

STALISFIELD PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on 10 July 2019 in Stalisfield Village Hall.

Present: Cllr Cat Horn (Chair), Cllr Holly Andrews, Cllr Tracy Dove and Cllr Nina Williams; and Mrs Wendy Licence (Clerk)

Also present was County Councillor Andrew Bowles

1. Apologies

Cllr Horn welcomed everyone to the meeting.

Apologies had been received from Cllr Chris Norwood; apology accepted.

2. Declarations of interest

None were declared.

3. Minutes of the Annual Parish Council Meeting Held on 10 May 2019

It was **AGREED UNANIMOUSLY** to accept the minutes as a true record of the meeting, the minutes were duly signed by Cllr Horn.

4. Matters Arising from the Minutes

The Clerk reported that KCC are due to cut the verges this week.

Cllr Horn said the private verges have been cut.

Cllr Dove said that this needs to be monitored next year.

Cllr Horn reported the new notice board had broken.

Cllr Dove said this happened because the wind managed to get in through the door, the craftsman who made the notice board will repair it. Cllr Dove reported the Village Hall has paid the Parish Council for its share of the noticeboard by BACS.

5. Public Time

KCCllr Bowles reported the County Council will spend double the amount on repairing pot holes this year than the previous year, the budget had increased to £37,500,000. KCC is developing a new Highways contract and how it will be delivered.

Consideration is also being given to what may happen after 31 October when the UK is due to leave the European Union. Manston Airport, which had been a solution to traffic problems on the M20, has been sold.

Cllr Horn thanked KCCllr Bowles for attending and for his report.

6. Planning Matters

No planning applications had been received.

7. Finance

i. Councillor expenses

There were none.

ii. Invoices

There were none.

iii. To consider request for grant from Citizens Advice Swale

Cllr Dove **PROPOSED** that a grant of £40.00 be made to the Citizens Advice Swale; **SECONDED** by Cllr Williams: **AGREED UNANIMOUSLY** (cheque no 275).

iv. Independent Internal Auditor's report

Cllr Horn informed Members that she and the Clerk had met with the Independent Internal Auditor (IIA).

The Clerk said the IIA stressed that all payments must be minuted and all invoices initialled by Councillors. The budget needs to be monitored throughout the year.

It was agreed for Cllr Dove to oversee the monitoring of the budget.

ACTION: Clerk to send Cllr Dove a copy of the budget to date with income and expenditure.

It was **AGREED UNANIMOUSLY** to move from manual accounts to Excel spreadsheets.

ACTION: Clerk to liaise with Cllr Dove.

Cllr Horn said that any payments agreed out of meeting must be ratified at the next meeting and included in the minutes.

It was **AGREED UNANIMOUSLY** to purchase the IIA a gift.

ACTION: Cllr Dove to purchase a gift.

8. Any Other Business-

Cllr Andrews said she has had issues with the postman walking into the back garden with mail instead of putting it in the letterbox. The postman had also read a post card.

Cllr Williams said the legal position is that the text of a post card is exposed and anyone can read it.

Cllr Williams said there have been some road closures in the village.

ACTION: Clerk to look into the matter.

9. Date of next meeting

Date of next meeting: Wednesday 2 October at 7.30pm.

There being no further business, the meeting closed at 8.20pm.

Signed as a true record of the meeting

Chair

Dated this 12th day of November 2019