



# Cliffe and Cliffe Woods Parish Council

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To all Parish Councillors, you are summoned to attend the meeting of Cliffe and Cliffe Woods Parish Council to be held **Thursday 10th March 2022, at 19:30 in The Emmanuel Centre, Parkside, Cliffe Woods.**

*All attendees are reminded that face coverings are not required by law in indoor public places including Community Centres/Village Halls but are recommended.*

## AGENDA

- 1.0 **Apologies for Absence**
- 2.0 **Declarations of Interest** Disclosable Pecuniary Interests under the Code of Conduct for Parish Councils. *A councillor, who declares a pecuniary interest may not participate in discussion or vote on the matter. If an interest is not declared at the outset of the meeting, it should be disclosed as soon as the interest becomes apparent. Dispensation may be requested in writing to the Clerk (Proper Officer) who under certain circumstances will allow a councillor to speak and vote on the matter.*
- 3.0 **Co-Option** There are currently two vacancies in the Cliffe Woods Ward following a resignation and an exclusion due to non-attendance. Both vacancies have been advertised and there was no call for an election in the statutory period so the council can proceed to co-option. Mr Peter Moore is interested in one of the vacancies, his letter has been circulated and he expects to attend for possible co-option
- 4.0 **Adjournment** (Members of the public can question the Parish Council and raise issues) 30 minutes max, limit of 10 minutes per person. Technically not part of the parish council meeting.
- 5.0 **Approval of Minutes of Meeting held on 10/2/22**
- 6.0 **Matters Arising from Minutes of Meeting held on 10/2/22**
- 7.0 **Report: Clerks** (Clerk PO/RFO) – To Receive a verbal report on issues dealt with since last meeting, not on the agenda.
- 8.0 **Report: Chair** – tba
- 9.0 **Report: Finance & General Purposes (Cllr Keates/Clerks)**
  - 1) **To receive a report and recommendations of the F&GP meeting held Tuesday 1<sup>st</sup> March 2022 in St Helens House Cliffe**
    - a. To note financial reports (to 28<sup>th</sup> February)
    - b. To agree Payments and note Receipts as necessary (since F&GP the pay settlement from, April 1<sup>st</sup>, 2021, has been agreed. This is normally accepted for the Clerks. The backpay will be calculated and included on the Payments sheet.
    - c. To agree recommendations from F&GP
      - i. Annual Risk Assessment – Recommended approval.
      - ii. Annual Parish Meeting – 14<sup>th</sup> April 2022, Emmanuel Centre, Cliffe Woods – to be confirmed suggested (meeting is strictly for residents but organised by the Parish Council). Any guest speakers/topics are welcome.
      - iii. Small Hall and Cliffe Woods Car Park – quotes to be obtained for filling in the worst potholes and moveable barrier issues.
    - d. Grant application form received from Guides/Brownies/Rainbows. F&GP recommend a grant of £250.
- 10.0 **Allotments – Cllrs Letheren, Clements, Clerk (RFO)** To receive a verbal report on the Allotments.
- 11.0 **Report: Planning Committee** (Cllr Harper/Clerk (PO))

- 11.1 To receive a report on Planning issues dealt with by the committee under delegated powers and where the council is asked to decide/confirm - The committee met Thursday February 24, 2022, Meeting attended by FH (Chair), SM, AC, KK, CF (Clerk PO)
- a) **MC/22/0190 Graceland Symonds Road Cliffe Rochester Medway ME3 7SY**  
Construction of a single storey front/side/rear extension incorporating rooms in roof space together with an extension to the existing front and rear dormers - demolition of garage and chimney stack. No Objection.
  - b) **MC/22/0201 63 Brewer Road Cliffe Woods Rochester Medway ME3 8HY**  
Construction of replacement porch to front. No Objection
  - c) **MC/22/0364 Kosy-nook 50 Town Road Cliffe Woods Rochester Medway ME3 8JJ**  
Construction of a single-storey extension to rear No Objection
  - d) **MC/22/0453 Oast Cottage Station Road Cliffe Rochester Medway ME3 7RU**  
Construction of single-storey extension to rear No Objection to the reduced scheme.
  - e) **MC/22/0254 Land To The East And West Of Church Street Cliffe Rochester** (Trenport)  
Outline application with all matters reserved except for (access) for a residential development of up to 250 dwellings and a mixed-use community hub together with associated infrastructure including public open space and community facilities comprising a replacement sports ground and pavilion, with accesses from Church Street, Cooling Road and Buttway Lane  
Details discussed and a report will be produced and circulated to councillors for discussion/approval at the Parish Council meeting.
- 11.2 Further Planning Applications Received since date of Planning Committee for decision or referral to Planning Committee
- a) **MC/22/0513 Land At Town Road Cliffe Woods Rochester Medway ME3 8JL**  
**Details pursuant to conditions 21 (air quality) and 24 (CEMP)** on planning application MC/19/0287 for Outline planning permission with some matters reserved (appearance landscaping layout and scale) for up to 225 residential dwellings including up to 25% affordable housing, introduction of structural planting and landscaping, informal public open space and children's play area, surface water flood mitigation and attenuation, vehicular access point from Town Road and associated ancillary works. – Site approval granted; this is details pursuant.
- 11.3 **Other Planning Issues :**
- a) **Trenport Land Cliffe – Initial Outline Planning application for ACCESS** (all other matters reserved for future submission when details will be available).
  - b) **Simpkins- MC/19/2836 (MC/16/3742)** Remaining reserved matters (appearance, landscaping, layout, and scale for the 50 Retirement homes (approved on appeal at outline stage) After refusal of the detail, the appeal has been **rejected by the planning inspector**. A further application received on the site MC/21/3380 Outline application with some matters reserved (appearance, landscaping, layout, and scale) for construction of nine detached houses but has **now been withdrawn by the applicant**.
  - c) **MC/21/1287 Redrow(Gladmans) site West of Town Road** – Changes have been made following representations – **application approved by Medway Council**.
  - d) **Esquire- MC/21/1694 (Orchard) South of View Road** – No further information or date for a decision. Concerns raised by statutory consultees regarding the Chattenden Woods SSSI which directly borders the site,
  - e) **Draft Medway Local Plan** – awaiting an update as the publication of Draft, and Public Consultation will be further delayed to at least April 2022 with a possibility of regressing to the previous consultation stage if Medway Councillors want a significant change to the proposals.
- 12.0 **Cliffe and Cliffe Woods Neighbourhood Plan**
- Medway Council have agreed their timetable for progressing the plan (It was submitted on 1st September 2021) – to their cabinet on 8<sup>th</sup> March (and allowance for call-in by councillors) if agreed 18<sup>th</sup> March for public consultation – the meeting will be updated on progress.
- 13.0 **Report: Other Committees**
- 13.1 Footpaths and Common Land – General Report – Cllr Cooper.
  - 13.2 Youth Liaison – General Report - Cliffe Woods – Cllrs McLeod (Chair), Wyatt, Fribbins & Dolley (Clerks) The committee has not met.
- 14.0 **Report: Other Bodies**
- 14.1 Cliffe and Cliffe Woods Community Trust – Report – Clerk (PO)/Cllr Keates/Kentell
  - 14.2 Cliffe Woods Community Centre Liaison – General Report – Cllr Walton
  - 14.3 Cliffe Memorial Hall – General Report – Cllr Fenney
  - 14.4 Brett's Liaison – Cllr McDermid/Clerk. Annual meeting held 29/9/21.

- 14.5 Rural Liaison Committee – Cllr Keates
- 14.6 Kent Association of Local Councils (Medway) – Cllrs McDermid/Harper
- 14.7 Police Liaison Committee & Councillor/Police Surgeries/PACT Cliffe Woods Liaison – Cllr Wyatt
- 14.8 Patient Participation Group (Cliffe/Cliffe Woods/Higham/Wainscott) – Cllrs McDermid/Fenney
- 14.9 Events - Platinum Jubilee – Cliffe (Cllr Darwell), Cliffe Woods (Di Harper (Cllr Harper))

15.0 Other Reports

**Other items to be handed to the Clerk for the next meeting on  
12<sup>th</sup> May following the Annual Parish Council Meeting at 7:30pm in the Small Hall, Church Street,  
Cliffe.**

Chris Fribbins, Clerk (PO)

4th March 2022.