

Telephone 07725 843 505

Email ninfieldpc@btinternet.com

Website <http://ninfield.webplus.net/index.html>

15th September 2023

I hereby give you notice that you are summoned to attend the Finance Committee meeting at Ninfield Methodist Hall on Thursday 21st September 2023 at 6.30pm when it is proposed to transact the following business.

Jackie Scarff, Clerk & RFO

Public Participation on matters on the agenda at the Chairs discretion. In accordance with Standing orders the session will last no longer than 10 minutes with a person speaking for no longer than 2 minutes.

BUSINESS TO BE TRANSACTED

1. **Apologies and reasons for absence in accordance with the LGA 1972 S85(1)**
2. **a) Disclosure of Interests**
In accordance with the Localism Act 2011 and the Council's Code of Conduct, to receive any disclosure by Members of interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct.
- b) To Consider the granting of Dispensations if requested**
3. **Minutes of previous meeting** to be considered for approval and signed as a true record the Meeting of the Finance Committee 20th April 2023.
4. **Exclusion of the Public**
To exclude the public for a particular agenda item the following resolution must be passed.
'Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'
5. **To consider for approval the terms of reference for the finance committee for the forthcoming year.**
6. **To receive the monthly statement of accounts to 31st August 2023.**
7. **To receive the bank reconciliation and corresponding bank statement to 31st August 2023.**
8. **To consider for approval a list of payments to be made for invoices received.**

Telephone 07725 843 505

Email ninfieldpc@btinternet.com

Website <http://ninfield.webplus.net/index.html>

15th September 2023

- 9. To receive the Councils Asset Register with the view to recommending to full council that it be approved.**
- 10. To consider signing up to a 3-year internal audit with Mulberry and Co.**
- 11. To hear a proposal for the website and agree any actions required.**
- 12. To discuss the playground project and agree any actions required.**
- 13. To discuss the charges at the Memorial Hall and agree any actions required.**
- 14. To consider for approval a social media policy.**
- 15. To consider for approval the purchase of a banner to advertise the referendum for the Neighbourhood Plan.**
- 16. To receive the councils Risk Assessment policy and agree any changes required.**
- 17. To note that the next Council meeting is Finance Committee 16th November 2023, 6.30pm at Ninfield Methodist Hall.**

Circulation to all Councillors of the Finance Committee.

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.

Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.