

Minutes of the Meeting of Weston Turville Parish Council held on 17th March 2022 at Weston Turville Village Hall.

PRESENT:

Parish Cllrs: M Baylis, R Blackmore, M Conolly, L Cook, G Fincham, M Jarvis (Chair) J Paterson, M Simons, C Terry and M Watson

Clerk: Mrs Sarah Copley

Bucks Councillor M Collins

Three members of public

22.39	OPEN FORUM FOR PARISHIONERS One member of public spoke about the Council working more closely with residents in future and improving consultation.	
22.40	APOLOGIES AND ANNOUNCEMENTS There were no apologies, all members were present.	
22.41	DECLARATIONS OF INTEREST a) There were no declarations of interest. b) There were no dispensation requests.	
22.42	MINUTES OF PREVIOUS MEETING The minutes of the meeting held on 17 th February were agreed and signed by the Chair.	
22.43	REPORT OF CHAIRMAN AND CLERK No update from Chairman, the Clerk's report was noted and is attached as Appendix 3.	
22.44	POLICY AND RESOURCES a) The list of payments totalling £6,684.93 was approved. b) The bank reconciliation was noted. c) Risk Assessment – the risk assessment was reviewed and approved. d) Asset register – the Council's asset register was reviewed and approved. e) Internal Audit Scope – the draft Internal Audit Scope document was reviewed and adopted with no amendments. f) Vexatious Policy – the draft Vexatious Policy was reviewed and adopted with no amendments.	
22.45	PROJECTS a) Projects Update <ul style="list-style-type: none"> • Petanque Court – installation of the petanque court will begin on 25th April, the contractor will be on site for approx. 3-4 weeks and will top up and roll the paths where needed during this period. • Solar Panels – the start date for the installation of the solar panels is 11th April. 	

	<ul style="list-style-type: none"> • Roof Insulation – three companies have been approached for options and costs. One had provided a desktop quote without a site visit, two have been to site to assess the requirements and quotes awaited. • Glebe Field right of way – the work to improve the right of way had been scheduled for October after the nesting season. • The Glebe field - grants Wendover Community Board – the Council’s application for grant funding for the ecological survey had been approved. Bucks, Berks and Oxon Wildlife Trust (BBOWT) - Clarification had been sought from BBOWT with regard to what grant funding they may have available. They confirmed that any grant funding would not be available until the results of the survey are known and that a grant application with project plan would then need to be submitted. They also advised that BBOWT could only give grants to community groups and not to parish councils. • Memorial to fallen plane – project completed. The Chairman thanked Cllr Watson for his work on this project. • Hall Extension Snagging – the contractor had visited the office to review the snagging list and a date is awaited for the works to be carried out. This had been ongoing for some time and the contractor apologised for the delay which was due to staff changes. 5% retention fee had been held back until completion of snagging, this would be due once the works are complete and is funded via s106 for the hall extension. <p>b) 2022-23 Workplan The draft workplan for 2022-23 was reviewed and agreed.</p> <p>c) Registration of Council’s land – the village hall and recreation ground was not currently registered with Land Registry. It was AGREED to accept the quote from Parrott and Coales solicitor to assist with this.</p>	Clerk
22.46	<p>EVENTS</p> <p>Platinum Jubilee Event - Cllrs Simons and Fincham reported back on arrangements to date. It was AGREED to set a budget of £1,500 for this celebration event.</p>	
22.47	<p>ENVIRONMENT</p> <p>a) Walton Place – Vale of Aylesbury Housing Trust were currently consulting with residents of Walton Place with regard to planting schemes for the ground green areas and the verges in the road, the results were awaited. The Clerk had asked for the Parish Council to be notified of the results as it could impact on grass cutting in this road.</p> <p>b) Bird box, Brookside – a local resident had written to the Council to ask that the Council consider replacing the broken bird box on the Council’s land in Brookside. It was AGREED to get a quote from a tree surgeon to remove the remains of the broken box that is damaging the bark on the tree and to ask Lindengate for a recommendation of the best type of bird box for this area to replace it.</p> <p>c) Streetlight, West End – a consultation had been carried out with the residents of West End following a request for the street light to be turned off overnight. All residents were in favour of this. The cost would be £98 plus VAT for the replacement photocell for the light. It was AGREED to change the photocell on this light.</p> <p>d) Hedgehog Highway – Correspondence had been received regarding the Hedgehog Highway Project. It was AGREED to purchase a box of hedgehog highway markers to give away to residents.</p>	Clerk Clerk Clerk

22.48	CLIMATE CHANGE WORKING GROUP Climate Action Weston Turville (CAWT) had provided a list of the group's priorities for the forthcoming year. The draft workplan for the Parish Council was AGREED.	
22.49	BUS SERVICE The report prepared by Cllr Conolly and previously circulated was noted and it was agreed to send the questions posed in the report to the cabinet member for transport at Bucks Council.	
22.50	PLANNING AND HIGHWAYS COMMITTEE The minutes of the meeting held on 10 th March were noted.	
22.51	CORRESPONDENCE The correspondence received was noted. It was agreed that <ul style="list-style-type: none"> • the Chairman, Vice Chairman and Clerk would meet with the Hampden Fields consortium and report back to the Council. • Cllrs Simons and Cook would attend the RAF Halton stakeholder event on behalf of the Council 	
22.52	MATTERS FOR INFORMATION OR NEXT AGENDA Cllr Cook asked for an update on repairs for the path between Walton Place and School Approach, the Clerk would contact Transport for Bucks for an update. Bucks Cllr Collins gave an update on budgets for Bucks Council. He also asked for the Parish Council's support in regards to lobbying for extending the remit for use of s106 funds by parish councils.	
22.53	DATE OF NEXT MEETING The next meeting of the Council would be at 7pm on 21 st April, immediately followed by the Annual Parish Meeting at 7.30pm.	

Signed: _____ Date: 21st April 2022

Appendix 1 – Actions List

Ref	Action	Who	Update / Complete
22.12	Investigate options and grants available for insulating the hall roof	Clerk	ongoing
22.29b	Options for bollards and car park redesign	Clerk	
22.30	Planting scheme for village green near war memorial	GF	
22.45	Registration of village hall and playing field	Clerk	
22.46b	Quote to remove remains of broken bird box	Clerk	
22.46c	Order replacement photocell to be fitted to light	Clerk	✓
22.46d	Place order for hedgehog highway markers	Clerk	✓

Appendix 2 – Payments list

PAYMENTS

02/03/2022	Cloudy IT	IT licences and support	DD	£78.72
03/03/2022	DRAX	Street light electricity	DD	£39.93
03/03/2022	DRAX	Street light electricity	DD	£430.40
17/03/2022	Cloudy IT	Domain renewal	electronic	£84.00
17/03/2022	WT Village Hall	Cross charge gas, electric, telephone, caretaker	electronic	£1,947.81
17/03/2022	BALC	Clerk training course fees x 3	electronic	£138.00
17/03/2022	Buxton Press	Print spring issue WTT - incorrect amount invoiced	electronic	£70.38
17/03/2022	Lengthsman	Village tidying February	electronic	£241.00
17/03/2022	Payroll	Salary and backpay	electronic	£2,038.65
17/03/2022	Bucks CC - Pension	Pension contribution March	electronic	£794.89
17/03/2022	HM Revenue & Customs	PAYE & NI March	electronic	£821.14

TOTAL	£6,684.93
--------------	------------------

Appendix 3 – Clerks Report

Below are updates on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this document is to keep councillors and the public up to date on various matters.

- Playground** - The green WeHopper piece of equipment in the children's playground is broken, it has been reported to the supplier and they will be on site on 13th April to repair it under warranty at no cost to the Council.
- Football pitches** – verti draining has been carried out on both football pitches this week as agreed at the January meeting.
- Salary Award** - agreement has been reached for the 2021-22 pay award between the National Joint Council and employee representatives, an increment of 1.75% has been awarded and is to be backdated to 1st April 2021. This backdated pay has been included in the March payroll.
- Marroway footpath** – TFB have arranged for the mud to be cleared from the pavement and road near the development site. They have also added Marroway footpath to their schedule for repairs (from Ponyfields to the village sign).
- Litter** - The litter along the roadside in Marroway and Wendover Road was reported to Bucks Council. They carried out a litter pick in Marroway on 1st March.
- Street food events** – the monthly street food events will restart on Friday 18th March. If it is raining then the hall will be opened. Climate Action Weston Turville have requested a table to promote the grants available and their other activities.
- A41 Bypass 16th – 25th March** – roadworks are planned for the bypass over the next couple of weeks and there will be overnight closures in place as well closures of some slip roads to join/exit the bypass.