

# Bourton-on-the-Water Parish Council

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## To Village & Environment Committee Councillors

You are hereby summoned to attend a **Village & Environment Committee Meeting at 7pm on Wednesday 11<sup>th</sup> January 2023 in the Windrush Room, The George Moore Community Centre** for the purpose of transacting the following business.

Papers for the meeting can be viewed in Dropbox - [Papers](#)

*Sharon Henley*

Mrs Sharon Henley

Clerk/RFO

5<sup>th</sup> January 2023

## AGENDA

- 1) Apologies for absence: To receive.
- 2) Declarations of Interest: To note.
- 3) To receive and approve the draft minutes of the meeting held on 16<sup>th</sup> November 2022.
- 4) Public Session: Opportunity for the public to speak on matters on the agenda (maximum of 3 minutes per person).
- 5) Matters Arising:
  - a) Installation of new village signs
  - b) Repainting of Lych Gate
  - c) Damage to stone edge by riverbank
  - d) Village maintenance contract tender
  - e) Grass verge cutting agreement with GCC Highways
  - f) Meeting with contractor to review worst areas of wear on Village Green
  - g) Bench opposite Marshmouth Lane
  - h) Meeting to discuss temporary fence around new Cemetery shed
  - i) Sign for new Cemetery shed
  - j) Application of wood preserver to old benches
  - k) New A4 signs for allotment bays by Men in Sheds
  - l) Additional items for Asset Register and ownership of fence and pond at Stanway Green
  - m) Electrical connection adjacent to war memorial – Cllr Hicks to update
- 6) Churchyard & Cemeteries:
  - a) To note graffiti at Lych Gate and actions taken (Paper 1)
  - b) Grave levelling: To approve quote from P Scarrott to level 10 graves @ £65 per grave plus a 2-yard skip at £115 + VAT. Total costs of £765 + VAT.
- 7) Allotments:
  - a) To review draft updated Springvale Allotments Rules for 2023 and agree further actions (Paper 2)
  - b) To receive a general update on the Allotments from the Assistant Clerk (Paper 3)
- 8) Village Green:
  - a) Village Green risk assessment (Paper 4): To review recommendations following confirmation of Tourist Levy Funding and agree further actions.
  - b) War Memorial (Paper 5): To approve application to the War Memorials Trust for a grant to fund repairs at £560.
  - c) Removal of Village Green Railings: To note Bibury Landscapes were previously instructed – date to be agreed for the Spring.
- 9) Christmas Tree
  - a) To review display for 2022 and agree any changes required for future years, including disposal arrangements.

- b) To review advice from contractor on possible installation of timer for lights and agree further actions (Paper 6).
- c) Boulder at Sherborne Street (Paper 7): To review existing issues and agree further actions.
- 10) Jubilee Orchard (Paper 8): To note damage to gate, actions taken and agree remedial work required.
- 11) Environmental Action Working Group: To receive any updates from Cllr Wareing.
- 12) Correspondence:
  - a) Request from allotment plotholder to reconsider use of a water pump at Cemetery Lane allotments (Papers 9a & b).
  - b) To consider request from Headspace to continue provide an allotment plot free of charge for 2023.
- 13) Items to note only.
- 14) Date of Next Meeting – 7.00pm on Wednesday 22<sup>nd</sup> February 2023 in the Windrush Room.
- 15) **Resolution under the Public Bodies (Admission to Meetings) Act 1960 Section 1, extended by the Local Government Act 1972, Section 100, that the following item is confidential as it relates to a memorial request. As such, the press and public are excluded from this part of the meeting.**
- 16) To review a request for a memorial (Confidential papers 10) and agree a response.