

# Boughton Monchelsea Parish Council

Date: 7<sup>th</sup> September 2021

The next meeting of the Parish Council will be held in the **committee room of Boughton Monchelsea village hall on Tuesday 14<sup>th</sup> September 2021 at 7.00 pm** when the following business is to be transacted.

Members of the public are welcome to attend. We recommend you take a self-administered COVID test on the day to confirm a negative lateral flow test result. Do not attend the meeting if you have any COVID symptoms.

1. Apologies
2. Filming of meetings : Request for notification of whether any person intends to film, photograph or record any item
3. Notification of late items for inclusion on the agenda.
4. Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.
5. Reports from Police / KCC Community Warden / KCC members.
6. Open Quarter.
7. Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations
8. Matters outstanding from minutes (7<sup>th</sup> July & 13<sup>th</sup> July 2021) not included in agenda.
9. Minutes of the meetings held on 7<sup>th</sup> July & 13<sup>th</sup> July 2021 : Agreement of and signature by Chairman of the Council
10. Clerk's Report.
11. Finance
  - 11.1 Finance report : Agreement of payments made and income received since last meeting
  - 11.2 Budget monitoring report
12. Correspondence
13. Planning Report.
14. Representatives Reports:
  - 14.1 KALC (Cllr Date)
  - 14.2 Allotments (Cllr Martin)
  - 14.3 Village Hall & Recreation Ground (Cllr Edmans)

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- 14.4 Neighbourhood Watch (Cllr Stevens)
- 14.5 Police Liaison (Cllr Date)
- 14.6 Bus group (Cllr Redfearn)
- 14.7 Climate change and biodiversity (Cllr Jessel)
  
- 15. Decision items :
  - 15.1 Walk Meadow wildflower and pond project – decide whether to fund if alternative funding cannot be found
  - 15.2 Memorial bench – decide whether to agree to new bench on the green in memory of a resident who lived on The Green. To be followed by discussion on memorial benches / trees in general
  - 15.3 Village sign – decide whether to proceed with purchase and installation of second village sign based on Cllr Date’s costed proposal
  - 15.4 Dog waste bag dispenser – decide whether to purchase and install based on Cllr Skinner’s costed proposal
  - 15.5 Carols on the green Monday 13<sup>th</sup> December – preliminary arrangements
  - 15.6 Parishioner of the year – agree recipient of this year’s award
  - 15.7 Clerk’s annual pay rise – agree whether to award annual pay rise and if so, amount
  
- 16. Update / discussion items :
  - 16.1 Parkwood Farm reservoir – update
  
- 17. Health & Safety Issues
  
- 18. Deferred Items Schedule.
  
- 19. Any other Business. (Non decision items only)
  
- 20. Date of Next Meeting: Scheduled for Tuesday 2<sup>nd</sup> November 2021 at 7.00 pm in the village hall.

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