

NORTHFIELD MANAGEMENT COMMITTEE

**The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent DA3 8JZ
Telephone 01474 702760.**

21 March 2023

Dear Councillor,

You are invited to attend a committee meeting of the Northfield Management Committee to be held on **Monday, 27 March 2023 at Ash Green Sports Centre, Ash Road, New Ash Green commencing at 10am**. We would like to remind members of the Committee that all original copies of the correspondence contained in the Agenda are brought to the Committee meetings and held on file. If any member wishes to have sight of the correspondence that is not copied with the Agenda, would they please contact the Secretary to the Committee.

Yours sincerely,

A de Jager

**Alison de Jager
Helen Boden**

A G E N D A

1. **Apologies for absence**
2. **Declarations of Interests**
3. **To approve the minutes of the meeting of 28 September 2022**

4. **Financial Report**

- 4.1 Financial Report

APPENDIX A PINK

5. **Land and Site Maintenance**

APPENDIX B GREEN

- 5.1 Wildflower Meadow – to note that the agreed extension to the wild flower meadow has been seeded.
- 5.2 Hedge cutting – to note that all hedges have been faced and the bases trimmed to remove brambles and Blackthorn shoots. The hedge at the allotments has been cut. The hedge between the Play Area and Caling Croft has not been topped as the ground conditions were not good.
- 5.3 Woodlands Plan – Mr J Miller of Miller Land Management has been asked to provide a quotation to provide a programme of works in relation to the Woodlands Plan.
- 5.4 Quantified Tree Risk Assessment – to agree the specification to obtain quotes to carry out the annual tree risk assessment.
- 5.5 Hay cutting – to give consideration to the quotations received for the Hay Cutting Contract for the period 2023 – 2025.
- 5.6 Fences – to note that the fence between Northfield and Caling Croft Play area has had rails removed and the fence at the Milestone School entrance requires repairs.
- 5.7 Rural Payment Agency – to note that the deadline for the submission of the Basic Payment application is 15 May 2023.
- 5.8 Interpretative Panels
- 5.9 Matters raised by members – no pre-meeting walk, but members are encouraged to have a walk around Northfield before the meeting.

6. Horse Riding Route

- 6.1 To review the application pack for the horse riding route. (attached).
- 6.2 To agree a date to open the horse riding route for the year.

7. Health and Safety

- 7.1 Fly-tipping – Sevenoaks District Council have been approached to clear a camp in the north east corner of Barnetts Wood.

8. Date of next meeting.