

# MINUTES OF THE MEETING OF BOURTON ON-THE-WATER PARISH COUNCIL

held on Wednesday 4<sup>th</sup> March 2020

at 7.00pm in the George Moore Community Centre, Moore Rd, Bourton on the Water

**Present:** Cllrs. R. Hadley (Chair), B. Sumner, A. Davis, L. Hicks, B. Wragge, B. Rogers, N. Randall, K. Cronin and L. Wilkins.

## Standing Orders were suspended for the Public Session

**County Cllr. P. Hodgkinson** reported on the following: -

Thames Water: Cllr. P. Hodgkinson had received a letter from Thames Water in response to a letter which he had sent to them objecting to the waste being dispersed into the River Windrush just past Bourton-on-the-Water. Thames Water letter noted that there was a problem but did not state what would happen to remedy this problem.

Budget: The County Council had now set their budget for 2020/21. Cllr. Hodgkinson had a small pot of money again this year to spend on projects for the coming financial year.

Speeding in Moore Road: Residents had complained about speeding traffic in Moore Road.

Pot Holes: The pot holes in Gas Works Lane had been reported to GCC. GCC would carry out some re-surfacing works in the next financial year.

Coronavirus: It had been reported that there were two cases of Coronavirus in Gloucestershire to date, both in Tetbury. The number of cases had gone up in the Country. The County Council along with the emergency services had got a pandemic plan in place.

Cllr. Hadley had written to the local Co-op asking them if they could control what people were purchasing in store.

Cllr. Davis had spoken to the manager of the local Co-op where the manager had already raised this matter centrally through their stores.

Cotswold School: Cllr. Hodgkinson would ask GCC to take the Cotswold School planning application to a full planning committee for consideration. It was noted that this matter would be taken up with Highways, GCC. GCC had offered to put some money towards improving the entrance into the Cotswold School from Station Road and were working on a proposal to improve the existing access.

Some of the Councillors stated that the only option for them was to create an access from the Fosseyway to the Cotswold School which would improve the safety issue which was apparent on Station Road.

Lamp Posts in Village – Cllr. Hodgkinson asked for the estimate to re-paint the lamp posts in the High Street in the village to be sent to Danny Taylor, GCC.

Tables outside De La Hayes fish and chip shop – This issue was on-going.

**District Cllr N. Maunder** reported on the following: -

Budget – CDC had now set their budget for the financial year 2020/21. The Council Tax would be going up by 2%. By keeping the increase down CDC were using some of their investment funds.

De La Hayes restaurant: The enforcement time had now expired and it was noted that no significant action had been taken to put things right so legal proceedings were now being followed.

Bin Collections: It was noted that Bourton Chase Phase 3 bins were not being collected in certain areas of the development. CDC had been made aware of this situation.

## Public Questions:

Bourton Chase Phase 3: Members of the public present at the meeting questioned the procedure of the Section 106 legal agreement and the management company being embedded into the householders legal agreements. It was noted that Bloor had not followed the Section 106 procedure. The Bourton Chase Phase 3 residents association had approached Sir Geoffrey Clifton Brown to help them with this situation. The attenuation ponds should be taken out of the equation and ask the Parish Council to just take on the Public Open Space area on the development. A meeting had been arranged for the 16<sup>th</sup> March 2020 at GMCC for Parish Councillors and members of the Residents Association to discuss this further.

Cllr. Davis reported that this problem was being put forward to be a test case Nationally as this was not just a problem in Bourton as it was evident that there were a lot more cases like this in the country.

**19/153: Apologies for Absence:** had been received from Cllr. S. Senior and Cllr. S. Coventry.

**19/154: Members' Interests:** Cllr. A. Davis declared an interest in item 6 of the agenda Bourton Chase Phase 3 as she was the Chairman of the Residents Association of Bourton Chase Phase 3.

**19/155: Minutes of the Meeting held on 5<sup>th</sup> February 2020** were signed and approved at the meeting.

## 19/156: Matters Arising

Voneus Broad Band: Cllr. B. Hadley, Cllr. B. Sumner and the Clerk had met with Voneus to discuss the benefits to the village with having Voneus Broad Band installed. A map of the village had been shown identifying buildings where antennas could be installed which would enable a much better broad band service in the village. The majority of property owners had agreed to have a device installed on their property. There would be no cost to the Parish Council for allowing Voneus to install a device onto the GMCC and Voneus would offer free internet to the Parish Council in return for the use of an antennae on the roof of the GMCC. Voneus would

deal with planning permission for this request so the Parish Council would not have to deal with this or cover the cost incurred.

*Rita*



The Parish Council voted all in favour of the proposal put forward.

**19/157: Planning**

The Council received and approved the minutes of the Planning Committee meetings held on 12<sup>th</sup> February 2020 and 26<sup>th</sup> February 2020.

**19/158: Bourton Chase Phase 3**

Discussion took place on the current matter and also took into consideration the residents comments earlier in the meeting and the Parish Council agreed actions points for Bourton Chase Phase 3 Residents Association to follow up: -

- 1) seek legal advice
- 2) try to negotiate a variation of their covenants
- 3) to make contact with Meedfleet
- 4) to continue under Bloor Home Management.

Meanwhile the Parish Council would pursue with finding out information requested from CDC to try and assist the situation.

**19/159: GMCC**

Cllr. B. Sumner stated that Kendall & Davies solicitors were dealing with the legal paper-work on GMCC's title registration and progress was being made.

Two grant applications had been submitted for funds to assist in getting the roof re-tiled on the GMCC.

A new tenancy lease was being negotiated with the tenant and a new tenancy agreement was to be drawn up.

A new water heater tap in Kate's Home Nursing Team had been required. A quotation had been sought at a cost of four hundred and eighty pounds plus VAT. The Council approved the quotation for the work to go ahead.

**19/160: F & GP Committee**

Cllr. B. Hadley reported that the annual internal audit had been undertaken and the internal auditor had been very pleased with the good working practices put in place. The auditor had made one recommendation for the Council to undertake regular risk assessments of the Council's responsibilities and report back to Council on the findings and actions taken.

**19/161: Village Environment Committee**

The Council received and approved the minutes of the Village Environment Committee meeting held on 12<sup>th</sup> February 2020. Cllr. Hicks reported that wooden marker pegs would be put in place next week at the Piece Hedge allotments.

The Council received and approved the Village Environment Committee Terms of Reference, the Village Green policy and the Parish Council Allotment rules for Cemetery Lane, Piece Hedge and Springvale allotment sites.

The metal posts outside Londis were in need of attention. The Clerk was to write to Londis to ask them to give the posts a coat of paint.

**19/162: Highways Committee**

The Council received and approved the minutes of the Highways Committee meeting held on 17<sup>th</sup> February 2020.

Cllr. N. Randall and Cllr. B. Rogers had met with members of GCC highways to discuss the progress on the new TRO's planned for the village and reported that this was now in the legal process so the new TRO's were planned to be in place by August/September 2020. A new parking enforcement team were taking their role as from 1.4.2020. Additional coverage for a parking enforcement officer to be at Bourton was being sought. A request had been put forward for the new parking enforcement officer to be allowed to park at GMCC whilst working in the village and they also asked if they could use the welfare facilities at the GMCC.

The Parish Council were in full support of this request.

Costs had been obtained to provide an additional ANPR camera for the village and costs were being followed up to install the new camera.

**19/163: Youth & Wellbeing Committee**

The Council received and approved the minutes of the YWB Committee meeting held on 26<sup>th</sup> February 2020.

A further consultation was to be held at Bourton Primary School to obtain the views/choices of recreation equipment for Melville recreation ground and The Naight recreation ground.

The Youth Club sessions at the Cricket Club were still in good attendance.

CMAS had submitted a price to cover the youth provision services at the Youth Club for 2020/21 at a cost £8775.00. The Parish Council voted unanimously in favour of the price submitted by CMAS.

The Play Rangers had submitted a price for their services in the village for 2020/21 at a cost of £11,748.00.

The Parish Council voted unanimously in favour of the price submitted by the Play Rangers.

Cllr. Davis reported on the successful bid of £3230.00 and this would be accountable through the Parish Council's accounting system. The fund would cover first aid training, suicide prevention work and any other work in line with the mental health bid.

Cllr. Davis and the Clerk were working on updating the emergency plan for the Parish Council.

**19/164: Village Green Bookings –** There were no additional village green bookings to note.

**19/165: Finance**

- (a) The Council received and approved the schedule of payments up to 4<sup>th</sup> March 2020 at £12,858.42.

Cllr. Davis proposed approval of the payments and Cllr. Kronin seconded the proposal. A unanimous vote was taken of all in favour of the proposal.

- (b) The Council authorised the cheques and BACS payments.

- (c) The Council noted the bank reconciliation to 31<sup>st</sup> January 2020 and the summary report.



(d) The Council noted the 3<sup>rd</sup> quarter internal undertaken.

financial checks which Cllr. S. Coventry had

(e) The Council reviewed and approved the following internal governance documents as follows: -  
Standing Orders, Financial Regulations, Asset Register and the Schedule of Direct Debits.

**19/166: Village Maintenance Contract 2020/2023**

The village maintenance contract 2020/2023 had been advertised and two tenders had been received. Cllr. Hadley and the Clerk had opened the tenders received and reported to the Parish Council the quotations received. Cllr. B. Hadley proposed to award the contract to Bibury Landscapes, Cllr. N. Randall seconded the proposal. A unanimous vote was taken of all in favour of awarding the contract to Bibury Landscapes at a cost of £22,000.00 per annum which was £10,000.00 less than the other tender received.

**19/167: General Power of Competence**

The Parish Council adopted the General Power of Competence at the meeting as the Council now had a qualified Clerk and more than two thirds of the Parish Council had been elected.

The Council asked for the Clerk to look into GAPTC scheme for Parish Council's to achieve gold/silver awards.

**19/168: Correspondence**

GAPTC – North Cotswold Local Council Cluster Group was focusing on working with Parish Councils in the North Cotswold area. CDC Cllr Mark Harris would be in attendance to talk about Parish Liaison.

Local issues would be discussed and parish networking would take place sharing/exchanging good practice/solutions/ideas. Venue: GMCC, Bourton-on-the-Water 26<sup>th</sup> March 2020 6.30 pm – 8.30 pm

**Cllrs. B. Wragge, L. Hicks, A. Davis, K. Cronin and the Clerk would attend.**

GAPTC – were putting on a training session for Councillors on 25<sup>th</sup> March 2020 this was open to all Parish Councillors. Venue: GMCC, Bourton-on-the-Water 9.30am – 4.30 pm.

**Cllrs. B. Wragge, L. Wilkins, K. Cronin would attend.**

CDC Planning Training

Venue: CDC offices at Cirencester 16<sup>th</sup> March 2020 10 am – 1.00 pm and 17<sup>th</sup> March 2020 6.00 pm – 9.00 pm

**Cllr. L. Wilkins would attend the training on 16<sup>th</sup> March 2020. Cllrs K. Cronin and L. Hicks would confirm if they were available.**

English Rural Housing Association and Cirencester Housing invited two representatives from the Parish Council to the 'Cotswolds Rural Housing Summit' at the Royal Agricultural University in Cirencester on 6<sup>th</sup> April 2020.

The principle focus was to raise awareness of the benefit local rural affordable homes could bring to villages, particularly those in the Cotswold and Stroud Districts, as well as the wider Cotswolds AONB.

**Cllr. A. Davis would attend.**

Register of Electors – A full register of electors was available to Parish Councillors by emailing [elections@cotswold.gov.uk](mailto:elections@cotswold.gov.uk)

Meeting Stow-on-the-Wold Town Council and Moreton-in-Marsh Town Council on Thursday 2<sup>nd</sup> April 2020 (to be confirmed) to discuss topics/issues where there was common ground between our towns/village and maybe by working together more closely could assist in achieving what was required.

Declarations of Interest – A reminder to all Parish Councillors that if there had been a change of declarations recently they were to contact the Monitoring Officer at CDC to update the records.

**19/169: Next Meeting**

The next meeting of Bourton-on the-Water Parish Council would be held on Wednesday 1<sup>st</sup> April 2020 at 7.00pm at the George Moore Community Centre.

**19/170: Any Other Business**

Conservation Board – It was reported that the Conservation Board were looking into changing it's constitution. Cllr. Davis would be standing for the Executive Committee.

Homeless People – The owner of the kebab van had offered any homeless people a free kebab.

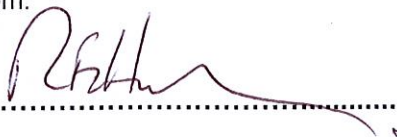
Litter Pick – The litter picking session had been arranged for 29<sup>th</sup> March 2020 from 10 am – 12 noon from the Co-op and the GMCC.

Annual Parish Meeting – The APM had been arranged for 19<sup>th</sup> March 2020 at 7.00 pm at the GMCC.

Each Chairperson of each committee were to do a presentation of what the committee had been doing over the last year and what they would be working on for the following year.

The meeting closed at 9.17 pm.

CHAIRMAN'S SIGNATURE.....



DATE: .....

01.04.2020.