacent Noise – It is hoped that the clock will not chime and so not cause a nuisance to neighbours |
| 19/00764/LBA | Main Street, Ragnall House - Ragnall | Alteration to Entrance Porch and Demolition of Existing Garage and Erection of Carport – SUPPORTED unanimously All comments as 19/00763/HSE |
| 19/00800/FUL | Main Street, White Swan – Dunham-on-Trent | Erect Three Log Cabins For Holiday Accommodation – SUPPORTED unanimously Material Planning Considerations: Health/Health and Safety – there is no access indicated on the plans although it is believed from a discussion with the Agent that access will be through a pair of gates in the conifer hedge on the East of the site, this will result in vehicles being very close to the picnic tables and children's play area. To ensure the safety of all users any access will require to be fenced to prevent any accidents occurring. |

An application has been received for the former High Marnham Power Station site. This was received after the Agenda was published and an extraordinary meeting was suggested for Tuesday 23rd July to discuss this application. Resolved unanimously that this proposal would allow parishioners time to raise any comments with Councillors to inform a decision.

b) Decisions

| | | |
|--------------|-------------------------|----------|
| 19/00728/HPD | The Green, York Cottage | Approved |
|--------------|-------------------------|----------|

Noted

a) Clerk & Councillors

Agenda Item

- BDC planning have been contacted with regard to **10/18/13d**
planning permission/permitted development at Oak Tree
Cottage, Ragnall – this is now being investigated along
with 4 Coronation Terrace, Dunham
- Environment agency contacted about replacement/new **10/18/20**
benches – additional information has been provided as
requested, a site meeting is now proposed
- Action plan updated to include setting up Youth Council. **12/18/12**
Information being sought from other Parishes who have
done this and advice from NALC has been requested.
Meeting with Cllr Barden to be set up when appropriate
- Payback advised that the Parish Council would like to **01/19/09**
enter into a new SLA
- Donation of silhouettes accepted, awaiting receipt **02/19/10d**
- Declaration of acceptance of office to be completed by **07/19/02**
Richard Horsted prior to the July meeting commencing
- Bank Reconciliation for May circulated to all Councillors **07/19/07d**
- Street naming and numbering – Plot at Pear Tree Farm, **07/19/8d**
response sent
- Parish Council Surgeries – names allocated to dates and **07/19/10**
the dates have now been given to the Informer and the
Post Office
- Ride to save Lives – brought forward to July meeting **07/19/11**
- Play Area Inspections **07/19/12**
Inspector advised of months inspections required and this
has been accepted
Sign with contact details to be designed and quotations
sought
- Terms of Reference for Groups posted to the website **07/19/13**
- Local Council Award Scheme application submitted **07/19/14**
- Celebration of 75th Anniversary of VE Day – May 2020 **07/19/15b**
brought forward to July meeting
- County Council Civic Service, response sent **07/19/15c**
- North Nottinghamshire Community First Responders, **07/19/15d**
invitation sent to attend the Gala Day on the 21st July

Other items

- Work on the archives continues

Reports to NCC

| | | |
|-------------|--------------|------------------|
| FS124196074 | Fledborough | LC1 Not lit |
| FS126502528 | Laneham Road | Overgrown verges |

Reports to BDC

| | | |
|---------|---------------|--|
| 1029970 | Roberts Close | Grass area at Roberts Close, Ragnall needs cutting |
|---------|---------------|--|

M Barden

10/18/18 – Signing of the Statutory Declaration for the land know as Reptile Gardens, is being progressed with the Solicitor.

07/10/04 – Thank you to Rita, Di and the Oakdens has been sent

Community Liaison at Cottam Power station – no decision on the site as yet, but this will be returned to a brown field site once the power station is decommissioned. Lorries have been requested to use the designated routes rather than the B roads. A refurbished cabin is to be provided to the Dunham Primary School and Fledglings are also investigating this. The helping hands project will assist with the installation of the benches on the river flood bank once land owner and EA permissions have been granted

All Councillors

05/19/15 – Adopted Security Compliance Checklist now completed by all Councillors not present at June Meeting

Lucy Atkinson, Carole Booth and Nina Thiedeman

NALC New Councillor Training attended. This course was of use, although facilities (chairs) were less than comfortable

C Booth

The meeting with Paddy Tipping in Retford on the 18th July will be attending

K Watkinson

Thank you from the school for the contact with Cottam Power Station and the new portacabin

The school are looking for a new governor (non parent) if anyone is interested, please contact Kathryn

The school play “Porridge” is on in the village hall in July – there are still tickets available

N Theideman

The Village Hall Committee would like the Parish Council to have a table at the Gala day on 21st July – Parish Councillors discussed this, but there was no one available to attend on the day as it was short notice. A notice board would be put together by Cllr Atkinson, all councillors to email information to the Clerk or Cllr Atkinson

28th July there will be a Communities and Charities market stall in Retford Market place 10am-4pm

L Atkinson

Darlington and Fledborough there is a tree in each village which was planted last year which need to be removed as they are dead – Payback to be requested to do this

Fledborough lane from high street to the river should be the priority for NCC, Clerk to advise Cllr Ogle

Lengthsman

Dunham, Fledborough and Ragnall – Strimming, removal of vegetation etc has been undertaken

08/19/10

Ride to Save Lives 22 September 2019 – brought forward
Resolved unanimously that the Village Hall committee would to take this forward, if appropriate

**Cllr
Thiedeman**

08/19/11 Play Area Annual Inspections

To receive the annual inspection and consider any actions required.
Resolved unanimously that payback team be asked not to strim around posts, due the damage being caused

Clerk

08/19/12 Correspondence

- a) Response from NCC with regard to Footpath on Cocketts Hill, resolved unanimously that a response is sent that this will continue raised by the Parish Council until a resolution to the matter is progressed
- b) Response from NCC with regards to Bus Stop on Laneham Road, resolved unanimously that a response is sent that this will continue to be raised until a larger hard standing is provided for the safety of the users
- c) Response from NCC with regards to Playground Warning Sign at the Village Hall, resolved unanimously that the village hall be requested to suggest a location for a sign to be place. The Parish Council would then arrange for this to be acquired and installed
- d) Response from NCHA with regards to land on Horne Lane. Resolved unanimously that Cllrs Isard will try to progress this with the planning department
- e) Correspondence from the Environment Agency about possible bench locations and maintenance. Resolved unanimously that the maintenance around the new benches is a task for the lengths man to undertake once the benches have been installed
- f) Invitation to Bassetlaw Transport Summit - part of the Bassetlaw Integrated Care Partnership work streams, noted
- g) Celebration of 75th Anniversary of VE Day – May 2020, brought forward. Resolved unanimously that a toast to the nation to be raised with the 2 pubs in Dunham and the village hall committee to consider an event. Cllr Barden to contact the person who does the November event and ask if she would be available to do something for this event

Clerk

Clerk

**Cllr
Thiedeman
Clerk**

**Cllrs
Isard**

Clerk

**Clerk
Cllr
Barden**

08/19/13 To consider resolving that, under Section 100A (4) of the Local Government Act 1972, the public and members of the press be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information in Part 1 Schedule 12A of the Act

08/19/14 To review Clerks hours

Resolved unanimously that the Clerk would continue with the increase in hours until the end of the financial year. This would be reviewed at the April 2020 meeting

Clerk

Meeting closed at 21:30pm