

**STANSTED PARISH COUNCIL****MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 4 SEPTEMBER 2017 AT FAIRSEAT VILLAGE HALL, VIGO ROAD, FAIRSEAT AT 7.30 pm**

<b>PRESENT:</b>	Cllr Harry Bott	Chairman	Items 1 - 21
	Cllr Mrs Polly Falconer	In the chair	Items 22, 23
	Cllr Mrs Sheila Goodworth		
	Cllr Michael Osborne		
	Cllr Daren Sefer		
	Cllr Kevin Sparkes		
	Mrs Roxana Brammer	Clerk	
In attendance	Mr Andy Yallop	Stansted School Project Steering Group	
	Cllr Harry Rayner	Kent County Council	
	Cllr Martin Coffin	Tonbridge and Malling Borough Council	
	1 member of the public		

**Item** *Action point*  
Minute no 2017/18/

**1 APOLOGIES**

154 An apology for absence was received from:

Cllr John Brooker                      At work

It was proposed by Cllr Mrs Falconer, seconded by Cllr Mrs Goodworth and agreed this apology be accepted.

**2 DECLARATIONS OF INTEREST AND ALTERATIONS TO THE REGISTER**

155 Cllr Bott declared a personal interest in item 7a(i), planning application for Holly Place as the applicants were close friends of his. Cllr Bott declared a pecuniary interest in item 23, Stansted School as being an adjoining landowner.

**3 MINUTES OF THE MEETING HELD ON 3 JULY 2017**

156 It was proposed by Cllr Mrs Falconer, seconded by Cllr Mrs Goodworth and agreed the minutes of the meeting held on 3<sup>rd</sup> July 2017 be signed as a true record.

**4 MATTERS ARISING**

157 No matters were raised.

**5 MINUTES OF THE EXTRAORDINARY MEETING HELD ON 17 JULY 2017**

158 It was proposed by Cllr Osborne, seconded by Cllr Sefer and agreed the minutes of the extraordinary meeting held on 17<sup>th</sup> July be signed as a true record.

**6 MINUTES OF THE EXTRAORDINARY MEETING HELD ON 14 AUGUST 2017**

159 It was proposed by Cllr Mrs Goodworth, seconded by Cllr Sparkes and agreed the minutes of the meeting held on 14<sup>th</sup> August 2017 be signed as a true record.

**COUNTY AND BOROUGH COUNCILLORS' REPORTS**

The Chairman suspended the meeting to allow the County and Borough Councillors give their reports.

Cllrs Rayner said he was pleased the Parish Council had obtained borrowing approval and offered his help in any way with the process. Cllr Coffin had nothing to report.

The Chairman thanked them and reconvened the meeting.

**7 PLANNING****a Applications**

160 **i TM/17/02265/FL:** Holly Place, Plaxdale Green Road, Stansted: First floor extension over existing ground floor and flat roof accommodation

No objection.

161 **ii TM/17/02316/DEN:** Vigo House, Gravesend Road, Wrotham: Prior Demolition Notification: Single storey rear extension and central chimney stack

No objection.

**162 Out of Time**

The response to the out of time application as listed on Appendix A was ratified.

**163 b Decisions**

The decisions as listed on Appendix A were noted.

**164 c Enforcement**

A letter had been received from Roy Barry about encroachment onto the highway at Ocklynge, Plaxdale Green Road. Cllr Mrs Goodworth said that she had looked at the planning application drawings of the property and that part of the fence had been moved back and that the fence was now on the line shown on the drawing. It was understood from Mr Barry that there had always been a verge and the fence had not been erected on the line of the original hedge.

**165 d Appeals**

None.

**166 e Other Planning Issues**

None.

**8 FINANCE**167 **a Bank Balances**

The bank balances as shown on Appendix B were noted.

168 **b Payments made since last Meeting**

It was proposed by Cllr Mrs Falconer, seconded by Cllr Sefer and agreed the payments made since the last meeting as listed on Appendix B be ratified. (cheques 832 – 834).

169 **c Accounts for Payment**

It was proposed by Cllr Bott, seconded by Cllr Mrs Falconer and agreed the accounts for payment as listed on Appendix B be paid (cheques 835, 836).

170 **d Audit 2016/17**

It was noted that the audit for the year to 31<sup>st</sup> March 2017 had been successfully concluded.

**9 GRANT APPLICATIONS**

171 None.

**10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY****a Recreation Ground**172 **i General Matters**

Nothing to report.

173 **ii Hire of Ground**

Nothing to report.

174 **b Play Park**

Nothing to report.

175 **c War Memorial and Garden**

Nothing to report.

176 **d Telephone Kiosk**

The knitting group were still waiting for the frame to mount their display.

177 **e Church Bank**

Nothing to report.

178 **f Village Green, Hatham Green Lane**

Nothing to report.

179 **g Registration of Council's Land**

The Clerk said that apparently the Land Registry was taking six months after a submission for voluntary registration before it was even looked at. She was asked to obtain an update from BTF Partnership.

**11 BROWNES BEQUEST**

180 Nothing to report.

**12 HIGHWAYS AND TRANSPORT**

181 **a Public Rights of Way**

Nothing to report.

182 **b General Matters**

None.

183 **c Encroachment onto Crabtree Close**

As Mr Barry was present, the Chairman suspended the meeting to allow Mr Barry to speak.

Mr Barry raised the matter of encroachments onto Crabtree Close, which was a bridleway.

The Chairman thanked Mr Barry and reconvened the meeting.

After discussion, it was agreed to set up a working party consisting of Cllr Mrs Falconer, Cllr Mrs Goodworth and Mr Barry. They would survey the parish for encroachments and problems with the public rights of way and compile a dossier. This would be forwarded to Kent County Council and Cllr Rayner would be copied in.

**d Other Highways or Transport Issues**

184 **i Motor Bikes**

Cllr Mrs Falconer said she had seen motor bikes being ridden in an irresponsible manner. Cllr Osborne corroborated this and said he thought they came from Barnfield Park.

**13 VILLAGE HALLS**

185 **a Stansted Village Hall**

Cllr Mrs Goodworth had nothing to report. Cllr Osborne said it had been a good fête.

186 **b Fairseat Village Hall**

Nothing to report.

**14 POLICE MATTERS**

187 It was reported that the PCSO had attended the fête.

**15 BARCLAYS BANK**

188 Cllr Bott said that the branch of Barclays Bank in Borough Green was under threat of closure, even though it was the only bank remaining in the village. He said that Tom Tugendhat MP had written to the bank about it.

**16 REPORTS ON MEETINGS**

189 Cllr Sefer said he hoped to go to the Parish Partnership Panel the following Thursday.

**17 PUBLIC ACCESS DEFIBRILLATOR**

190 Nothing further had been heard from Yvonne Tisson.

**18 CONSULTATION DOCUMENTS**

191 None received.

**19 CORRESPONDENCE**

192 **a TMBC Parish Charter**

This would be discussed at the Parish Partnership Panel meeting, which would be attended by Cllr Sefer.

**20 REPORTS AND CIRCLARS**

193 None received.

**21 ANY OTHER BUSINESS**

194 No matters were raised.

Having declared a pecuniary interest in item 23, Cllr Bott left the meeting and Cllr Mrs Falconer took the chair.

**CONFIDENTIAL SECTION**

**22 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC**

195 It was proposed by Cllr Bott, seconded by Cllr Mrs Falconer and agreed to exclude the press and public from the following item as it concerned a legal matter. Mr Yallop and Cllrs Rayner and Coffin were invited to remain.

**23 STANSTED SCHOOL**

196 **a Borrowing Approval**

The Clerk reported that borrowing approval had been granted.

197 **b Project Steering Group Report**

Mr Yallop gave a report on progress in the negotiations with the Rochester Diocesan Board of Education.

198 **c Planning Application**

It was proposed by Cllr Mrs Falconer, seconded by Cllr Osborne and agreed D C Hudson and Partner be commissioned to deal with the planning application for change of use. The Clerk asked the Steering Group to ensure that the application was made in the name of the Parish Council and that Hudsons be informed that the fee would be at 50% discount.

The Chairman thanked everyone for coming and closed the meeting at 9.15 pm

Signed .....Chairman

On the .....day of .....2017