

CRAVEN ARMS TOWN COUNCIL
Clerk: Mr C E Williams 2 Jockeyfields Ludlow Shropshire SY8 1PU
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Minutes of the Annual Public and Annual Meeting of Craven Arms Town Council held on Tuesday 26th May 2015 at 7.00pm in the Community Centre Craven Arms

Present:

Councillors:

Mr D Mills (Chairman) Mr C Leworthy (Vice-Chairman), Mr N Stephens, Mr D Evans, Mr G Cowley, Mrs S Greenway, Dr Asif Rao, Mr M Trafford, Mr T Willets, Dr K Bartlett and Mr R Conway

In Attendance:

Mr C E Williams (Clerk)

Apologies:

Shropshire Councillor Mr L Chapman

Members of the Public:

Four Members of the Public were present

ANNUAL PUBLIC MEETING

1) To receive the Annual Report of the Chairman of Craven Arms Town Council.

The Chairman Cllr D Mills reported on the items that the Town Council had considered during the year which related to planning, highways, lighting amenity items etc. and had provided grants to the Community Centre, and other local organisations.

A replacement bus shelter had been installed opposite the Craven Arms Community Centre and new picnic bench and seat installed on the new play area at the playing fields.

The Chairman had attended the meetings of the Craven Arms and Rural Area Local Joint Committee which look at local issues affecting the area

SAMDev which identified for Employment and Housing Land to the Year 2026 had now been formally adopted and the Town Council looks forward to future development in the area.

The Town Council had been approached by the existing trustees of CAPFA to become the sole trustees to help secure the future of the Community Centre and Playing Fields this had still to be approved by the Charity Commission.

It was good to see the success of the newly formed Craven Arms Football Team and from next season a new Sunday Team.

The facilities at the playing fields are well used however there are concerns about the vandalism that occurs at the field.

The Chairman referred to the new Town council website that had been constructed by the Town Clerk and included additional information in relation to planning and finance www.cravenarmstowncouncil.org.uk

2) To receive a Report from the Shropshire Councillors Mr D Evans

Councillor David Evans reported the difficult financial decisions that have been made by Shropshire Council in reducing the annual budget with a further £60million of cuts to be found which will result in the closure of non-statutory services unless these are taken on by Parish and Town Councils.

David Evans is Chairman of the Shropshire Council Southern Area Planning Committee.

3) To receive a Report on Youth Matters from Lisa Bedford and Richard Morley Shropshire Council.

Lisa and Richard reported on the youth facilities available in Craven Arms which included outreach services and holiday activities in addition to youth groups. The running of the groups were dependant on grant funding particularly with the cutbacks to funding by Shropshire Council.

4) To receive a report from Catherine Collier- Grow Cook Learn Discovery Centre

Catherine reported on the activities and challenges facing the charity with the key theme being to encourage more visitors to the centre to spend money and to reduce funding costs. Funding had been received for the provision of a Children's Play Area and activities held included the Girls Youth Club, Community Cooking Sessions, Outdoor Cooking (Survival Skills), Food Courses and the regular monthly Food Market. The Charity has issues with policing the area and managing the 30 acres of land.

5) To receive a report from Jean Jarvis MBE Chief Executive South Shropshire Furniture Scheme on their support to The Community Arts Sports Centre Craven Arms

Jean Jarvis provided an update on the activities of the Craven Arms Arts and Sports Centre and the support work provided by the South Shropshire Furniture Scheme.

The Centre was in discussions with Shropshire Council concerning the future of the library service

The Centre was still dependent on grant funding and had made an application to the Town Council for a grant of £7,000.

6) Members of the Public

Members of the newly formed Sunday Team attended the meeting to request that the football team are able to share the same pitch as the Saturday team as an alternative to use a smaller pitch was not feasible.

The Chairman of the Town Council pointed out that the playing fields area was a community facility and could not be restricted to particular teams but it was hoped that both football committees could work together to share the existing pitch.

The Chairman thanked all speakers and members of the Public for attending and participating in the meeting.

ANNUAL MEETING

1/16 Declarations of Interest:

Cllr D Evans – Personal and Prejudicial – Shropshire Council Planning Committee

2/16 Election of Chairman for the ensuing Year:

Cllr D Mills was proposed by Cllr D Evans and seconded by Cllr R Conway and elected Chairman for the Year

3/16 Election of Vice-Chairman for the ensuing Year:

Cllr C Leworthy was proposed by Cllr R Conway and seconded by Cllr D Evans and elected Vice-Chairman for the Year

4/16 Appointment of Committees and Representatives to outside Organisations:

Appointment to the Finance and General Purpose Committee, Planning and Environment Committee and Amenity Committee were deferred until the next meeting of the Town Council

Craven Arms and Rural Local Joint Committee – D Mills, C Leworthy (Reserve)

Craven Arms Youth Group – C Leworthy and Dr A Rao

Footpaths Officer – R Conway

5/16 Minutes:

The Minutes of the Meeting held on the 26th April 2016 were agreed by the Town Council and signed by the Chairman as a correct record.

6/16 Matters arising from the Minutes:

No Matter arising

7/16 Chairman's Items:

The Chairman reported on the meeting that had been held with Shropshire Council representatives to consider the partnership approach to local services which includes in the Craven Area the library service, youth activities, play areas, car park areas, highway verges, amenity areas etc.

A copy of the presentation papers and notes of the meeting will be forwarded to all councillors for information.

The Chairman will be attending meetings at Ludlow and Church Stretton and the item will also be on the Local Joint Committee meeting.

This item will be on the agenda for the next Town Council meeting when Neil Wilcox Locality Commissioning Manager will be present.

8/16 Grant Applications:

Grant applications from Grow Cook Learn, CASCA, Craven Arms Youth Club and Craven Arms Nursery playgroup will be considered at the next meeting.

9/16 Highway Items:

- a) The Clerk reported that a meeting had been arranged with Mr H Delves to discuss provision of a bus shelter outside Harry Tuffins Supermarket near to the existing bus stop sign.
- b) The Clerk was again asked to pursue the implementation of improved 30mph signage at the northern entrance to Craven Arms which had been discussed with Highways England in 2014. The Clerk would also request that the local police undertake speed checks in Clun Road and Shrewsbury Road Craven Arms
- c) The Clerk was asked to further report the large pot hole by Newington Garage and to enquire from Shropshire Council when they would undertake the Traffic Management Survey for Craven Arms.
- d) The Clerk to ask BT to cut the grass outside the Old Post Office Craven Arms and Shropshire Council to clear the footway/verges along Corvedale Road/Halford.

10/16 Amenity Items:

In view of the vandalism that was taken place on the Craven Arms Playing Fields and Skate Board Area, Cllr T Willetts questioned the effectiveness and usefulness of the CCTV facilities installed at the Community Centre for which the Town Council had provided a grant.

11/16 Financial Items:

a) The Clerk had completed the annual returns to the external auditors which included the financial statement and the governance statement these were approved and signed by the Clerk and the Chairman of the Council. The Accounts had also been audited by the Councils Internal Auditor with no items of concern to report. The Town Council had balances of £239,568 at the 31st March 2016.

b) The following accounts were approved for payment:

N Power	778.73	Street Lighting Energy
Eon	6.42	Street Lighting Repairs
CASCA	557.00	Hire of Hall
Arrow	167.93	Toilet Supplies
B Lewis	100.00	Relief Cleaner
G R Morris	1,140.00	Amenity Work
D C Gardening	750.00	Grass Cutting
Zurich Insurance	1,233.76	Insurance
K L Adams	404.25	Audit Fee
Inland Revenue	120.00	Tax
C E Williams	668.55	Disbursement
Bank Charges	8.17	Charges
Bank Charges	15.54	Charges
British Gas	517.30	Electricity Toilets

12/16 Planning Items:

No planning items

13/16 Next Meeting

Tuesday 28th June 2016

Chairman