

MINUTES of the Annual MEETING of WONSTON PARISH COUNCIL (WPC)

Held virtually (via Zoom) at 7.30pm on Tuesday 4th May 2021

Present: Cllrs: Lucy Dowson, Judith Polak, Pauline Maunder, Kitty Wakefield, David Price, Kevin Maunder.
 In attendance: HCllr Jackie Porter, WCllr Stephen Godfrey.
 Clerk: Jocelyn Jenkins.

	Minutes	Action
1	Apologies for Absence: WCllr Caroline Horrill, WCllr Patrick Cunningham.	Closed
2	Election of a Chairman – Lucy Dowson was unanimously elected as Chairman the Declaration of Acceptance of Office will be signed and returned by post.	Closed
3	Allocation of particular responsibilities to be agreed for the following areas:	Closed
3.1	Planning – Cllr Lucy Dowson.	
3.2	Financial – Cllr David Price.	
3.3	Floods and Drains – Cllr Kevin Maunder.	
3.4	Play Areas – Cllr Kitty Wakefield.	
3.5	Highways – Cllrs Judith Polak and Pauline Maunder.	
3.6	Lengthsman – Cllr Kevin Maunder.	
3.7	Allotments – Clerk and Cllr Judith Polak.	
3.8	Gratton Trust Liaison – Cllr Judith Polak.	
3.9	Burial Ground – Clerk and Cllrs Pauline & Kevin Maunder.	
3.10	Media & Publicity – Cllr Kitty Wakefield.	
3.11	Climate Change – Cllrs Lucy Dowson and Kitty Wakefield.	
3.12	Winchester Villages Trust – Cllr Pauline Maunder	
4	To confirm Standing Orders (NALC 2018) & Financial Regulations (NALC 2019) - Confirmed	Closed
5	Dates of Ordinary Meetings – confirmed as follows:	
	2021: July 14 th , September 8 th , October 13 th , November 10 th , December 8 th .	Closed
	2022: January 12 th , February 9 th , March 9 th , April 13 th , May 11 th (&AGM).	Closed
	2022 Parish Assembly: 12 th May 2022.	Closed
6	Code of Conduct – Declaration of Interest forms were circulated electronically to Councillors for completion.	
7	Internal Audit – The existing systems for control and accountability were confirmed.	Closed
8	Freedom of Information Act – Publications Scheme The April 2021 version was confirmed.	Closed
	The Chairman closed the meeting at 7.50pm.	

Signed: Chairman.....Date