



Hoo Saint Werburgh Parish Council

Parish Clerk: Mrs Sherrie Babington

4, Birkhall Close, Walderslade,

Chatham, Kent, ME5 7QD

Telephone: 01634 868855 – Fax 01634 867173

Email: hooparishcouncil@sherriebabington.co.uk

To all Members of the Parish Council.

Notice is hereby given, that the next Meeting of the Parish Council is to be held on Thursday 3rd March 2022 at 7.00pm in Pottery Road Village Hall-. Members are hereby summonsed to attend.

1. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Declaration of Interest.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. Approval of the minutes of the previous meeting.

To consider the minutes of the previous meeting and if in order sign as a true record.

4. Matters arising from the Minutes.

- a. Parish Christmas tree.*
- b. Parish Tour.*
- c. Village Hall.*

5. Public Participation.

To discuss any questions received by members of the public.

6. Urgent Matters (if any with the Chairman's consent).

To consider any urgent matters raised by members.

7. Financial Matters.

- a. To consider the monthly financial statement.*
- b. Parish Councillor IT.*

8. Clerks Report.

To consider the Clerk's Report.

9. Chairman's Report.

To receive the Chairman's Report.

- 10. Parish Council Committees.**
To receive the reports and recommendations from PC Committees.
 - a. Jubilee Celebrations Committee.*
 - b. Environment Committee – meeting notes and recommendations circulated.*

- 11. Community Governance Review of Medway Parished areas.**
To consider the draft submission from HPC re the Community Governance Review - circulated.

- 12. PC Policy Review.**
 - a. Email Policy - Draft*
 - b. Metal Detecting Policy - Draft*
 - c. Policy Review – Agenda item for April PC Meeting.*

- 13. Planning Matters.**
 - a. Planning Applications Received.*
 - b. Other Planning Matters.*

- 14. Neighbourhood Plan Report.**
To receive an update report from the NHP Group.

- 15. Ward Councillors Report.**
To receive a report from the Ward Councillor.

- 16. Date of the next meeting – Thursday 7th April 2022 @ 7pm.**

Mrs Sherrie Babington
Parish Clerk