

MINUTES OF THE ANNUAL MEETING OF PENTEWAN VALLEY PARISH COUNCIL HELD AT THE CORNWALL HOTEL, PENTEWAN RD, TREGORRICK, SAINT AUSTELL PL26 7AB AT 7.00PM ON WEDNESDAY 15 FEBRUARY 2023.

Present: Vicky Cartwright, Miles Avery, Richard Strawford, Steve Street, Toni Dowrick, Janice Williams, George Muskett and Andy Cleverdon.

In attendance: Cllr James Mustoe and Anne Cruickshank (Clerk).

(22/179) Apologies for Absence

Apologies were received from Cllr Mike Ward and Cllr Michael Bunney.

(22/180) Minutes of a Meeting of Pentewan Valley Parish Council held on 18 January 2023.

It was **RESOLVED** that the minutes of the Parish Council held on 18 January 2023, be signed as an accurate record of the meeting.

(22/181) Declarations of Interest on Items on the Agenda

Cllrs Avery and Strawford declared an interest in agenda item 16e, Pentewan Car Park. Cllrs Avery and Strawford had been granted a dispensation by the parish council to speak and vote on matters relating to the car park until May 2024.

(22/182) Chairman's Announcements

The Chairman had no announcements to make.

(22/183) Public Participation

There were no members of the public present.

(21/184) Cornwall Councillors Report

Cllr Mustoe's gave a summary of his report. Cllr Mustoe's and Cllr Bunney's reports had been circulated.

(22/185) Crime and Disorder

Cllr Cartwright advised that the farm at Roseweeks had been broken onto and outbuildings had been vandalised and gates left open allowing a herd of cows onto the road. Recently a group of young people were seen in a car parked in the layby at Tregorrick and then causing a disturbance in Penrice Woods both incidents had been reported to the police.

(22/186) Planning and Related Matters.

(i) PA23/00760. Proposed extension to sports hall to create equipment store at Tregorrick Leisure Centre Tregorrick Road St Austell Cornwall. It was resolved that the clerk would respond to the planning authority (Cornwall Council) that Pentewan Valley Parish Council has no objections to this application.

Chair

(ii) PA23/00762. New residential dwelling on existing domestic garage site. Land Northwest of Moorlea London Apprentice St Austell Cornwall. It was Resolved that the clerk would respond to the planning authority (Cornwall Council) that Pentewan Valley Parish Council object to this application because of the following points.

- The proposed development is out of character in terms of its appearance compared with existing development in the vicinity.
- The size of the development is out of scale and overbearing for the size of the plot.
- The development has inadequate turning space that would adversely affect highway safety on the B3273.

(iii) PA22/06640. Natural Retreats Trehiddle St Austell Cornwall. Erection of two new dwellings to replace a single proposed dwelling street name 'Kingswood View' to agree and provide written confirmation to the developer. it was noted and the clerk to respond to Legacy Properties that this is acceptable.

(22/187) Climate, Ecology & Environment Advisory Committee

Notes of the meeting held on 15 February 2023 had been circulated. Cllr Muskett gave a summary of the meeting and proposed that the Parish Council make an application to Cornwall Council for a tree protection order on the oak trees in Sawles Road. It was Resolved that the parish council would make the application. Cllr Muskett proposed that the parish council supported the Hedgehog highway project and purchased some hedgehog highway surrounds. It was resolved that the Parish Council would purchase 1 box of 50 surrounds at the cost of £150.00.

(22/188) Neighbourhood Development Plan

Cllr Street gave an update of the progress, notes had previously been circulated. Cllr Street proposed that the parish council appoint Planning Consultant Steve Beresford Foster to provide professional support through the NDP drafting process to achieve an adopted Plan within a timescale of approximately two years. It was resolved that the Parish Council would appoint the consultant the clerk would provide written confirmation agreeing to the terms and conditions.

(22/189) Shared Prosperity Fund.

Cllr Strawford advised that he was still waiting for quotes for the works and would pass them to the clerk so that applications could be made to fund disabled access to Pentewan Village Hall and to replace the wall between the car park and the boat yard.

(22/190) Community Capacity Fund

The details of funding for any project development needs or consultations was noted.

Chair

(22/191) SWCP and Local Maintenance Partnership Programme 2023/2024

It was resolved that the Parish Council would approve the 2023/2024 agreement.

(22/192) Waste Collection and Cleansing Contract for Devolved Sites

It was resolved that the council would accept the arrangements set out for 2023/24

(22/193) Kings Coronation

It was Resolved that the grant funding up to £200 would be available for local community groups Coronation events.

(22/194) Flood Defences

No further update available. Next meeting Thursday 2 March 2023.

(22/195) Riverbanks

There were no new concerns.

(22/196) Menagwins Car Park

There were no concerns.

(22/197) Highways Matters

Cllr Street request a salt bin be placed in Sawles Road; the clerk would get some quotations.

The clerk had received an enquiry about the surface at Levalsa Meor car park, Woodland trust confirmed this was leased to Cornwall Council, a request had been sent to Highways for the area to be resurfaced, Cllr Mustoe will also follow this up.

(22/198) Pentewan Car Park

Cllr Strawford advised that the fencing had been damaged and needed replacing, the Cllr offered to install the spare panel.

(22/199) Pentewan Toilets

The clerk advised it was proving difficult to get quotes for small jobs around the parish, like removing the ivy from the toilets, but hopes to have at least one quote before the next meeting.

(22/200) Pentewan Square Devolution.

No update available.

(22/201) Financial Matters

a) Current balances were noted, and the following payments were authorised

Chair

PENTEWAN VALLEY PARISH COUNCIL									
Schedule of Payments February 2023									
Date	Transaction Cheque No.	Payee	Reference Number	Supply/ Service	Code/ Centre	Total Payment	VAT Paid	Net Paid	Comments
Automated Payments									
Invoice Date									
	DD	Cornwall Council	802529493	Business Rates- Menagwins Car Park	4400/210	-	-	-	paid over 10 months
06/02/2023	DD	EDF	671 157 448 672	Car park Electricity	4405/300	13.00	-	13.00	Monthly DD/ Quarterly Invoice
25/01/2023	DD	BT Group	M048	Pentewan car park broadband	4510/300	49.14	8.19	40.95	
07/02/2023	DD	British Gas	978695199	Toilets Electricity	4405/250	22.49	1.07	21.42	
08/02/2023	DD	Capita	6095290199	Parking Payments (Jan 23)	4500/300	188.64	31.44	157.20	
13/01/2023	DD	Capita	6095288556	VAT exempt payments (Dec22)	4500/300	1.82	-	1.82	
Authorised Payments									
Invoice Date									
17/01/2023	BACS	Conserve	16135	Toilet Cleaning (Jan 23)	4415/250	390.80	65.13	325.67	
03/02/2023	BACS	Cornwall Council	8100336444	CEO (Jan 22)	4505/300	140.40	-	140.40	
19/01/2023	BACS	The Cornwall Hotel	PVPC 18/1/23	Room hire	4105/220	67.00	11.17	55.83	
13/02/2023	BACS	The Cornwall Hotel	NDP 21/2/23	Room hire	4105/	67.00	11.17	55.83	
13/02/2023	BACS	Staff Costs	Period 11	Staff Costs	4000/200	658.84	-	658.84	
						1,599.13	128.17	1,470.96	
Accounting Transactions									
Date	Transaction	Account From	Account to	Supply/ Service		Amount	Opening Balance	Closing Balance	Comments
02/02/2023	Journal	4335 Street furniture		Noticeboard signs		£ 435.00	1,473.00	1,038.00	funds available in EMR for noticeboards
02/02/2023	Journal		EMR	Noticeboard signs		£ 435.00	1,088.00	653.00	
TBC	Virement	250/4400 Business rates		Not required		£ 1,000.00	1,000.00	-	No Business rates due
TBC	Virement	250/4420 Repairs & Maint.		Maintenance budgeted to high		£ 700.00	1,500.00	800.00	
TBC	Virement		250/4415 Toilet Cleaning	Cleaning cost budgeted to low		1,700.00	2,000.00	3,700.00	budget split incorrectly in new system

It was noted that the Section 137 expenditure limit for 2023/24 was £9.93. Month end accounts had been sent to the Chairman and Cllr Cartwright for checking.

(22/202) Meetings and Training Attended

Cllr Ward attended the following meetings:

26 January 2023 Flood Defence meeting

31 January 2023 Good growth funding and Community Networks panel presentation.

6 February 2023 Cllr Street and the Clerk attended a meeting with Go Collaborate.

(22/203) Correspondence Received

Metric Group advised that a tree had been planted on behalf of the Parish Council

(22/204) Dates for the Diary

2 March 2023 Let's Talk Water - 2 March 2023 Flood Defence meeting.

22 March 2023 Climate DPD Policy training

19 April 2023 CALC Community Housing Conversations

(22/205) Dates of Meetings

To note dates of forthcoming meetings which will alternate between the Sailing Club (SC) Pentewan and The Cornwall Hotel (CH) from 7pm unless stated:

15 March 2023 (CH) 19 April 2023 (SC), 17 May 2023 (CH), 21 June 2023 (SC), 19 July 2023 (CH), 16 August 2023 (SC).

The Meeting Closed at 20:19pm

Date.....

Chair