

Bank reconciliation – pro forma

Insert name of smaller authority: Doddington Parish Council

Financial year ending 31 March 2017

Prepared by Mrs Wendy Licence Clerk & RFO

Date 12 May 2017

Balance per bank statements as at 31 March 2017:	£	£
Reserve Account	10752	
Current Account	50	
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Petty cash float (if applicable)	0	
Less: any un-presented cheques at 31 March 2017	0	
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Add: any un-banked cash at 31 March 2017	0	
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Net balances as at 31 March 2017 (Box 8)		10802
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The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2016 (Prior year Box 8)	8543
Add: Receipts in the year	9886
Less: Payments in the year	7627
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Closing balance per cash book [receipts and payments book] as at 31 March 2017 (must equal net balances above – Box 8)	10802
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