

**You are hereby summoned to attend a Meeting of the
WORLDHAM PARISH COUNCIL, which will be held at
East Worldham Village Hall**

on Monday 6th November 2017 at 8.00 pm

when it is proposed to transact the following business:-

AGENDA

Invited: Cllrs Andrew Aldridge (Chairman); Terry Blake; William Brock; Bill Fife;
Tessa Gaffney; Mary Trigwell-Jones; District Cllr: David Ashcroft,
Mr R Twining (Clerk), Members of the public.

NOTE: There will be an opportunity for the public to raise any matters of concern or interest following the agenda item "Declaration of Interest"

81/17 Apologies of absence

82/17 Minutes from previous meeting

To approve and sign as a correct record the minutes of the Worldham Parish Council held on 4th October

83/17 Declaration of Interest

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

84/17 The floor will be opened to the public to raise any matters of concern or interest

The Chairman shall allocate 15 minutes for public participation with three minutes per person to make representations, answer questions or give evidence with discretion for the Chairman to grant an extension and that the Council hear equally from members of the public and Councillors with a prejudicial interest.

85/17 Review of actions from last meeting - Annex A lists action points that are in progress, pending or have been completed.

86/17 To receive a report from the District Councillor

87/17 To receive an update on the preliminary analysis of the Parish Plan Questionnaire

88/17 To discuss the Parish Council's response to the South Downs National Park Local Plan Pre-submission consultation

89/17 To discuss the Parish Council's response to the Boundaries Commission Review

- a) Parliamentary
- b) Ward Level

90/17 To note any issues that has been brought to Councillors attention

- a). Steps leading up to the village hall in East Worldham

91/17 To note any issues regarding the state of the roads, pavements and footpaths in the Parish, including work by the Lengthsman and an update on the Traffic mitigation proposals.

92/17 Finance and accounts

- a) To agree the monthly finance report and schedule of expenditure – *Details contained in annex C.*

- b) To undertake a six monthly review of the budget
- c) To agree on the application for Lottery funding for a defibrillator

93/17 Planning

- a) To note the decisions regarding previous planning applications
- b) To consider and decide on the Parish Council's response to planning applications received since the last Parish Council meeting (*Details contained in Annex A*)
- c) To consider and decide on the Parish Council's response to planning applications received since the agenda was published *if any*

94/17 To receive and approve a report from the Clerk and Councillors regarding:

- a) Correspondence received
- b) Meetings to attend and attended

95/17 Dates of next Parish Council Meeting

Normally the first Wednesday of each month.

To note the next Parish Council meeting will be held on Wednesday 6th December, 10th January, 7th February, 7th March

By order of the Clerk:

Mr Robin Twining 31st October 2017

Annex A

Actions points from previous Worldham Parish Council Meetings:

Action ID	Action detail	Owner	Status
April 01-17	Clerk to contact Selborne Parish Clerk to ascertain whether they have any traffic data for the B3006 which they could share with Worldham.	Clerk	Actioned
July 01-17	Clerk to investigate the cost of purchasing a defibrillator	Clerk	See agenda item 91/17
Aug 01-17	Clerk to contact Mark Kemp-Gee asking for his support in requesting weight restriction notices for lorries for Hartley Road	Clerk	Actioned

Annex B

Planning applications received and decisions made since the last Parish Council meeting

WPC Ref no	Planning Number	Site address	Proposal	Comments/Decision
			Applications already discussed	
2017/03	SDNP/17/0 2692/FUL	Land adjacent to 6 Drove Cottages Blanket Street East Worldham GU34 3BA	Conversion of existing Hop Pickers' cookhouse to two bedroom residential dwelling	Application in progress
2017/05	SDNP/17/0 2551/FUL	Hartleywood Farm Oakhanger Road Oakhanger Bordon GU35 9JW	Change of use of B1 building to mixed B1 and B2	Approved
2017/06	SDNP/17/0 3255/HOUS	Binswood Farm Oakhanger Road Oakhanger Bordon GU35 9JW	Oak framed infill garden room extension to rear	Approved
2017/07	57453	16 Hartley Park Farm Business Park, Selborne Road, Selborne, Alton, GU34 3HD	Replacement building for B8 storage and distribution and B1(c) light industrial use following demolition of existing building	Permission granted
2017/08	SDNP/17/0 3732/FUL	Land at Meadow Farm Green Street East Worldham	Siting of a caravan as self-contained habitable	Application in progress

			accommodation for a full-time worker for a period of three years	
2017/09	57507	The Farmhouse, Hartley Park Farm, Selborne Road, Alton, GU34 3HP	Alterations to the Farmhouse barn to include new ground floor north elevational details and new south elevation ground floor extension. Retention of use as a farm office and the conversion of the ground floor storage area to an additional office with kitchen and disabled wc	Withdrawn
2017/10	57507/001	The Farmhouse, Hartley Park Farm, Selborne Road, Alton, GU34 3HP	Listed Building Consent. Alterations to the Farmhouse barn to include new ground floor north elevational details and new south elevation ground floor extension. Retention of use as a farm office and the conversion of the ground floor storage area to an additional office with kitchen and disabled wc	Withdrawn
2017/11	SDNP/17/04407/HOUS	Rycote Oast House Wyck Lane East Worldham Alton GU34 3AW	Replacement garage, carport and small logstore	Approved
			Applications to be discussed	
2017/12	21129/006	Delvene, 55 Windmill Lane, Alton, GU34 2SN	Certificate of lawful development for proposed use - to extend the residential dwelling on both sides of the existing house. No alterations to access	In neighbouring parish – response to be submitted by 16 th November
2017/13	SDNP/17/05294/LIS	Heather Cottage Worldham Hill East Worldham Alton GU34 3AT	Listed building consent - Single storey extension to side and single storey garden room and bedroom extension following demolition of existing outbuilding and greenhouse	Response to be submitted by 24th November

Annex C – Finance

Bank balances as at date when balances last reported: 4/10/17

TSB current account: opening balance:	£5,111.24
Add receipts received:	£401.35
Less payments previously made:	£0
Less payments authorised at the PC meeting	£769.40
Less Transfer to TSB Business Instant A/c	£0
Closing balance as at 6/11/17:	£4,743.19

TSB Business Instant account

Opening balance:	£12,344.13
Add receipts received:	£1.59
Less payments made or authorised:	£
Closing balance:	£12,345.72

Worldham Community Benefit Fund

Opening balance:	£7594.20
Add receipts received:	£0
Less payments made or authorised:	£600
Closing balance:	£6994.20

Total balance of the TSB accounts as at 6/11/17 **£17,088.91**

Total balance of Worldham Community Benefit Fund as at 6/09/17 **£7,594.20**

Total Payments

Date	Cheque No	Payee	Details	Total (£) inc VAT	VAT included in total (£)
			Payments authorised and paid since October meeting		
			Total Payments authorised and paid since October meeting	nil	
			Payments to be made		
6/11/17	1191	Premier Grounds & Gardens	Work on steps at Clays Lane – additional sleeper	196.32	32.72
6/11/17	1192	HALC	Training Course	48.00	8.00
6/11/17	1193	Mary Trigwell-Jones	Welcome pack wallets; 2 boxes of wine glasses	18.38	1.40
6/11/17	1194	R Twining	R Twining – Clerks salary Month 7 October	506.70	
			Total Payments for Authorisation	769.40	42.12

Total Receipts Received

Date paid in	Bacs/Paying In book	From	Details		Total (£) Receipts
29/9/17	BACS	NALC	Transparency fund grant		397.35
6/10/17	500114	SSE	Wayleave – electricity pole by village hall		4.00
			Total Receipts Received		401.35

Worldham Community Benefit Fund

Total Paid in £nil

Total Paid out £600