

**MINUTES OF THE MEETING OF THE WORLDHAM PARISH COUNCIL**  
**held at 8.00 pm Wednesday 5<sup>th</sup> April 2017**  
**EAST WORLDHAM VILLAGE HALL**

**Present:** Cllrs Terry Blake (Chairman), Andrew Aldridge, Bill Fife, William Brock, Tessa Gaffney, Mary Trigwell-Jones, Robin Twining (Clerk), 2 Members of the public.

**149/16 To receive and accept apologies for absence**

None were received.

**150/16 Minutes from previous meeting**

a) Minutes of the Worldham Parish Council meeting held on 1<sup>st</sup> March were approved and duly signed by the chairman.

Proposed by Cllr Gaffney and seconded by Cllr Brock All in favour and duly RESOLVED.

**151/16 Declaration of Interest**

Cllr Brock declared an interest in the Planning Application. SDNP/16/05631/LIS as the property is owned by his parents.

**152/16 The floor will be opened to the public to raise any matters of concern or interest**

It was agreed to allow the public to make comments under Agenda Item 157/16 Planning and to take this agenda item next.

**157/16 Planning**

a) Applications received, decisions and actions made since last meeting

WPC ref number: wpc 2016/19                      SNDP Ref number: SDNP/16/06378/FUL  
Site address: Unit 1 Shelleys Lane, East Worldham Alton GU34 3AQ  
Proposal: Portakabin for use as office

**Councillors noted:** Application in progress

WPC ref number: wpc 2016/20                      SNDP Ref number: SDNP/17/00544/FUL  
Site address: Squirrels Leap, Church Lane East Worldham Alton GU34 3AS  
Proposal: Detached garage

**Councillors noted:** Application in progress

WPC ref number: wpc 2016/21                      SNDP Ref number: SDNP/17/00643/FUL  
Site address: Land adjacent to 6 Drove Cottages, Blanket Street East Worldham GU34 3BA  
Proposal: Conversion of existing Hop Pickers' cookhouse to two bedroom residential dwelling

**Councillors noted:** Application in progress

WPC ref number: wpc 2016/22                      SNDP Ref number: SDNP/17/00715/FUL  
Site address: 4 Binswood View Business Centre, Hartley Lane Oakhanger GU35 9JW  
Proposal: Proposed agricultural building for storage use

**Councillors noted:** Application in progress

b) To consider and decide on the Parish Council's response to planning applications received since the last Parish Council meeting.

WPC ref number: wpc 2016/23                      SNDP/16/05631/LIS  
Site address: Manor Farm, Little Wood Lane, West Worldham GU34 3BD  
Proposal: Replacement ground floor window

**Councillors resolved:** Parish Council supports the planning application

WPC ref number: wpc 2016/24 SDNP/17/00582/FUL  
Site address: Oaklands Farm, Green Street, East Worldham, GU34 3AU  
Proposal: Retention of bund.

Members of the public addressed the Councillors. They requested that the Parish Council support the application to retain the bund but that all the SDNPA Landscape Officer's recommendations are incorporated into any planning permission given.

**Councillors resolved:** Worldham Parish Council supports the retention of the bund but also to request that the recommendations of the SDNPA Landscape Architect for landscaping of the bund with the erection of a fence, planting of a hedge on the outside of the bund and seeding of the bund with a meadow mix within a completion timeframe be part of any planning permission given.  
Proposed by Cllr Trigwell-Jones and seconded by Cllr Aldridge – AIF and duly resolved.

WPC ref number: wpc 2016/25 SDNP/17/00532/TPO  
Site address: The Vicarage Church Lane East Worldham GU34 3AS  
Proposal: Horse Chestnut (T3) - raise crown to 5m and thin remainder by 20%, reduce lightening scarred limb by 2m to leave a finished length of 8m

**Councillors resolved:** No objection to the planning application

- c) To consider and decide on the Parish Council's response to planning applications received since the agenda was published *if any*:

None received

#### **153/16 Review of actions from last meeting**

The Clerk reported on the following Action Points

- March 01-17, Clerk to obtain a quote from Paul Grace for cutting the grass in the playground. See Agenda Item 155/16 (d)
- March 02-17, Clerk to apply for a Countryside access grant to carry out work to the steps on the footpath leading down to Clay's Lane. See Agenda Item 161/16
- March 03-17, Clerk to contact Headley Parish Council for details about the use of a SID. The Clerk had contacted Headley Parish Clerk and she is still awaiting a response from Greatham whether they want to use the SID or not. If not Worldham can take over their slots.
- March 04-17, Clerk to contact Ken Brown, Fieldfare Programme Manager, for more information about the Fieldfare Leader Programme. The Clerk had contacted Ken Brown and submitted an Expression of Interest Form for possible funding for traffic mitigation measures and improvements to the East Worldham village hall. Ken Brown has confirmed that these looks like something that could be eligible under the Fieldfare Leader Programme and suggested that the Clerk attended one of their Information Events. The Clerk has booked a place on their Event Day on Friday 5<sup>th</sup> May.
- March 05-17, Clerk to arrange a meeting with the EHDC Highways Division to discuss painting white lines across the entrance/exit from Shelley's Industrial Estate onto Shelley's Lane. The Clerk had spoken to East Hampshire Highways Division Team and had had a response from Andrew Pledge, Traffic Management Engineer, saying *"Unfortunately the access road from the Industrial estate is not public highway and we therefore do not have the authority to place a stop line across it or provide signing at this location. Perhaps it would be possible to discuss the issue with the firms that operate out of the Industrial Estate, so that private signing can be provided"?*

#### **154/16 To receive a report from the District Councillor**

No report was given

#### **155/16 Finance**

- a) The monthly report and schedule of expenditure was agreed. Proposed by Cllr Fife and seconded by Cllr Aldridge. All in favour and duly resolved.  
It was noted that the HSBC account had been closed and the balance transferred to the TSB account and a grant for £288 from the Transparency Fund had been received.

The current accounts balance as at 28th March 2017  
 TSB current account: balance: £12,187.61  
 TSB Business Instant account balance: £843.24  
 \*\*\*HSBC current account balance: £0

\*\*\* The HSBC account was closed on 20<sup>th</sup> March 2017 and the balance was transferred to the TSB current account

**Total balance of all 3 accounts as at 28/03/17: £13,030.85**

**Total balance of Community Benefit Fund £4,005.80**

**Total Payments**

Date	Cheque No	Payee	Details	Total (£) inc VAT	VAT included in total (£)
1/3/17	1161	Kate Denyer	Door mat and cleaning materials for village hall	32.93	5.49
1/3/17	1162	R Twining	Clerk's salary March – Month 12	551.87	
1/3/17	1163	R Twining	R Twining expenses- toner and stamps	55.18	8.08
1/3/17	1164	Nikki Conway	Village hall lighting repair	45.00	
			Total Payments for Authorisation	684.98	13.57

**Total Receipts Received**

Date paid in	Bacs/ Paying In book	From	Details	Total (£) Receipts
22/2/17	500107	Worldham Community Group	Pantomime	300.00
27/2/17	Bacs	NALC	Grant from the Transparency Fund	288.00
			Total Receipts Received	588.00

- b) The Draft Accounts for year ending 31<sup>st</sup> March 2017.  
 The Clerk produced a draft of the end of year accounts. Councillors noted the accounts showed a small surplus of £158 rather than the projected deficit of £399 at the year end. The balance of the accounts stood at £13,030.96 and the Worldham Community Benefit Fund at £8,083.70
- c) Appointment of internal auditor for 2016-17 accounts  
 Cllr Trigwell-Jones proposed and Cllr Aldridge seconded the proposal to ask Adam Byford whether he would undertake the internal audit of the 2016-17 Parish accounts. AIF
- d) To decide on who to award the contract to for cutting the grass in the playground  
 The Clerk reported that he had received 2 quotes for cutting the grass in the playground.
- Pete Harness as DP Gardening Services £30 per cut – Public Liability Insurance £2 million
  - P J Grace £39 per cut – Public Liability Insurance £5 million

After a discussion, Councillors agreed that the Clerk should ask them to provide new quotes to include cutting the grass at the village hall and maintenance of the bank.

- e) To sign the contract with Grayshott Parish Council regarding the Lengthsman Scheme  
Cllr Aldridge proposed and Cllr Gaffney seconded that Cllr Blake sign the contract with Grayshott Parish Council regarding the Lengthsman Scheme. The resolution was approved all in favour and the contract was signed by Cllr Blake.

**156/16 Update on the Worldham Community Benefit Fund**

The Clerk reported that the payment of £4,077.90 for the 2017-18 Community Benefit payment from the Cakers Lane solar farm from Canadian Solar had been paid into the Parish Council's Treasurers account. The amount will be transferred to the Worldham Community Benefit Fund account. The amount payable had increased by the Retail Price Index of 1.8%

The Clerk reported that he had received 2 applications for grants from the Worldham Community Benefit Fund

- Parish Plan for £400 costs associated in undertaking a review of the Parish Plan published in 2010
- East Worldham Parochial Church Council for £200 for extension to the garden of rest

The Clerk reported that he will be putting in applications for grants from the Worldham Community Benefit Fund for funds to repair the steps at Clays Lane and for traffic mitigation works

**158/16 To receive and approve a report from the Clerk regarding:**

- a) Correspondence received

The Clerk reported that he had received the following correspondence:

- i) EHDC want to know if there are any plans for a "Great Get Together" within your Parish or neighbourhood on 17th/18th June 2017. This follows the first anniversary of the MPJo Cox's murder on 16 June last year. EHDC are trying to build up a picture of what's happening across the District and offer support where needed.
- ii) John and Gill Manning-Smith of the Three Horseshoes asked me to pass on their thanks for the letter of support that the Parish Council sent them after their recent fire in the kitchens
- iii) John Denyer is co-ordinating a request from Wyck for Worldham residents to join with Wyck residents to work with BT Community Partnership Team to provide superfast broadband into the community. Over 90% of inhabitants of Wyck have expressed an interest. As at 23rd March 41 households from Worldham have expressed an interest with John Denyer
- b) **Meetings to attend and attended**  
Cllr Blake and the Clerk attended the EHAPTC meeting held on Wednesday 8th March, where District Councillor Ingrid Thomas, an EHDC Portfolio Holder who is involved in the Whitehill/Bordon plans, mentioned in passing in a reply to an unrelated question regarding planning that the traffic mitigation money will not be released until the impact on the relief road has been assessed.

The Clerk had subsequently spoken to Ingrid Thomas on the phone and she has confirmed that this is basically correct.

**159/16 To receive a report on the updating of the Parish Plan**

Cllr Trigwell-Jones reported that the Parish Plan review sub-committee will consist of: Cllr Mary Trigwell-Jones, Cllr Tessa Gaffney, Mark Penfold, Nick Tupper, Ruth Bates and James Goodwyn. The first meeting will be held on 11<sup>th</sup> April to look at the Parish Plan and to see what sections need updating. Cllr Trigwell-Jones asked the Councillors to approve the composition of the sub-committee.

AIF

**160/16 To receive a report from the Traffic Management Working Group.**

The Clerk reminded Councillors that the Worldham Traffic Management Group met with Ian Janes in December of last year. One outcome of that meeting was that Highways carried out a traffic survey on the B3004 during the period Monday 10th March to Sunday 17th March. Unfortunately the B3004 was closed, due to a traffic accident, for a number of hours on Thursday morning with a consequent skewing of the data. The data shows a significant drop in traffic numbers on the Thursday between the

hours of 07.00 and 09.00 on Worldham Hill (37 vehicle movements instead of an average of 791 going Eastbound; 79 vehicle movements instead of an average of 1,154 going Westbound). The Clerk reported that a further traffic survey was currently taking place.

The Clerk produced a number of spreadsheets looking at the traffic survey results on Worldham Hill and comparing them as far as possible to the traffic survey undertaken in February 2008, when the speed limit was 40 mph. Councillors noted the following:

- The total traffic volume (Eastbound) in 2008 was 25,974 vehicle movements compared to 24,017 in 2017
- The total traffic volume (Westbound) in 2008 was 25,759 vehicle movements compared to 22,129 in 2017
- The mean average speed (Eastbound) in 2008 was 43.8 mph compared to 37.4 mph in 2017
- The mean average speed (Westbound) in 2008 was 41.1 mph compared to 32.8 mph in 2017

Councillors thought it would be interesting to compare these figures to any traffic data that Selborne Parish Council for the B3006.

New Action Point April 01-17 The Clerk to contact Selborne Parish Clerk to ascertain whether they have any traffic data may have for the B3006 which they could share with Worldham.

**161/16 Update on the application for a Countryside Access Grant**

The Clerk reported that the next closing date for applications for the Countryside Access Grants is 24<sup>th</sup> April. The Clerk stated that he had started to complete the application form for requesting a grant to repair the steps on foot path 259 by Clays Lane. It was agreed that he would meet with Cllr Gaffney to go through the application form. Councillors noted that the consent of the landowner, Ferris Whidborne, would need to be obtained and included within the application form.

**162/16 To note any issues regarding the state of the roads, pavements and footpaths in the Parish.**

Cllr Trigwell-Jones reported that the branches, coming out of the bank of Hop House, which are overhanging the drainage ditch on Shelley’s Lane needs cutting back. The Lenghtman had reported that he was unable to undertake the work. Councillors agreed that Cllr Trigwell-Jones should approach Mike Clarke to undertake the work.

Councillors noted that there were large cracks in the middle of Green Street (B3004) and that parts of Wyck Lane around Woodfield Close had been retarmaced.

**163/16 To note any issues that has been brought to Councillors’ attention**

Cllr Trigwell-Jones reported that Canadian Solar have undertaken the planting of hedging and trees and have carried out all the work that the Parish Council had requested.

Councillors noted that the AMA have cleared part of the hedge row along Green St (B3004) and have erected perimeter fencing. The reduction in the hedge row means that the buildings at Oakland’s Farm are more visible and that the B3004 looks more industrialised. A number of concerns regarding waste, rubbish and bonfires on the AMA land were raised and it was agreed that Roy Polley would have an informal talk with his contacts with the AMA.

**164/16 Dates of Parish Council Meetings**

Normally the first Wednesday of each month. To note the Annual Parish Assembly will be held on 13<sup>th</sup> April (starting at 7.30 pm); the Annual General Meeting on 3<sup>rd</sup> May, and the Parish Council meeting on 10<sup>th</sup> May

The Chairman closed the meeting at 9.35 pm

**New Action Points**

	<b>Action detail</b>	<b>Owner</b>
April 01-17	Clerk to contact Selborne Parish Clerk to ascertain whether they have any traffic data for the B3006 which they could share with Worldham.	Clerk

Actions points from previous Worldham Parish Council Meetings:

<b>Action ID</b>	<b>Action detail</b>	<b>Owner</b>	<b>Status</b>
March 02-17	Clerk to apply for a Countryside access grant to carry out work to the steps on the footpath leading down to Clay's Lane	Clerk	Ongoing
March 03-17	Clerk to contact Headley Parish Council for details about the use of a SID	Clerk	Ongoing