

LITTLE MARLOW PARISH COUNCIL

Minutes of the Council Meeting held on Tuesday 13th December 2022 at the Pavilion,
Church Road, Little Marlow, Bucks, SL7 3RS commencing at 8pm

CONFIRMED

Present: Cllr K Acres (KA) – Chairman, Councillor P Emmett (PE), Cllr S Goss (SG), Cllr S Kershaw (SK), Cllr V Morton (VM), Cllr A Crabtree (AC), Cllr V Morton (VM), Cllr M Wandsworth (MW)		
	Public present: Please refer to sign in sheet Buckinghamshire Councillor D Watson	
Minute Ref:	Agenda Item	Action
2449/22	1. To receive, and consider for approval, apologies for absence and reasons given Cllr J Downes (JD), Cllr R Start (RS),	
2450/22	2. Declarations of interest – pecuniary or prejudicial None	
2451/22	3. To approve the Minutes of the Parish Council Meeting of the 8th November 2022 The Council RESOLVED to accept the minutes of the Parish Council Meeting and the Chairman duly signed the minutes.	
2452/22	4. To take reports from theses minutes for NOTE 2445/22 g Cllr M Wandsworth would present a draft revised policy for the social media committee to consider at its January meeting before presenting to full council.	
2453/22	5. Parish Clerk's report: Parish Clerk was not present due to illness	
2454/22	6. Items to be taken in confidential None	
2455/22	7. Public participation – maximum 15 minutes Councillor D Watson thanked Councillors who had commented on the Boundary Commission proposal to divide the Parish between two Buckinghamshire Council wards. He also invited Councillors to attend the Select Committee meeting to be held on 15th December when he and Councillor Stuart Wilson would be attempting to get a second legal opinion on the decision taken by BC to reduce the size of the proposed Country Park.	
2456/22	8.1.a To consider planning report: <div style="text-align: center;"> <u>Little Marlow Parish Council</u> <u>Planning December 2022 Council Meeting</u> </div> <p>Planning applications received from Buckinghamshire Council have a deadline date of when consultation comments must be submitted. Should the deadline be before the next Council meeting – comments are submitted. In addition, the Council may discuss additional applications which have been received after the Agenda has been issued, to ensure this deadline has been met. Any queries, please contact the Clerk on 01628 890301.</p> <p>LMPC resolved to apply the following comment to TPO/CTREE applications – The Parish Council has no objection provided the work carried out is under the supervision of the Buckinghamshire Tree Officer. Buckinghamshire Council's planning list can be found at: https://publicaccess.wycombe.gov.uk/idxpa-web/search.do?action=weeklyList</p> <div style="text-align: center;"> Buckinghamshire Council WEEKLY LIST OF PLANNING APPLICATIONS up to 12.12.2022 </div> <p>Householder application for erection of two storey rear extension, installation of 1 x front, 1 x rear roof light and fenestration alterations</p>	

Chairman initials]

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Thimble Westhorpe Farm Lane Little Marlow Buckinghamshire SL7 3RQ
Ref. No: 22/O8140/FUL | Received: Thu 24 Nov 2022 | Validated: Thu 01 Dec 2022 | Status: Pending Consideration

LMPC Comment

Cllr P Emmett would arrange a visit.
No objection following visit **Submitted 10th January 2023**

Remove to near ground level x 1 Acacia (twin stem) (T1)
Langholme The Drive Bourne End Buckinghamshire SL8 5RE
Ref. No: 22/O8129/CTREE | Received: Wed 23 Nov 2022 | Validated: Wed 23 Nov 2022 | Status: Pending Consideration

LMPC Comment

LMPC to submit tree comment. **Submitted 19th December 2022**

Householder application for construction of single storey rear extension with roof lantern, and carport, replacing existing first floor casement windows with sash windows, internal staircase alterations and garage conversion to habitable accommodation

Storrs Church Road Little Marlow Buckinghamshire SL7 3RZ

Ref. No: 22/O8065/FUL | Received: Tue 15 Nov 2022 | Validated: Tue 15 Nov 2022 | Status: Pending Consideration

LMPC Comment

Object as considered over development that would remove residential parking in an area where on street parking is in short supply. **Submitted 19th December 2022**

Listed building consent for construction of single storey rear extension with roof lantern, and carport, replacing existing first floor casement windows with sash windows, internal staircase alterations and garage conversion to habitable accommodation

Storrs Church Road Little Marlow Buckinghamshire SL7 3RZ

Ref. No: 22/O8066/LBC | Received: Tue 15 Nov 2022 | Validated: Tue 15 Nov 2022 | Status: Pending Consideration

LMPC Comment

Object as above. **Submitted 19th December 2022**

Householder application for demolition of two detached garages, erection of replacement single storey garage, part single/part two storey rear extension, 2 x front dormers and 1 x rear dormer window and sliding access gate

24 Abbey Road Bourne End Buckinghamshire SL8 5NZ

Ref. No: 22/O7999/FUL | Received: Tue 08 Nov 2022 | Validated: Tue 08 Nov 2022 | Status: Pending Consideration

LMPC Comment

Object. Over Development. **Submitted 19th December 2022**

Householder application for erection of a first floor dormer window
Fir Trees 26 Oakfield Road Bourne End Buckinghamshire SL8 5QR

	<p>Ref. No: 22/07925/FUL Received: Tue 01 Nov 2022 Validated: Fri 11 Nov 2022 Status: Pending Consideration</p> <p>LMPC Comment No objection.</p> <p>Buckinghamshire Council do not produce the Delegated List any longer, but do produce the list below which can be accessed through public access under decided this week:</p> <p>Remove x 1 Holly Tree</p> <p>Walnut Tree Cottage Church Road Little Marlow Buckinghamshire SL7 3RT Ref. No: 22/07796/CTREE Received: Sat 15 Oct 2022 Validated: Mon 17 Oct 2022 Status: Not to make a Tree Preservation Order Application for approval of details subject to Condition 07 (Trees) of Planning approval 21/08470/FUL</p> <p>Mayfly Riverside Bourne End Buckinghamshire SL8 5RF Ref. No: 22/07567/ADRC Received: Thu 22 Sep 2022 Validated: Thu 22 Sep 2022 Status: Permit – detail Reserved by Condition Tip reduce the lateral spread from over garden by approx. 1.5m x 6 Malus (G1), tip reduce the internal growth by up to 0.7metres on the southern side and crown thin by approx. 10%, leaving a final spread of 3 metres x 1 Judas Tree (T1), tip reduce by 0.5m on the whole crown area, leaving a final spread of 2.7m x 1 Magnolia (T2) and reduce by 0.7m, on southern side only leaving a final spread of 4 metres x 1 Yew (T3)</p> <p>Chant Cottage The Drive Bourne End Buckinghamshire SL8 5RE Ref. No: 22/07536/CTREE Received: Sat 17 Sep 2022 Validated: Mon 19 Sep 2022 Status: Not to make a Tree Preservation Order Demolition of annexe bungalow and erection of 2-bed bungalow with study room The Annexe Summer Cottage Church Road Little Marlow Buckinghamshire SL7 3RZ Ref. No: 22/05284/FUL Received: Fri 04 Feb 2022 Validated: Fri 04 Mar 2022 Status: Application Permitted</p>	
2457/22	<p>8.2. Finance-</p> <p>a. To approve income and expenditure for October and November 2022 The Council discussed these reports. Cllr S Kershaw was concerned that there were anomalies relating to utility charges and it was RESOLVED to ask the budget committee to discuss these with the Clerk prior to approval.</p> <p>b. To consider draft Budget for 2022/2023 and agree Precept The Council RESOLVED to agree the 2022/2023 budget which had been prepared using known costs, an estimate of electricity and gas costs based on usage and by applying a 10% inflationary increase on other costs. The Council further RESOLVED to agree a 3% increase in the Precept for 2022/2023.</p> <p>c. To consider Recreation Ground & Play Equipment Requests The Budget Committee had discussed the request received to light the pathway to the Pavilion and due to historic considerations and the quote received to install lighting it was deemed inappropriate at this time.</p> <p>The Council was satisfied that the children's play area is monitored regularly by an approved inspection organisation that has not flagged any significant outstanding safety issues. Wood does get wet in damp</p>	

	<p>weather and it is the responsibility of parents and carers to ensure that their charges use the equipment safely.</p> <p>d. To consider Allotment income and expenditure</p> <p>There had been no review of the rent paid by LMPC to the Carrington Estate for many decades and it was RESOLVED to increase the rent paid by LMPC from £50 pa to 15% of plot revenue which (at current occupancy levels) would mean a payment of £162 pa. The water charges currently paid by Allotment holders amount to only 23% of the actual water bill incurred by the Allotments. The Council agreed that Allotment holders should be informed that there would be a significant increase in water charges in future years. It was noted that a meeting had been arranged in January with Allotment holders to which the National Allotment Society had been invited to discuss the future management options for the Allotments.</p>	
2458/22	<p>8.3. Abbotsbrook Hall-</p> <p>a. To receive an update on Well End residents meeting</p> <p>Cllr K Acres reported that a meeting had been held with residents of Well End Cottages who have access rights through the car park behind Abbotsbrook Hall. Residents were pleased to hear about the plans for repairing the car park surface in January 2023. All residents except one had paid the licence fee for 2022-2023 or set up a standing order to do so.</p> <p>b. To consider visitors permit</p> <p>The Council RESOLVED to grant an additional visitors permit to a resident of Well End Cottages for £50 pa.</p>	
2459/22	<p>8.4 The Pavilion and Recreation Ground</p> <p>a. To consider preplanning application and fee for cricket shed</p> <p>The Council RESOLVED to pay the pre-planning application fee of £206 if necessary to establish if Planning Permission would be required. It was further agreed that Cllr P Emmett and Cllr J Downes should meet to discuss the purpose of, and a suitable specification for, the replacement shed and report back to the next Council meeting.</p>	
2460/22	<p>8.5 Burial Ground-</p> <p>a. To consider memorial bench request</p> <p>The Council RESOLVED to agree to the request for a memorial bench but agreed that the location would be decided in spring.</p>	
2461/22	<p>8.6 General-</p> <p>a. To consider correspondence from Wooburn & Bourne End Parish Council: Letter to Thames Water re LM Sewage Treatment Works</p> <p>The Council RESOLVED to send a letter supporting Bourne End and Wooburn Parish Council's submission to Thames Water (copied to BC, our Member of Parliament and to the local enforcement officer at the Environment Agency).</p> <p>b. To consider committee meeting dates for 2023</p> <p>The Council RESOLVED to agree the proposed dates.</p> <p>c. To confirm BMKALC councillor training date: 30th January 2023</p> <p>The Council confirmed this date.</p> <p>d. To consider support of Early Day Motion for Revisit of Government response to Standards in Public Life</p> <p>The Council RESOLVED to ask the Clerk to support this Early Day Motion on behalf of LMPC.</p> <p>e. To receive an update on LED streetlight project: intention to tender receipts & Enerveo correspondence</p> <p>Sufficient intentions to Tender had been received to move forward on the LED streetlight project. Because it is intended to replace all street lighting with new LED lighting asap LMPC have instructed Enerveo not to replace any lamps or parts that are chargeable (ie not covered by the maintenance contract). Correspondence from Enerveo stating that they would not be held responsible for any claims arising from none operational lights left unrepaired for this reason was noted.</p> <p>f. To receive an update on Well End Speed Watch Initiative</p> <p>The Council RESOLVED to instal speed detection devices on loan from Chepping Wycombe Parish Council on the Marlow Road in January to support the Well End Speed Watch Initiative.</p> <p>g. To review and sign Buckinghamshire Council Tree Survey Contract & review Tree Report</p>	

	<p>The Council reviewed the Tree Report and noted that urgent works identified had already been completed. The Council RESOLVED to sign the Tree Survey Contract. The Abbotsbrook Hall committee would review the trees in the car park that are not currently included in the Tree Survey.</p> <p>h. To review and sign Cookham Waste Contract</p> <p>The Council RESOLVED to defer this decision in order to seek clarity on the comparable costs and services being offered.</p>	
2462/22	<p>9. Items for information only:</p> <p>1. Reports from Meetings of Outside Bodies:</p> <p>1.1. Marlow Society –</p> <p>The society supported LMPC's objections to new boundary lines and also supported the Council's objections to Buckinghamshire Council's proposal to decrease the area of the country park.</p> <p>1.2. Community Board action groups:</p> <p>Economic Recovery and Regeneration Action Group – N/A</p> <p>Transport and Highways Action Group – N/A</p> <p>Environment and Climate Change – N/A</p> <p>South West Chilterns Community Board – met 16th November 2022 attended by Cllr K Acres and Cllr A Crabtree. Focus was on work being undertaken in our area around the theme of Health and Wellbeing. The Board has c£21,500 available for appropriate (match funded) projects 2022/2023 and the deadline for applying is 31 January 2023.</p> <p>9.2. Correspondence</p> <p>None</p>	
2463/22	<p>10. Items to be included on the next Agenda-</p> <p>Oct/Nov income/expenditure</p> <p>Cricket shed</p> <p>Utility Usage (including heating controls at Abbotsbrook and the Pavilion (SK)</p> <p>Waste contract review - 3 sites</p> <p>Action plan reviews for 2022 and 2023</p> <p>Standing Orders and Financial Regulations</p>	
2464/22	<p>11. Dates of the next meetings: Planning Committee Meeting 16th January, Parish Council Meeting 24th January</p>	
There being no further business to be transacted the meeting was closed at 21.40.		

Abbreviations:

LMPC	Little Marlow Parish Council	GDPR	General Data Protection Regulations
BC	Buckinghamshire Council	SLCC	Society of Local Council Clerks
LMRA	Little Marlow Residents' Assoc	WDALC	Wycombe District Assoc. of Local Councils
VAS	Vehicle Activated Sign	ROW	Rights of Way
PCSO	Police Community Support Officers	BMKALC	Bucks Milton Keynes Association of Local Councils
LMLCP	Little Marlow Lakes Country Partnership	LGPS	Local Government Pension Scheme

Signed:
Chairman

Date:
Please note Minutes become **CONFIRMED** following resolution at the following Full Council Meeting.