

Committee, **Group** or Sub Group : SCENic - formerly Community Enhancement Group

Meeting Date & Venue 1st December 2022 at 6.30pm @ P Riordan's

Report Author: Adele Sharp - Chairman

Report

Present were: Adele Sharp (AS), Bill McLaughlin (BM), Paddy Riordan (PR) Catherine Farragher (CF).

Apologies: John Perry (JP), Eric Hotson (EH).

The minutes of October 2022 were accepted.

Matters arising

Merit Award – done. Crystal and certificates done. PR JBH (office redevelopment at Lodge Rd) given £300 donation for it.

1. Assets list -

Current assets list pretty comprehensive.

Still need to add accessible toilet at Parade (see also item 3), salt bins (need updating which are ours and which are KCC - **BM**), streetlamps – Headcorn Rd nr Jubilee Field.

Natural surfaces

Church Green N side land is Golding Homes & the hedges are the responsibility of MBC.

Ask clerk to contact Golding Homes and ask them if they would like to be relieved of the responsibility of its maintenance. We could then add bench, flowers / plants there.

S side we believe is MBC or KCC. Need to clarify.

Chestnut Avenue hedge – We know we own the land on the street side but what about the hedge? ie who is responsible! Need to clarify.

Salt bins – Need to ask MBC to refill. BM identified locations and AS will add to paper map so clerk can add a layer to Parish online map also showing whether SPC or KCC!

At least 2 bins need replacing @ £400 so can we add £1000 budget wise in case others need replacing.

Parade – car park border bricks damaged. Although this is private property, we want it to look good. RG (clerk) applied for £10,000 civic grant so we can fund the repairs.

Kings Head Pub as a community asset – need to recheck with owners. Previous clerk seemed to have got as far as the pub agreeing, but was that the owners Shepheard Neame, or the Landlord Richard Monks, (Catherine Hughes manager).

PR agreed to contact Richard Monks.

2. Bike racks at parade

It has been agreed in principal to have a low, floor mounted bike rack next to subway / Spar, under the stairs subject to the agreement of the landlord. **Budget £250 to inc VAT and installation**

PR contacted the landlord about getting agreement - still awaiting a reply. Ask **clerk** to chase.



High / low floor mounted bike rack £104,
Parrs workplace eqpt

3. Accessible public toilet –



a. The lease / rental of the accessible toilet site

The clerk confirmed that the lease has been signed by Wisperole (S.en 1/3), but not KCC (N.en 2/3) that MBC built the toilet block on.

Action: Ask clerk to chase KCC.

b. Cleaning. Budget - Financial implication - Note - **£3000 legal and maintenance costs are in the budget** for next year.

Cleaners (SCC) previously agreed they can do MWF £10 an hour = £30 wk **Budget £1560 annual**. We think this will be sufficient as patrons will be users of a radar key and we can assess after 3 mths if there are issues.

Action: AS to contact cleaners

c. Radar lock will be installed to enable clients to use own Radar key –no cost to us as they buy own @£5. Two quotations
Ironmonger direct £203 for a set plus the installation cost.

Poyntell £259.90 +VAT. **Budget £300**

Action: PR to contact Poyntell to install Radar lock

Inside toilet – Needs a cosmetic repaint. Sat 3.12.22 Payback team will be helping to install a Christmas tree at the Parade. Depending on numbers they may be able to do the painting. If not we'll appoint 'Kieron' local builder to do it. Also sweep alley way behind Medical centre.

2. Surrenden Field projects

Seating – area near pavilion / basket ball court area needs replacing. 2 new benches and new bin – resite a bit further back so needs new concrete base.

Play area – remove round red open bins and replace with 2 new bins either end.

Make sure arms length away from fence.

1 or 2 on other side to be replaced as well. = 4 / 5 new bins



Costcutters uk do a metal bench (see pic) for £490 inc VAT.

Action: Order 2 new benches Budget £1000 CIL money

Order 5 new bins 5 x £500 = Budget £2500 - 106 money

Beacon – Full council agreed to a beacon to be installed in time for the coronation. Debate about where to site it settled on Surrenden Field. SCEG have offered to fund it. Added to Surrenden Field plan. AS to submit to clerk.

Pavilion – *to completely redevelop existing pavilion to provide 'café' type facilities, storage and toilets.*

The intent is that the pavilion is for the use of Staplehurst at large.

A prefab / container style building with kitchen, toilets, windows and business space

PR previously provided this visual (£15,000 - £35,000)



It was felt advisable to have a clear plan for its use and ensure there is a demand.

AS produced a report for finance and strategy group meeting.

£20,000 budget

Speldhurst visit

We need to go forward, find examples of buildings we can do. kitchen toilet cafe storage

Play area and other improvements –

* Play area – improvements. New mini climbing wall in SPC store – PR and JC arranging manpower to install (Not had use of Payback team recently, but may try them). No Health and safety issues but be good to get the new ones installed. Time management / manpower is required. Not a five minute job. Its on the job list. On going.

* Adult outdoor gym – Agreed at Full council in the area between pavilion and play area - 6 pieces. 'Fresh air fitness' do a 3 piece starter pack for £4000 (air skier, rider and double air walker).

Budget £10,000 - £15,000 CIL money? U3A item from developers.

Action – Tender agreed in relation to installing a base for the equipment to go on. AS to get starter pack on order and to check they don't do the base – get 3 company quotations to do 4 with view to add more.



4. Telephone box – still need to add Welcome to Staplehurst sign and glass. Rivets have been a nightmare to get hold of.

Ideas for use: Not a book exchange. Biddenden use theirs as a plant exchange. AS looking into local groups such as WI, Horticultural and businesses – Made in Kent – to use as an exhibition space and take over for a month to promote their group / business. **Action: AS** contact groups - see below – invite to use for a period / 3 months.

You may have noticed the work SPC has been doing to the public telephone in Staplehurst. Instead of it being removed, like other communities, SPC retained it and has refurbished it as a local asset.

Ideas for use:

We would like to make sure it is a useful space for the community.

Biddenden use theirs as a plant exchange where green fingered folk put their surplus seeds and seedlings to exchange.

We wondered if Staplehurst could use it as a miniature exhibition spot for local groups to take over for 3 months to promote their group / business.

We would welcome your feedback about this idea.

AS to pursue

Budget

Parade bike racks **£250** to inc VAT and installation

Parade accessible toilet **£3000** legal and maintenance costs are in the budget

Cleaning. **£1560** annual.

Radar lock **£300**

Surrenden Field – 2 new benches **£1000 CIL money** and 5 bins **£2500 - 106 money**

- Outdoor Gym **£10,000 - £15,000 CIL money?**

- Pavillion **£35,000**

A.O.B.

Future Dates: Th 2nd February 6.30pm, 2nd March, 30th March, 4th May, 1st June,

Date & Venue of next meeting: 6.30pm Th 2nd February @ PR's

Group membership

AS Adele Sharp

PR Paddy Riordan

JP John Perry

BM Bill McLaughlin

EH Eric Hotson

CF Catherine Farragher

