

Bourton-on-the-Water Parish Council
Minutes of the Highways Committee Meeting
held at 6.30pm on Monday 15th January 2024
in The Salmonsbury Room, The George Moore Community Centre

Those Present: Cllrs L Wilkins (Chairman), A Davis, (arrived at 6.35pm) A Roberts, M Samuel, S Tapper, and B Wragge.

In Attendance: Vanessa Oliveri, Committee Clerk

Members of Public: None present.

1. **Apologies for absence:** had been received from Cllr M Macklin.
2. **Declarations of Interest:** Cllrs M Samuel and S Tapper declared an interest in item 5a Coach Park and took no part in the discussion.
3. **Minutes of the Highways Committee held on 20th November 2023**
Cllr A Robert proposed to approve the minutes of the Highways Committee meeting held on 20th November 2023. Cllr M Samuel seconded the proposal and a unanimous vote of all in favour was taken of approving the minutes of 20th November 2023.
4. **Opportunity for members of the public to speak:** None present.
5. **Matters Arising:**
 - a. Closure of coach park: Discussions had taken place with the Cotswold School regarding the possibility of using the turning circle for coaches to use the area as a drop off and pick up point. This idea had been turned down due to safeguarding the children on site and the extra footfall this would incur using the path down The Avenue past the nursery and the primary school. The owner of the old Co-op site was to be asked if this area could be used as a temporary drop off and pick up site for coaches coming into the village for the period of one year until a permanent site had been arranged. Other options to follow up were to talk to the Co-op to see if there was a possibility of making a drop off point at their site and to talk to CDC regarding the Rissington Road car park for the same reason.
 - b. Traffic cones: The committee noted that 12 traffic cones had been purchased and received and were now stored at the GMCC.
 - c. Parking Enforcement Hours: A meeting had been arranged with a CDC officer on 25th January 2024 to discuss funding the parking enforcement hours in relation to the Tourist Levy funding.
 - d. Vehicle parking on grass verge to the right of the Rissington Road arch – The committee clerk had received a response from the police stating that an offence was not being committed. Cllr Roberts to provide details of a sign on the grass verge regarding a GCC byelaw.
 - e. Hedges – The hedge at the bottom of Piece Hedge allotments and a hedge at Stanway Green was included in the grass cutting contract. Cllr Roberts had raised this with the contractors.
 - f. Pumps & Generators: Being collected this Wednesday.
 - g. Crossing request by Willoughby Place – The committee clerk had emailed County Cllr P Hodgkinson with the committee's response, 'that there had to be a certain distance for crossings from junctions and this request was too close'.
7. **Police:** No police report received.
8. **The current Highways Cost Centre Summary Report and Reserves Report (Papers 1 a & b).** – The committee noted the reports received and decided the following: -
Earmarked SSER Resilience Grant remaining £77.22 to go to Rye Crescent play equipment.
Highways EMR £5,318.00 to go towards ANPR camera maintenance.

Cllr Roberts agreed to raise awareness via social media by adding information of the number of vehicles being caught speeding by the ANPR cameras in the village.

9. Traffic & Highways:

- a. To receive an update on the management and delivery of the Strategic Plan: A public meeting had been arranged to be held on 21st March 2024 at the British Legion in the village at 7.00pm. This was to obtain people's views on traffic related issues in the village, which would assist in delivering a Strategic Plan. Deputy Area Highway Manager, GCC, County Cllr P Hodgkinson, police inspector and Parish Councillors to attend. GRCC to be contacted to ask if they would Chair the meeting as an independent Chair.
- b. Delivery of VAS: Cllr Roberts agreed to contact GCC to enquire into the provision and costs of a mobile VAS in the village and not a fixed VAS as GCC had previously indicated.
- c. i) Inoperative VAS on Rissington Road: Cllr Roberts reported that he had chased GCC for an update on the inoperative VAS on Rissington Road. County Cllr P Hodgkinson was also following up this issue.
ii) ANPR camera at Rissington Road: Cllr Roberts reported that the ANPR had been fixed and lasted a few weeks but unfortunately was now not operational, due to the radar unit. The radar unit was to be taken away and costs to repair would be forwarded to the Parish Council. Cllr Roberts to update the committee at the next meeting.
- d. Installation of dropped kerbs: Cllr Roberts was to ask GCC for an update on the installation of dropped kerbs in the village.

10. Periwinkle Bank and Manor Fields Footpaths: The committee were updated on the resurfacing of the Periwinkle Bank footpath in that the funding was in place; the contractor had been contacted and the work would be carried out in the near future.

The Manor Footpath was on going as there was a long-term wish list.

11. Correspondence: None received.

12. Items to note: To receive reports for information only.

The committee noted that a **small trailer which had looked to have been abandoned in Landsdowne opposite Landsdowne Lodge, which had a clamp on it but no registration plate had now been moved to the owner's property.**

Date of Next Meeting: 6.30pm on Monday 19th February 2024 in the Salmonsbury Room.

The meeting closed at 7.36pm.