

FELBRIDGE PARISH COUNCIL

Meetings are held on the first Thursday of each month (except January and August)
at 7.30pm in the Village Hall

Minutes of the Parish Council Meeting held on 4th July 2013 at 7.30pm in the Village Hall, and of the Planning Meeting held on 20th June

Present: Mr Ian McBryde (Chairman)
Mr Brian Apps
Mr Jeremy Clarke
Mrs Linda Hainge
Mrs Joan Harwood
Mrs Bridget Huntington (attended part of meeting)
Mr Ken Harwood (District Councillor) (attended part of meeting)
Mrs Rosalind White (in attendance)

1. **APOLOGIES FOR ABSENCE** – Mr Michael Sydney (County Councillor).

2. **DISCLOSURE OF PECUNIARY AND OTHER INTERESTS**

There were no additions to those previously registered.

3. **APPROVE MINUTES OF PREVIOUS MEETINGS**

The Minutes of the Parish Council Meeting held on 6th June 2013 and the Planning Meeting held on 16th May were approved and signed.

4. **VACANCY FOR A PARISH COUNCILLOR**

The Chairman welcomed David Archer who spoke about his reasons for wishing to become a councillor and what he felt he could contribute and achieve. It was unanimously agreed to co-opt David Archer onto Felbridge Parish Council.

5. **CHAIRMAN/CLERK'S REPORT**

- (i) **Access Road at 17 Cophorne Road:** Ian McBryde attended and spoke at the TDC Planning Committee Meeting on 27th June, at which planning application TA/2012/729 was discussed. The Committee voted in favour of the access road. However, a change of one condition (Condition 6) was made in respect of a Method of Construction Statement. It was agreed that before any such statement is accepted, Ken Harwood, as the local District Councillor, must see and agree the content.
- (ii) **APH:** APH have agreed a bus service for local residents to Gatwick Airport from Crawley Down Garage. The cost will be £3 one way, or £5 return, to be booked 24 hours in advance. These fares do not include parking charges. To book residents should phone 0844 871 7521 and quote FELBR. A press release has been sent to the EG Courier, the email hub group, and the Felbridge website.
- (iii) **Hedges:** The hedge alongside the school boundary in Cophorne Road has been cut. **Resolved:** Clerk to ask if the Community Gang could clear the mud from the pavement.
- (iv) **A-Boards at end of Wiremill Lane and outside Peacock Lodge:** County Councillor Michael Sydney has confirmed that the A-Boards are not lawful but businesses need to advertise. Action should be taken if any boards are obstructing sight lines. **Resolved:** Clerk to contact Michael Sydney about the Blacksmiths Head advert on the lamppost at the Mormon Temple roundabout.

- (v) **Crawley Down Road/Rowplatt Lane Junction:** Clerk checked that the road and pavement had been reinstated correctly on 14.6.13 following work by a utility company.
- (vi) **Verge surrounding bus shelter in Crawley Down Road:** This grass had been cut when checked on 14.6.13.
- (vii) **Felbridge Country Show:** The Country Show was very successful and several residents viewed the Community Consultation Survey results on the FPC stand.
- (viii) **Bus Shelter in Copthorne Road:** Details of the vehicle involved and damage to the bus shelter have been sent to FPC's insurance company. An email has been received from Lingfield Equine Vets enquiring about the possibility of advertising on the replacement bus shelter. **Resolved:** Clerk to reply saying FPC will keep their offer in mind.
- (ix) **Land on A22:** Land between The Laurels and Oakview, adjacent to the A22, was sold at auction on 17th June. TDC have replied that the District Council cannot confirm that it would not consider the development of this site as a Rural Exception without the support of FPC.
- (x) **FPC Meeting Dates:** TDC have confirmed that TDC Planning Policy Committee dates are unlikely to differ very much from this year and may only clash with 3 FPC meetings.
- (xi) **Trees in Village Hall Grounds:** TDC have been in contact with the resident of McIver Close and have confirmed that they have instructed contractors to undertake tree works in the village hall grounds, including clearing overhanging branches. TDC have also instructed contractors to clear growth surrounding the chestnut trees in Crawley Down Road.

6. **ONGOING ITEMS**

- (i) **Community Consultation:** It was agreed to set up groups to discuss each topic and list and prioritise actions, prior to the next FPC meeting on 5th Sept. The following groups were agreed:
 - Transport – Jeremy, Ian and David
 - Health and Leisure – Ian and Brian
 - Village and Business Development – Bridget, Joan and Linda
 - Environment and Green Issues – Jeremy and Brian
 Clerk to write to all residents who volunteered to help with any of the topics to keep them informed of progress. Clerk to contact Aldo to ask if he would be willing to co-ordinate volunteers interested in a cafe. Clerk to contact owner of the Gullege re the Gullege Bridleway.
- (ii) **Hub Project:** The Hub Management Committee was meeting on 10th July to discuss the problems with the rural cut. The next urban cut is due to commence on 8th July.

7. **FINANCE**

- (i) **Cheques:** Issue of the following cheques was approved by the council under Standing Orders and the cheques were signed:

005	B. Wright	Bus shelter cleaning for July and Aug	£33.60
006	R. White	Clerk's salary for July 13	£222.19
007	HM Revenue & Customs	Income Tax for July 13	£55.40
008	R. White	Clerk's salary for Aug 13	£222.19
009	HM Revenue & Customs	Income Tax for Aug 13	£55.40
010	R White	Office Allowance for July/Aug and Petty Cash for June	£123.79

011	East Grinstead CVS	Membership wef 01.05.13	£12.50
012	GACC	Membership wef 01.05.13	£10.00
013	Howard Searle	Posts along Copthorne Road	£120.00

(ii) **Section 137 Payments:** None

(iii) **Budget Review:** A Budget Review for the 1st Quarter of 2013/14 was circulated.

8. **TANDRIDGE LOCAL PLAN PART 2: DETAILED POLICIES**

It was agreed that there were no substantial differences between the new and old proposals and the developed boundary of the village remains unchanged. It was agreed that no action is necessary.

9. **COUNCILLORS' FEEDBACK**

(i) **Hedges:** It was reported that some hedges are overhanging pavements.

Resolved: It was agreed to ask for a note in the Felbridge column of the EG Courier to remind residents that it is their responsibility to cut back hedges that encroach over the pavement.

(ii) **Development behind Copthorne Road:** Concern was raised over the congestion in Crawley Down Road. **Resolved:** Ken Harwood agreed to take photos of the congestion, particularly at school times. It was agreed to send a letter to Surrey Highways and the developer asking them to fully consider the implications of an access road and possible remedies.

(iii) **New Councillor:** It was agreed that FPC should announce that David Archer has joined the Parish Council. **Resolved:** Clerk to announce on the website and in the Felbridge column in EG Courier.

10. **SURREY HIGHWAY REPAIRS:**

(i) **Copthorne Road potholes:** An FOI request was sent to Surrey Highways on 2nd July asking for evidence regarding costs for all road surface repairs since Nov 2010.

(ii) **A22 dip in road:** The dip in the northbound carriageway of Woodcock Hill was repaired on 7.6.13 but has already sunk. **Resolved:** Clerk to re-report.

(iii) **Posts on verge outside 50 Copthorne Road:** Ref 83105889. These were replaced by a local contractor at FPC's expense.

(iv) **Shrubbery overhanging pavement on A22:** This was cleared early July.

(v) **Surrey Highways Summary Sheet:** Clerk to send a copy to Michael Sydney. Mr Harwood left the meeting.

11. **PLANNING APPLICATIONS**

Planning Meeting held on 20th June 2013 attended by Brian Apps, Jeremy Clarke, Joan Harwood, Bridget Huntington and Ian McBryde

Applications Acknowledged 3rd – 7th June 2013

TA/2013/690: 16B The Plantation, West Park Road, Lingfield. Erection of workshop (retrospective). **Resolved:** FPC strongly object to this application as it represents inappropriate development in the Green Belt. The extremely excessive size and permanence of the structure is inappropriate. Planning policy for traveller sites (March 2012) Paragraph 17 does require the consideration of provision of space for storage of equipment, this space provision is already provided at this site. The policy does not require provision of covered storage. Planning policy for traveller sites (March 2012) Paragraph 14 states that "inappropriate development is harmful to the Green Belt and should not be approved, except in very special circumstances. Traveller sites (temporary or permanent) in the Green Belt are inappropriate development".

TA/2013/693: 18-19 The Plantation, West Park Road, Lingfield. Erection of workshop (retrospective). **Resolved:** FPC strongly object to this application as it represents inappropriate development in the Green Belt. The extremely excessive size and permanence of the structure is inappropriate. Planning policy for traveller sites (March 2012) Paragraph 17 does require the consideration of provision of space for storage of equipment, this space provision is already provided at this site. The policy does not require provision of covered storage. Planning policy for traveller sites (March 2012) Paragraph 14 states that “inappropriate development is harmful to the Green Belt and should not be approved, except in very special circumstances. Traveller sites (temporary or permanent) in the Green Belt are inappropriate development”.

Applications Acknowledged 10th – 14th June 2013

None in Felbridge

Applications Acknowledged 17th – 21st June 2013

None in Felbridge

Parish Council Meeting held on 4th July 2013

Applications Acknowledged 24th – 28th June 2013

TA/2013/837: Herons, Wire Mill Lane, Newchapel. Erection of single storey extension to side elevation. **Resolved:** No Action

TA/2013/923 (13/0987/FUL (MSDC)): 53 Crawley Down Road, Felbridge. Erection of a single storey rear extension on the south east elevation (Consultation by Mid Sussex District Council). **Resolved:** No Action

Mr Harwood returned to the meeting.

12. **CLERK’S REPORT**

- (i) **Healthwatch Surrey:** This group will be at Lingfield Community Centre on 9th July between 10am and 2pm for residents to have their say.
- (ii) **World War I – 100th Anniversary of Start:** Sam Gyimah MP has asked for details of any events being planned. **Resolved:** FPC are not planning any event.
- (iii) **East Park Riding for the Disabled Group:** A letter of thanks has been received for FPC’s donation.

13. **BUSINESS FOR NEXT MEETNG** - None

14. **DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS**

The next Parish Council Meeting will be held on Thursday 5th September 2013 at 7.30pm. Planning Meetings will be held on 18th July, 1st and 15th August .

The meeting closed at approximately 9.45pm.

RW

24th July 2013

Copies sent to:- all Parish Councillors, District Councillor, County Councillor, EG Courier and Observer, Lingfield Library, EG Library, Felbridge School, Surrey Police, Felbridge School Governors, Focus@Felbridge.