

Minutes of the Parish Council Meeting

Monday 15th January 2018, 7.30pm Tap Room, New Inn

Present: Cllr Janice Hughes (Chairman), Cllr Bob Aylmer, Cllr Adam Knight, Cllr David Sexton;
Clerk Susan Turner.

18.1 WELCOME & APOLOGIES

Apologies Cllrs Keith Alderman, Alan Woolford; Ward Cllr Anne Crampton; County Cllr David Simpson; PCSO Nick Greenwood.

18.2 MINUTES OF MEETING of 18th December 2017 agreed and signed.

18.3 DECLARATIONS OF INTEREST All councillors re item 137.v. Budget and Precept. (Dispensation to enable decision.)

18.4 HOUND GREEN

i. Ditches

Report from Adam Knight: Residents have pointed out that 'the ditch running alongside the B3349 is full and the water is unable to run away due to the oak tree root systems near the old bus shelter effectively becoming a dam'.

[Note this ditch was cleared and deepened in March this year, but not designed to take water away to the south.]

Drainage should be via a culvert under the road; there is also a soakaway and gully north of the garage. All should drain east towards the Whitewater. The garage land is leasehold. Highways have said they will ask the freeholder to resolve this.

Note contributing factor is a leak from a water main pipe outside Hound Green Garage. (Possibly relating to SEW works – new pipe and increased pressure.)

Also noted that the culvert under Vicarage Lane needs attention.

ONGOING ACTION

ii. Track

The track is looking good and the resurfacing holding up well.

iii. Access point by Hound Green Close

The access point over the ditch is muddy and slippery. Suggested sleepers with chicken wire and hand rail.

ACTION Clerk to obtain quotes.

iv Hornets' nest

Advice from Paul Sweet, Hampshire Wasp Control:

'All wasp nests (hornets included) are only used for one season and never used again. If you have had nests year after year in the same area, it is just a good place for them to nest. I suggest you monitor it this coming summer. Wasps will be visible by mid June onward, hornets always nest a little bit later, so from mid July onward.'

FUTURE ACTION 'If you can see activity, give me a call and I can arrange to sort the nest out before it gets out of hand. As for deterring them, there is not really much that can be done. Just be vigilant and sort the problem early.'

For signature

18.5 TRAFFIC & HIGHWAYS**i. Vicarage and Bottle Lanes**

Road damage following SEW works Received additional report from resident re damage to ditches in the vicinity of Bottle Lane/Vicarage Lane junction.

On 5th Jan 2018, Streetworks Manager, Highways Winchester wrote: 'I have sent an email to the local office to chase it up, due to the weather it has been quite stretched. Thanks for your patience.'

ACTION Clerk to continue to follow up.

ii. Speed Indicator Devise / Speed Limit Reminder Sign

Awaiting HCC Highways' formal inspection and confirmation of proposed sign locations. Scheduled for first quarter of this year.

iii. 'Children at play' sign for Hound Green.

AGREED Parish to purchase.

18.6 HAZELEY HEATH

ACTION Clerk to liaise with Mike Coates of RSPB re Parish Assembly and articles for the Whitewater Magazine.

18.7 FINANCE**i Monthly standing orders** paid 28th December

PGGM Maintenance Contract £274.00

Clerk salary £288.62

ii Payments

AGREED: To subscribe to Campaign to Protect Rural England (£36) as last year.

iii Receipts – S106 Access payment (first claim) from Hart = £5,240.33
(Note Hart has also paid VAT which not claimed for. In discussion with Hart over whether to repay, or to put against future claim. (Total received = £6,288.00)**iv Accounts to date and bank reconciliation** SEE APPENDIX I.**v Agreed budget and 2018/19 Precept request** SEE APPENDIX II.

AGREED a Precept request of £8,870.

Mattingley Parish Council's Precept is comparatively low and the Parish Council has 'baseline' budget deficit when not considering additional project and grant funding.

A rise of 9.5% will increase the Precept from £8,100 in 2017/18 to £8,870 in 18/19 (based provisionally on 2017/18 tax base figures)

= circa £28.18 per band D household, an additional £2.45 per annum.

(Mattingley tax base for 2017/18 = 314.73 (2018/19 figure tbc).)

vi Additional expenditure for kissing gates (to replace styles)

AGREED Unanimously to request from Bob Alymer for expenditure on additional gates – from allocated S016 Highways Access funding.

ACTION Bob Alymer to draft proposal.

BA

18.8 HADPTC MEETING

Bob Alymer attended the HADPTC meeting of 9th January held in Hook. Matters discussed included: the £500K pay-back from Hart Council Tax funds to the Government (allocated to social care); the Submission Local Plan, GDPR (General Data Protection Regulations), CIL (Community Infrastructure Levy); Hart District Corporate Plan. Next meeting Tuesday 10th April – The Key Centre, Elvetham Heath.

For signature

18.9 PLANNING**i Hart Local Plan – Submission Version**

Hart District Councillors (full Council meeting 4th January) have approved the Proposed Submission version of the Hart Local Plan: Strategy and Sites 2016 to 2032. See **APPENDIX III**.

This is the final draft before submission to the Government Inspector. It will go to 'Regulation 19' public consultation from 9th February to 26th March but won't be revised again at this stage. It will be sent 'as is' to the Inspector – alongside a summary of all comments made – by end of March for examination in the summer.

ii Planning fees

It was noted that 'The Government has announced that there will be an increase in the planning fees by 20%. The new fees will come into effect on 17th January 2018.'

iii Pre-application enquiry

Noted that a pre-application enquiry has been submitted to Hart regarding an 'Affordable'-led housing scheme with access from B3349 at Hound Green. The initial enquiry suggests 30 dwellings, 21 of which 'affordable' (70%) and nine market. **SEE APPENDIX IV**. It was commented that traffic speed on the road is an major issue.

ACTION Clerk to liaise with Case Officer.

iv. Applications granted

17/02930/LBC (Granted 12th Jan 2018, reg 12th Dec 2017) Moorcocks, Bottle Lane. To rebuild 75% of chimney to correct listing to side, and to avert danger, after storm.

17/00910/LBC (granted 12th Dec 2017, reg 18th April 2017) Priors Farm, Reading Road. Rebuilding of collapsed Barn.

SEE APPENDIX V for all Parish Planning applications

18.10 FURTHER REPORTS**i Local Policing**

AK

Adam Knight to attend the Policing Priorities Quarterly Meeting 7pm, Wed 24th January, Yately Police Station (behind the Royal Oak).

ii Hound Green Village Picnic & Games 2018KA
ST

First 2018 Fête meeting Tues 16th January. Clerk and Keith Alderman to attend.

AGREED Parish Council support for Hound Green event with thanks to committee and Keith Alderman who will continue as committee chair.

18.11 NEXT MEETINGS

Third Monday in month – 19th Feb, 19th Mar, 16th April Parish Assembly, 21st May AGM, 18th June, 16th July, 20th Aug, 17th Sept, 15th Oct, 19th Nov, 17th Dec.

For signature

Date

APPENDIX I.I. ACCOUNTS TO DATE

MATTINGLEY PARISH COUNCIL - INCOME 2017/18 - at 13th January									
Balance brought forward 1st April 2017									£30,333.66
Date	Item	Paid via	Precept	Grants	S106	VAT	Interest	Total	Receipts
05/04/2016	Parish Precept		£8,100.00						£8,100.00
22/12/2017	Hart S106 Access				£6,288.00				£6,288.00
	minus Hart S106 overpayment				£1,047.67				£1,047.67
2017/18	Bank interest 2017/18						£4.36		£4.36
2017/18	TOTALS		£8,100.00	£0.00	£5,240.33	£0.00	£4.36		£13,344.69

RECEIPTS & PAYMENTS SUMMARY

Bal brought forward 1st April 2017

Plus income

minus 9p interest missing Dec16-Aug17

Minus expenditure

Balance

£30,333.66

£13,344.69

£0.09

£9,392.75

£34,285.51

BANK RECONCILIATION

Treasurers Account 1 Aug

Bus 30-day notice

minus items not cleared

minus Hart S106 overpayment

Balance

£4,369.09

£31,105.49

£141.40

£1,047.67

£34,285.51

april

May

June

July

Aug

Sept

Oct

Nov

TOTAL

£0.01

£0.01

£0.01

£0.01

£0.01

£0.18

£0.96

£1.07

£4.36

Dec £1.10

Jan £1.00

£13,344.69

APPENDIX I.III. ACCOUNTS TO DATE

TSB - Account Overview

https://secure-business.tsb.co.uk/business/a/account_overview_business/JX5VEG7IZF33KH2O...



Miss S. Turner

Your accounts

Last login: 19 December 17 (02:51 PM)

[Make a quick transfer](#)

Mattingley Paris..

<hr/>	
Treasurers Account	£4,369.09
30-96-29, 00778969	
<hr/>	
Bus Instant Access	£31,105.49
30-96-29, 07266599	

APPENDIX II.I. BUDGET 2018/19

Mattingley Parish Council forecast and Budget Jan 2018					
	2016/17 ACTUAL	2017/18 Budget	2017/18 to date	2017/18 Latest Est	2018/19 Budget
EXPENDITURE					
CLERK'S SALARY	£3,491.70	£3,600.00	£2,597.58	£3,463.44	£3,612.36
CLERK'S ALLOWANCE	£324.00	£400.00	£0.00	£324.00	£324.00
EXPENSES (ALL)	£194.70	£275.00	£34.67	£200.00	£200.00
TRAINING	£0.00	£400.00	£0.00	£0.00	£400.00
<u>Finance / Admin</u>					
Admin / office supplies	£403.24	£80.00	£0.00	£80.00	£80.00
Insurance	£579.56	£600.00	£652.03	£652.03	£670.00
Audit	£123.32	£130.00	£262.17	£262.17	£30.00
Subscriptions / membership	£309.00	£311.00	£281.00	£317.00	£330.00
Hall hire	£342.00	£400.00	£231.00	£291.00	£240.00
WhiteWater Mag	£90.00	£150.00	£45.00	£90.00	£200.00
TOTAL FINANCE ADMIN	£1,847.12	£1,671.00	£1,471.20	£1,692.20	£1,550.00
<u>COMMUNITY / DONATIONS</u>	<u>£163.00</u>	<u>£535.00</u>	<u>£196.00</u>	<u>£160.00</u>	<u>£500.00</u>
<u>Hound Green (+WarMem)</u>					
Maintenance Contract		£3,400.00			£2,950.00
Mole s		£250.00			£100.00
Trees		£400.00			£500.00
Ditching		£0.00			£500.00
TOTAL HOUND GREEN	£3,426.58	£4,050.00	£2,602.97	£3,300.00	£4,050.00
<u>Maintenance (other)</u>					
Noticeboards		£150.00		£380.00	
Bus shelters		£200.00			£500.00
Footpaths	£210.00	£300.00			
Emptying bins	£0.00	£800.00			
TOTAL MAINT (OTHER)	£210.00	£1,450.00	£0.00	£380.00	£500.00
<u>Projects</u>					
Mapboards	£220.00				
Footbridge		£300.00			
Track		£500.00	£1,575.00	£1,575.00	
Dragons' teeth		£1,000.00			£1,000.00
Access / ROW	£1,200.00				
Phone Box	£0.00	£1,500.00			£1,500.00
Glebe Wood	£0.00	£1,000.00			£1,000.00
SID / SLR					£7,000.00
Bins		£1,350.00			
TOTAL PROJECTS	£1,420.00	£5,650.00	£1,575.00	£1,575.00	£10,500.00
Capital	£2,083.00	£0.00	£46.94	£46.94	£0.00
VAT	£1,058.88	£0.00	£868.39	£1,000.00	£3,000.00
CONTINGENCIES	£0.00	£1,400.00	£0.00	£0.00	£0.00
TOTAL EXPENDITURE	£14,218.98	£19,431.00	£9,392.75	£12,141.58	£24,636.36
Expenditure less projects	£10,715.98	£13,781.00	£7,817.75	£10,566.58	£14,136.36
Expend less projects, less VAT	£9,657.10	£13,781.00	£6,949.36	£9,566.58	£11,136.36

APPENDIX II.II. BUDGET 2018/19

Mattingley Parish Council forecast and Budget 2018/19						
	2016/17 ACTUAL		2017/18 Budget	2017/18 to date	2017/18 Latest Est	2018/19 DRAFT Budget
RECEIPTS						
PRECEPT	£8,100.00		£8,100.00	£8,100.00	£8,100.00	£8,870.00
Land Sale to Lanterns	£15,000.00					
Bond matured	£15,194.47					
Hart S106 HoundG £6134						
Hart S106 Access				£5,240.33	£5,240.33	
Hart S106 - SID / SLR						£6,000.00
CLlr Simpson dev budget					£1,000.00	£500.00
Residents contrib to track					£1,000.00	
Vat refund	£580.66		£1,058.88		£1,058.88	£1,000.00
Savings account interest	£0.12		£0.12	£4.36	£6.00	£4.00
				£0.09		
TOTAL RECEIPTS	£38,875.25		£9,159.00	£13,344.60	£15,340.33	£16,374.00
Surplus/(Deficit)	£24,656.27		£10,272.00	£3,951.85	£3,198.75	£8,262.36
£5,677.39						
Balance to take over	£30,333.66		£20,061.66	£34,285.51	£33,532.41	£25,270.05

NOTE: S106 funding available £3,759.67 presently allocated to access - request reallocate to SID/SLR - 2018/19
 £4,227.09 unallocated - proposed allocate to SID/SLR - 2018/19
 £7,986.76 SID/SLR budgeted £7,000, less £1,000 grant CLlr Simpson
 £1,986.76 potentially remaining

Reserves Policy General Fund (working) balance £4,435.00
 Contingencies £4,435.00
 Earmarked Reserves £16,400.05
 £5,000 Glebe Wood. £5,000 Hound Green trees
 £5,000 Maintenance (bus shelters etc). £1,440.05 Phone box

APPENDIX II.III.

PARISH PRECEPT 2018/2019

For financial year ending 31 March 2019



PARISH OF	MATTINGLEY
-----------	------------

The amount of the Precept for the year is:

£8,870.00

Amount of pounds in words:

EIGHT THOUSAND, EIGHT HUNDRED AND SEVENTY POUNDS

Your Parish Precept will be paid via BACS and Remittance advice will be sent on the email we have in our records. If you have changed your bank details since your last precept payment or would like to confirm them with us please complete below.

Name of Bank:

TSB

Name of Account:

MATTINGLEY PARISH COUNCIL

Account Number

0	7	2	6	6	5	9	9
---	---	---	---	---	---	---	---

Sort Code

3	0		9	6		2	9
---	---	--	---	---	--	---	---

Email:

clerk.mattingley@parish.hants.gov.uk

If the Precept requirement is greater than £150,000.00 please provide details below.

Expenditure Item/Service	Amount
Environment & Recreation	
Youth Provision	
Cemeteries	
Street Lighting	
Voluntary Organisation Grants	
Office & Admin Costs	
Professional Fees	
Wages & Salaries	
Projects & Capital Costs	
Democratic & Elections	
Other Expenditure (Please specify below)	
Income	
Fees and Charges	
Other Income	
Net Expenditure	£ -
Transfer to (from) bal.	
TOTAL	£ -

On behalf of Council Meeting

Signed

Date _____

15th January 2013

Signed

Date _____

15th January 2018

Countersigned by Parish Clerk

Signed

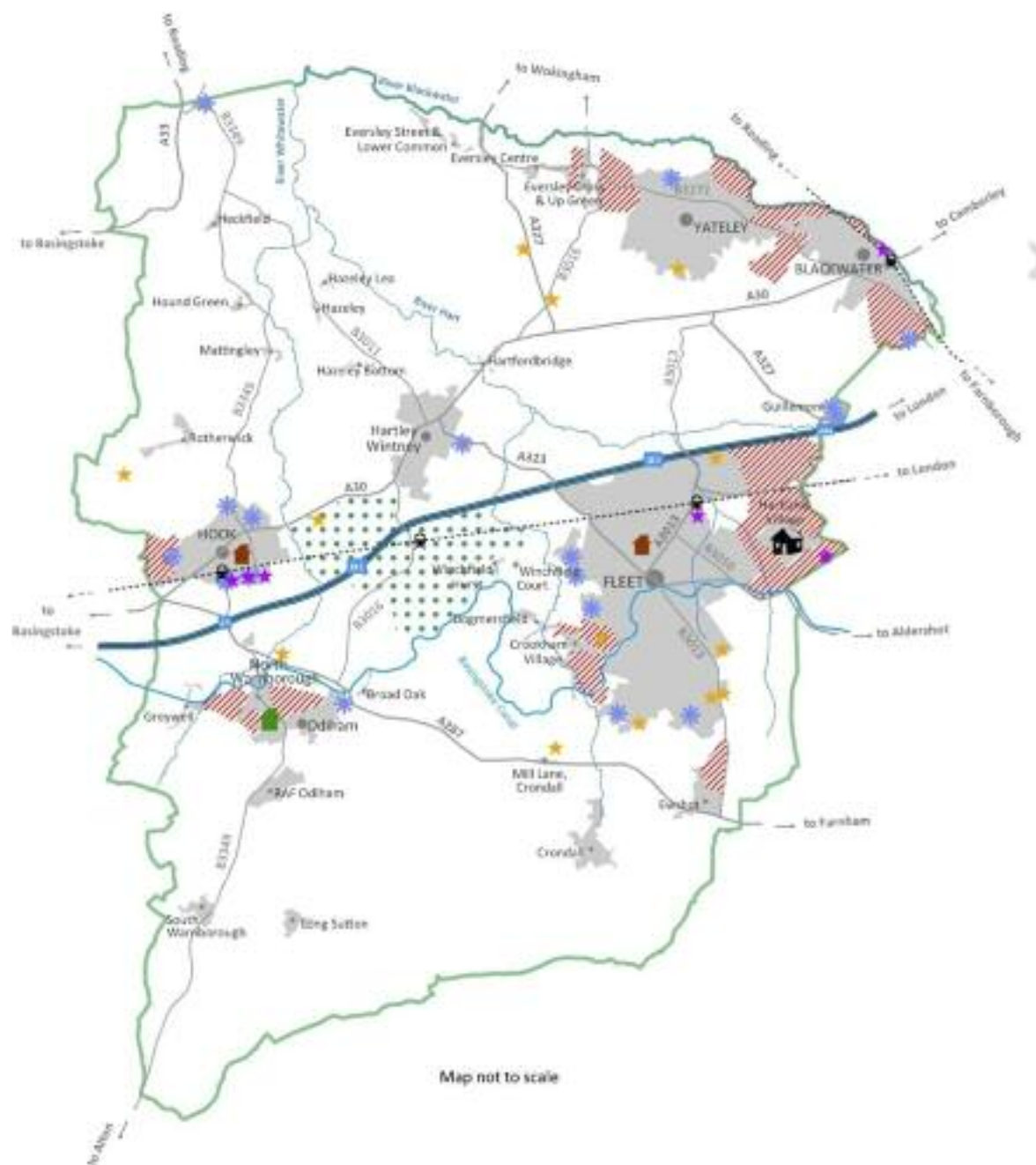
Date _____

15th January 2018

15/01/2018

APPENDIX III.I HART SUBMISSION LOCAL PLAN

Hart Local Plan Proposed Submission Version – v1.0



Map not to scale

- | | | | |
|--|-----------------|------------------------------------|---|
| Hart District boundary | Motorway | River | Planning permissions and deliverable sites of over 50 dwellings |
| Town Centre | A Road | Canal | New brownfield community |
| District Centre | B Road | Gaps between settlements | Allocations provided through a Neighbourhood Plan |
| Local Centre | Railway | Strategic Employment Sites | Brownfield Urban Areas |
| Other settlements with a settlement boundary | Railway station | Locally Important Employment Sites | Indicative Murrell Green /Winchfield Area of Search |

APPENDIX III.II HART SUBMISSION LOCAL PLAN

Hart Local Plan Proposed Submission Version – v1.0

Delivering New Homes

We are planning to deliver at least 388 homes per annum in the District, which is 6,208 homes over the plan period 2016–2032.

In reaching this figure we have used as our start point the Government's proposed approach to calculating local housing need⁸. We have considered the need for a contingency (recognising that the housing need figures could change), the need for flexibility to allow for the non-delivery of sites, the need to deliver affordable housing and the need to ensure the best use is made of previously developed land. Appendix 2 sets out further detail as to how the annual housing figure was derived.

The overall supply that is likely to come forward is set out at Table 1. At least 6,346 homes are expected to be built over the plan period through a combination of sites within settlements, deliverable greenfield sites⁹ and an allocation for a new community at Hartland Village on previously developed land. Appendix 2 includes further details on the sources of supply and a housing trajectory showing anticipated timings for delivery of these sites.

Table 1 Sources of Housing Supply

	Source	Number of new homes
a	Homes completed between 1 st April 2016 to 6th October 2017	798
b	Sites with outstanding planning permission at 6th October 2017	3,046
c	Other deliverable sites ¹⁰	504
d	Sites within settlement boundaries ¹¹	184
e	Hartland Village (site allocation – see Policy SS1)	1,428 ¹²
f	Sites in the Odiham and North Warnborough Neighbourhood Plan without planning permission at 6 th October 2017	111 ¹³
g	Small site windfall allowance ¹⁴	275
	Total	6,346

⁸ [Planning for the right homes in the right places, CLG, 2017](#). This provides a figure of 292 dwellings per annum for Hart from 2016.

⁹ i.e. greenfield sites that have planning permission, or have a resolution to grant planning permission subject to the completion of a legal agreement

¹⁰ This includes sites where there is a Committee resolution to grant permission subject to completion of a S106 Agreement as at 6th October 2017 and are listed in Appendix 2.

¹¹ This is likely to be an underestimate as it is based only on known developable SHLAA sites within settlement boundaries (see Appendix 2). There is no double counting with other sources of supply.

¹² The site is allocated for 1,500 dwellings (see Policy SS2) with 1,428 expected to be constructed within the Plan period (source: planning application Ref. 17/00471/OUT).

¹³ This is an adjusted figure to ensure no double counting with sites with planning permission.

¹⁴ See Appendix 2 for how the small sites windfall allowance is calculated.

APPENDIX III.III HART SUBMISSION LOCAL PLAN

HART LOCAL PLAN – SUBMISSION VERSION

Hart District Councillors (full Council meeting 4th January) have approved the Proposed Submission version of the Hart Local Plan: Strategy and Sites 2016 to 2032.

This version is changed considerably from the previous draft consulted on and takes into account (with contingency) the Government's new proposed strategy for calculating housing requirement. Hart's housing figure in this Submission version is 388 dwellings per annum, that is 6,208 over the 16-year period now being considered.

This is the final draft before submission to the Government Inspector. It will go to 'Regulation 19' public consultation from 9th February to 26th March but won't be revised again at this stage. It will be sent 'as is' to the Inspector – alongside a summary of all comments made – by the end of March for examination in the summer.

The amended housing figures mean that c 80% of Hart's required development already has planning permission. No additional Greenfields are included for Hook – or Mattingley – beyond those (extensive) sites already with planning consent.

Hart's Submission Plan figures include some contingency and don't require a new settlement. HOWEVER the Submission Plan refers to a separate policy document which will consider a 'new settlement area of search' for further contingency during this plan period and beyond 2032: 'Policy SS3 – New Settlement at the Murrell Green/Winchfield Area of Search.' There was fierce opposition at the Full Council meeting of 4th January to including reference to a New Settlement Policy document. In the end, nine of the 32 councillors present voted to remove the 'safety net' of Policy SS3, and 27 councillors voted to proceed with the proposed Submission version.

APPENDIX IV PRE-APPLICATION ENQUIRY - AFFORDABLE HOUSING-LED SITE



APPENDIX V. PLANNING APPLICATIONS

Applications pending

17/02797/HOU 3 Filia Cottages, Vicarage Lane, Hound Green. Single storey rear extension utilising new party wall with neighbouring property No 2 Filia Cottages (separate planning application) and loft conversion to provide an additional bedroom. Extension of garden space.

17/02796/HOU 2 Filia Cottages, Vicarage Lane, Hound Green. Single storey rear extension utilising new party wall with neighbouring properties No 1 & No 3 Filia Cottages (separate planning applications), loft conversion to provide additional usable space and posts to front canopy. Extension of garden space.

17/02794/HOU 1 Filia Cottages, Vicarage Lane, Hound Green. Single storey rear extension utilising new party wall with neighbouring property No 2 Filia Cottages (separate planning application) and loft conversion to provide an additional bedroom.

Parish Council Response – all three Filia Cottages applications: No objection.

17/02376/LBC (10th Oct 2017) Bartletts Farm, Reading Road, Mattingley RG27 8JU. Internal works, new folding doors and rooflight. *Replaces withdrawn applications 17/01138/HOU and 17/01208/LBC. Parish Council response No objection.*

17/01683/FUL and 17/01737/LBC (20th Sept 2017) The Leather Bottle Ph Reading Road Mattingley RG27 8JU. Proposed extensions, outbuilding and ancillary alterations to the existing public house. *Parish Council response: No objection.*

Applications granted since last meeting

17/02930/LBC (Granted 12th January 2018, reg 12th Dec 2017) Moorcocks, Bottle Lane, Mattingley. To rebuild 75% of chimney to correct listing to side, and to avert danger, after storm.

17/02794/HOU (granted 9th January, reg 24 Nov 2017) 1 Filia Cottages, Vicarage Lane, Hound Green. Single storey rear extension utilising new party wall with neighbouring property No 2 Filia Cottages (separate planning application) and loft conversion to provide an additional bedroom.

17/02588/HOU (granted 14th December, reg 27th October) Westleigh, Hazeley Heath. Erection of new double garage following demolition of existing single garage.

17/00910/LBC (granted 12th December 2017, reg 18th April) Priors Farm, Reading Road, Mattingley. Rebuilding of collapsed Barn.