

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 12 OCTOBER 2021

PRESENT: Cllrs A Lambourne (Chair), P Evershed (PE) E Taylor (ET), J Smith (JS), R Cross (RC) Lyon (NL) and T Reveler (TR)
Clerk Carole Jackman
Public: 6

Meeting commenced at 8.03pm

1 APOLOGIES

CC Angela Macpherson.

2 DECLARATIONS OF INTEREST

Cllr ET declared an interest in item 7 (Site C).

3 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14 SEPTEMBER 2021

The minutes of the meeting held on 14 September 2021 were agreed by those present and signed by the Chairman.

4 MATTERS ARISING

4.1 Street Furniture

Cllr ET reported that P Taylor will inspect the notice board near Forge Close to determine if it is worth repairing.

5 PUBLIC PARTICIPATION

Chair welcomed those present.

Following questions from a resident regarding the Plough, it was noted that:

- Councillors did not have any information on the future of the Plough;
- It was not an option to change it to a Community Pub.

A resident also reported that the Plough had been gutted and that some windows had been left open.

Action: Clerk to write to the Ewelme Trustees and Agent to report the concern of the Council and residents regarding the Plough's security and to ask what Plans Ewelme have for its future.

6 GENERAL CORRESPONDENCE

All correspondence had been circulated to Councillors.

Appendix 1.

7 PLANNING

7.1 Application

21/02495/APP | Change of use from agricultural land to residential curtilage. Alteration of existing driveway with associated landscaping works and creation of ha-ha. | Oak Apple Farm Heet Road Marsh Gibbon Buckinghamshire OX27 0AL.

It was noted that this appeared to be a duplicate notification and that the Parish Council had raised no objections to this planning application at the July meeting.

7.2 Buckinghamshire (AVDC Area) approved application

21/02756/APP | Demolition of existing garage and rear single storey building. Construction of new garage and two storey rear extension. - 15 Millfield Avenue Marsh Gibbon Buckinghamshire OX27 0HP.

7.3 Buckinghamshire (AVDC Area) late applications

There were no late applications to review.

7.4 Ewelme Sites

7.4.1 Site A

No updates were available.

7.4.2 Site B

7.4.2.1 It was noted that road works will probably take place during the first week of November but neither the school nor the Parish Council had been notified of any road closures.

Action: Cllr JS to inform the headmistress that she should contact the Permit Officer at Bucks Council for any further information.

7.4.2.2 At the request of the Highways Inspector, Deanfield Homes had written to the Parish Council asking for confirmation that it would maintain upgraded street lighting outside the site.

Action: Clerk to write to Deanfield Homes to confirm that the Parish Council will maintain the upgraded street lights.

As part of the S278 (the site entrance) agreement, which Deanfield was required to enter into with Highways, Highways have requested that Deanfield change the existing post mounted lanterns, which they are going to do with a more up to date version with improved fittings. This is part of the road safety audit which was carried out and is to provide improved pedestrian and traffic safety.

7.4.3 Site C

No updates were available.

7.5 Whales Lane Hedging

It was noted that the hedge still was intact and work on the site continues.

7.6 Goods Vehicle Operator's Licences

7.6.1 The following application still is awaiting a decision from the Traffic Commission:

"Philip Lynch trading as Scooby Limited of 4 York Court, London Road, Sayers Common, Hassocks, West Sussex, BN6 9GY is applying for a licence to use Old Station House, Marsh Gibbon, Bicester OX27 0AX as an operating centre for 6 goods vehicles and 6 trailers."

Following Marsh Gibbon Parish Council's objection to this application, Chair had spoken with Paul Hill of W.G.Hill & Sons who had expressed his disappointment at the Council's objection.

7.6.2 Chair had been approached by the Chair of Twyford Parish Council regarding the access to W.G.Hill & Sons yard. The Parish Council agreed to support Twyford Parish Council in lobbying East West Rail to lower the road under the Station Road bridge.

Action: Clerk to email Twyford Parish Council Chair confirming Marsh Gibbon's support.

8 CLERK'S REPORT

8.1 Finance Report

Clerk presented the Financial Report for October 2021. Payments totalling £2761.98 were approved, as detailed in appendix 2.

8.2 Finance Meeting

Following the Finance Meeting it was noted that the Council's finances are within budget.

The next Finance Meeting will be held on Thursday 18 November.

8.2 Skateboarding

There were no updates. However, Clerk was asked not to accept late skateboarding invoices; they should be presented at least three days before the Parish Council meeting.

Action: Clerk to inform Skateboard organiser.

8.3 S106

Planning Application 07/01493/APP (Land Adjacent to Manor Farm Main Street, Poundon)

See item 11.2.

9 VALE OF AYLESBURY LOCAL PLAN (VALP)/MARSH GIBBON NEIGHBOURHOOD PLAN (NP)

Following a discussion on the Marsh Gibbon Neighbourhood Plan, and the request to include the whole of Moat Close as a green area in the plan, it was agreed to seek the following advice from Buckinghamshire Council on:

i) Does the plan need to be reviewed in the light of the issue of the VALP;

ii) What does the Parish Council need to do to make changes to its NP.

Action: Clerk to contact Buckinghamshire Council for advice on the way forward

Further to a request from a resident, Councillors agreed that they would not become involved with the Parkers yard planning application.

10 REPORT FROM VILLAGE HALL

10.1 Car Park Repairs

No updates were available regarding the car park repairs.

ClIr JS reported that the village hall finances are in a good position, more bookings are coming in and other ideas have been put forward to utilise the hall more whilst pre-school is using it. ClIr JS noted that work is needed on the car park, electrics and hall roof.

11 PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND

11.1 Maintenance

11.1.1 All Weather Pitch

Technical Surfaces continue with the maintenance.

11.1.2 Tennis Club request

The Tennis Club had informed the Parish Council that it is arranging for their cypresses to be trimmed shortly and accepted the Tennis Club's offer to cut back the side of those along the All Weather Pitch as they did 2 years ago. The Parish Council also agreed that:

- the contractor can use the field for his shredder;
- the large tree by the 'style' between the tennis club and the field can be cut back and a few feet cut off the top.

Action: Clerk to inform Tennis Club of the Parish Council's agreement to its request.

11.2 Playground Upgrade

The playground sub-group continue to work towards getting the funding for the playground upgrade and the following was noted:

- FCC require confirmation of 3rd party funding from the Parish Council.

Action: Clerk to write letter confirming the Parish Council's agreement to the 3rd party funding and send to Cllr NL for submission to FCC.

- There had been a delay with signing off the S106 funding (Planning application 07/01493/APP (Land Adjacent to Manor Farm Main Street, Poundon).
- Rothschild Trust funding had been refused.
- A funding application will be made to the National Lottery.

11.3 Recreation Ground

11.3.1 A resident asked what was the legal position of organisations, other than the Football and Cricket Clubs, using the recreation ground as he was keen to use part of it for croquet. Cllr Cross explained that the Football and Cricket Club, under the umbrella of the Sports and Social Club (SSC), have primary use and that all the facilities at the ground belong to one of the above organisations.

It was agreed that the resident would visit the recreation ground to view what area would be most suitable for a croquet area and liaise with Cllr RC, who in turn would speak to the SSC on the way forward.

The resident left the meeting.

12 BCC DEVOLUTION OF SERVICES

- 12.1 A resident reminded the Council that last year some weed killing had killed some residents' lawns. It was pointed out that this spraying had not been carried out by the Parish Council's contractor and that the Parish Council had complained to Transport for Bucks.

13 ROADS AND PATHWAYS

13.1 Potholes

It was noted that the pot hole at the junction of Clements Lane and Church Street had been repaired. No other pot holes were reported.

13.2 HGV Weight Limit

Bucks Council had reported that the "Unsuitable for HGV" signage had been delivered and was awaiting installation by their contractor.

13.3 Speed watch

No updates were available.

14 STREET LIGHTING

It was noted that some Street lights in Millfield Avenue are not working.

Action: Clerk to report to E.on.

15 CEMETERY MATTERS

15.1 General Maintenance

It was noted that a memorial was 'leaning'.

Action: Cllr JS to inform Clerk of the memorial location so that she can ask the owner to get it made safe.

15.2 Burial, Interments, Advance booking requests and Memorial applications

15.2.1 Burials

There were no burials to report.

15.2.2 Advance reservation / Memorial requests

There were no requests for reservations or memorials.

15.3 Cemetery Road

Cllr PE and Chair had met the contractor, Alan Hickford, to discuss the way forward with the road repairs. It was agreed to:

- have another meeting in the Spring to re-assess what needs to be done;
- replace the worst affected area.

It was noted that the Parish Council had earmarked £5,500 for the repairs and that Alan Hickford had agreed to carry out the repairs at cost but taking into account any inflation. Following further discussion regarding trees, tree roots and flooding, it was agreed that Councillors should have a site visit before any further decisions are made.

Action: Cllrs to visit cemetery.

15.4 Cemetery Gates

It was noted that the cemetery gates are looking untidy.

Action: Chair to speak to Dave Ingham regarding the painting/repairs required.

Clerk to add to the April agenda.

16 ENVIRONMENTAL MATTERS

16.1 Flooding

There were no specific updates.

Action: Cllrs to monitor.

16.2 Ware Pond

Chair had spoken to Peter Ferens regarding the work and will liaise with E&S Burborough Ltd to ensure safety and that the stones don't get damaged.

Action: Cllrs to be present when the work is carried out.

16.3 Townsend Pond

A resident had requested that the Parish Council make a contribution towards tree work at Townsend Pond. As the parish council does not own the land, this would set a precedent and clerk advised that this would probably not be allowed.

Action: Clerk to check ownership of the land on the Land Registry.

17 STREET FURNITURE

Cllr ET will ask P Taylor to inspect the notice board near Forge Close to determine if it is worth repairing.

18 MARSH GIBBON SILVER BAND

Cllr TR reported that the new headmistress is very keen to help and noted that:

- a youth section is being considered
- School choir is being considered
- Band members hope to visit the school
- Loan of instruments is being considered
- Brass band lessons are being considered

19 EAST WEST RAIL (EWR)

No updates were available.

20 HS2

A resident reported that Earthline trucks are using the village. However, it was not known if these were HS2.

Action: Clerk to write to the new Traffic Marshall to ask him to remind HS2 and EWR that their vehicles should not go through Marsh Gibbon.

21 COMMUNITY BOARD

The next Community Board meeting is scheduled for 4 November.

Cllr TR confirmed that he had attended the Freight Working sub-group meeting and noted that Bucks Council's Freight Strategy includes:

- HGVs using appropriate routes
- Businesses and freight operators knowing where recommended freight routes are
- Road safety and driver behaviour

22 COMMUNITY PUB

Cllr RC confirmed that the meeting with Ewelme Trustees has been supportive, and plans are still on-going.

A time scale was not available as to when the Community Pub project would be complete.

23 JUBILEE PLANTATION

Cllr RC reported that the school is very keen to be involved with the Jubilee Plantation and to use it as a Woodland classroom.

It was agreed that the Parish Council would get the area into a 'fit state' as soon as possible so that the children can start using it in the Spring.

Action: Cllr NL to put a note on Facebook for volunteers and to investigate funding.

24 FACEBOOK

There was nothing to report.

25 OXFORD TO CAMBRIDGE ARC

Clerk reported that the Parish Council is now on the 'Stop the Arc' distribution list.

26 CHRISTMAS TREE

Chair confirmed that the Christmas Tree had been ordered and would be delivered on 3rd December for erection on 4th December. Cllr PE confirmed that she has the volunteers and light inspection in hand.

27 ANY OTHER BUSINESS

27.1 Ministry of Justice: MEGA Prison

In response to a question from a resident, Clerk reported that the MoJ planning application to build a MEGA prison in Grendon Underwood still is with Buckinghamshire Council Planning department for a decision. She also explained that the MoJ would not be making the decision.

28 DATE OF NEXT MEETINGS

The next Parish Council meeting will be held in the village hall at 8pm on Tuesday 9 November 2021.

The next Finance Committee meeting will be held in the village hall at 8pm on Thursday 18 November 2021.

The meeting closed at 9.45 pm.

Appendix 1

General Correspondence Received Buckinghamshire Council

Date	From	Description	Actions
Various	Permit Officer	TTROs	To Cllrs where relevant
Various	TfB	Weekly roadworks update	To Cllrs
12 Oct	Senior Engineer - Design Services	WAD LAP 1920_02 Marsh Gibbon HGV Weight Restrictions Feasibility: update on installation of HGV signs	Agenda item
11 Oct	News	Your chance to be part of Santa's Sunday Spectacular	To Cllrs
11 Oct	News	Buckinghamshire Council Size Consultation: Reminder	To Cllrs
7 Oct	CC Angela Macpherson	Meeting apologies	To Cllrs
7 Oct	News	Don't suffer in silence – raising awareness of mental health support for all	To Cllrs
7 Oct	Localism Manager (South) Strategic Lead for Town and Parish Councils	Oxford-Cambridge Arc Consultation: Parish briefing 04.10.21	Agenda item
7 Oct	News	We need your views to help us prioritise council spending	To Cllrs
7 Oct	Lead Enforcement Officer Strategic Waste Management and Enforcement Communities Directorate – Neighbourhood Services	Fly Tipping	To Cllrs
6 Oct	News	HS2/EWR Marshals hit the streets of Bucks	To Cllrs
6 Oct	Planning	21/02756/APP Status: Householder Approved	Noted
5 Oct	News	The Queen's Green Canopy - getting involved	To Cllrs
4 Oct	News	What support do you need to live a healthier lifestyle?	To Cllrs
4 Oct	Senior Admissions Officer Primary Admissions & Transfers	Primary School Admissions - September 2022	To Cllrs
27 Sept	News	Help us create a Design Code for Buckinghamshire	To Cllrs
27 Sept	News	Crime concerns - Community Safety survey launched	To Cllrs
27 Sept	News	Planning enforcement successfully shuts down illegal waste dump site	To Cllrs
27 Sept	News	Household recycling centres switch to winter hours	To Cllrs
24 Sept	News	Innovative wireless electric vehicle charging comes to Bucks	To Cllrs
24 Sept	Localism Manager (South) Strategic Lead for Town and Parish Councils	Parish Briefing / Q&A session on Oxford-Cambridge Arc	To Cllrs

24 Sept	News	End of shielding programme: support continues from Buckinghamshire Council	To Cllrs
24 Sept	Localism Manager (South) Strategic Lead for Town and Parish Councils	Parish Briefing / Q&A session on Oxford-Cambridge Arc: Buckinghamshire Council's drafted response	To Cllrs
24 Sept	Cllr Peter Cooper Bucks Council Wing Ward	Consultation on 20mph Zones for residential areas in Buckinghamshire	Agenda item
23 Set	News	New Pay and Display car park opening in Amersham	To Cllrs
23 Sept	News	Parking Restrictions Kingsbury, Aylesbury 30/9/21	To Cllrs
23 Sept	News	Royal recognition for longest-serving Buckinghamshire school crossing patroller	To Cllrs
22 Sept	News	Funding for local community projects up for grabs	To Cllrs
22 Sept	News	Buckinghamshire's e-scooter trials extended	To Cllrs
21 Sept	News	High Wycombe's most recently upgraded junction at Crest Road was officially opened earlier today (21 September) after all remaining works were completed	To Cllrs
21 Sept	Planning	Planning Application Consultation 21/02495/APP	Agenda item
20 Sept	News	Buckinghamshire Council celebrates LGBT+ Adoption and Fostering Support Week	To Cllrs
20 Sept	Planning	Adoption of the Vale of Aylesbury Local Plan	Agenda item
20 Sept	News	Council-led partnership wins bid to host regional climate change event as part of international conference	To Cllrs
30 Sept	News	'It Takes A Village III - My Brother, My Sister and Me'	To Cllrs
30 Sept	News	Council delivers a crushing blow to fly-tipper	To Cllrs
16 Sept	Senior Engineer - Design Services	WAD LAP 1920_02 Marsh Gibbon HGV Weight Restrictions Feasibility: awaiting up-to-date statutory undertaker plans for issuing to our contractor / installer.	Agenda item
16 Sept	News	Stand together, move together	To Cllrs
16 Sept	TfB Local Area Technician	New updates on Bollards or railings report 40172295: Junction of Clements Lane and Church Street Marsh Gibbon	Agenda item
16 Sept	News	Buckinghamshire Council opens new school in Kingsbrook, Aylesbury	To Cllrs
16 Sept	CC Michael Rand	Hedge cutting back	Agenda item
15 Sept	News	Buckinghamshire Council adopts Vale of Aylesbury Local Plan	To Cllrs
15 Sept	News	Having rubbish removed? Don't pay cash!	To Cllrs
15 Sept	News	Council agrees plan to strengthen education support for all children with a social worker	To Cllrs
14 Sept	News	Stop for the lollipop – it's the law	To Cllrs

Association of Local Councils

Date	From	Description	Actions
8 Oct	NALC	Chief executive's bulletin	To Cllrs
7 Oct	BMKALC	Election Costs	Clerk responded
7 Oct	NALC	Future Communities 2021 conference on 2 December 2021	To Cllrs
6 Oct	BMKALC	Planning and Enforcement Service Update	To Cllrs
6 Oct	NALC	NALC NEWSLETTER	To Cllrs
5 Oct	Nlc	NALC ONLINE EVENTS	To Cllrs
5 Oct	BMKALC	Guidelines for Organising Street Parties	To Cllrs
4 Oct	BMKALC	Parish Liaison Meeting - Hold the Date	To Cllrs
4 Oct	BMKALC	BMKALC Respect Conference now available to view on You Tube	To Cllrs
1 Oct	NALC	Chief executive's bulletin	To Cllrs
30 Sept	NALC	NALC EVENTS	To Cllrs
30 Sept	BMKALC	Membership Rates 2022-23	To Cllrs
30 Sept	BMKALC	BMKALC Respect Conference 2021 Slides	To Cllrs
30 Sept	BMKALC	NEW PUBLICATION	To Cllrs
28 Sept	NALC	Tell us about your 2021 local elections	To Cllrs
27 Sept	BMKALC	Newly added training courses now open for booking!	To Cllrs
27 Sept	BMKALC	Update on Pay Awards 2021-22	To Cllrs
27 Sept	BMKALC	survey of local councils to identify areas where you consider there is a need for improvement and to understand your training needs	To Cllrs
27 Sept	NALC	NALC ONLINE EVENTS	To Cllrs
24 Sept	NALC	Chief executive's bulletin	To Cllrs
23 Sept	NALC	Future Communities 2021	To Cllrs
21 Sept	BMKALC	Draft BMKALC Constitution for AGM	To Cllrs
21 Sept	BMKALC	Papers for AGM 22 September 2021	To Cllrs

Others

Date	From	Description	Actions
10 Oct	Oxford-Cambridge Arc	One last push please. Help David beat Goliath	To Cllrs
8 Oct	Tennis Club	Tree felling	To Cllrs
4 Oct	EWR Alliance	Sandhill Road Closure Community Update W.C. 04 October 2021	To Cllrs
2 Oct	TVP	community speed watch update	To Cllrs
2 Oct	Andrew Bardsby	Croquet at the recreation ground	To Cllrs
1 Oct	Waddesdon Cof E School	Statutory consultation on proposed changes to the school's admission arrangements from September 2023	To Cllrs
28 Sept	P Ferens	Mark Blake quote for tree felling at Townsend Pond	Agenda item
27 Sept	Ian Metherell	VALP and MGNDP	Agenda item
27 Sept	Twyford Parish Council	Furlong Farm proposed development 21/03284/APP	To Cllrs
23 Sept	Twyford Parish Council	HGV'S OLD STATION HOUSE, MARSH GIBBON	Agenda item
23 Sept	TVP	September update from the Police & Crime Commissioner	To Cllrs
22 Sept	MG School	Woodland Classroom	Agenda item
21 Set	Buckland PC	Email to local councils on why Buckland Parish Council, shall not be signing the Parish Charter	To Cllrs
16 Sept	CIB	BUCKS CHARITY NEWS: New ways of working, useful webinars & #FundAlerts	To Cllrs

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
12-Oct-21

COMMUNITY ACCOUNT				Notes
287 Aug		£20,445.58		
Outstanding Cheques and cheques approved at meeting on 14 Sept 2021		-£3,049.99		
Unpresented cheques at 29 Sept 2021		£1,110.00		
Income:				
Bucks Council 2nd precept payment		12,500.00		
Balance of Community Account at 29 Sept 2021		£31,005.59		
Payments to be approved at meeting 12 October 2021				
Cheque No	Payee	Amount	Authority	
103143	Technical Surface Inv 71319: Astro Pitch Service	£450.00	LGA (Misc provisions) 76, s19	
103144	SSE Inv 11772331 0046: Street lighting 2 Sept to 1 Oct	£210.67	PCA 1957s.3;HA 1980s.301	
103144	SSE Inv 591772404 0046: Street lighting 2 Sept to 1 Oct	£12.21	PCA 1957s.3;HA 1980s.301	
103144	SSE Inv 1861786437 0035: Street lighting 2 Sept to 1 Oct	£2.87	PCA 1957s.3;HA 1980s.301	
103145	RTM Inv 3051: Grass cutting	£1,110.00	Highways Act 1980 s. 96	
103146	Marsh Gibbon Vill Inv 2107/05: village hall hire July	£15.46	LGA 1972 s.133	
103147	Bucks Council Inv 521970: Cemetery bin emptying Sept 21	£15.35	Litter Act 1983 ss 5	
103148	E.on Inv 107989: street light maintenance qtr ending 30 Sept 21	£250.12	PCA 1957s.3;HA 1980s.301	
103149	C Jackman Salary : Sept 2021	£459.60	LGA 1972 s. 112(2)	
103150	HMRC Clerk: PAYE Sept 2021	£47.80	LGA 1972 s. 112(2)	
103151	D Rollins Inv SK8-2021-004: Skateboarding 25 Sept/6 Oct	£166.66	LGA 1972 s.145	
DD	Everflow Inv 1171619: Recreation Ground water 8 Nov to 7 Dec 2021	£21.24	LGA(MP) 1976 s.19	
Totals yet to be deducted from balance of Community Account				
Cheques for approval at meeting on the 12 October 2021		£2,761.98		
Outstanding cheques at 12 October 2021				
103136	RTM	£1,110.00		
		<u>£1,110.00</u>	£1,110.00	
Totals yet to be credited				
		<u>£0.00</u>	£0.00	
	Total	£3,871.98		
Anticipated balance		£27,133.61		
		<u>£27,133.61</u>		
EARMARKED RESERVE ACCOUNT				
01-Apr-21		£26,722.72		
Total In		£1.34		
Total Out		£0.00		
Balance of Earmarked Reserve at 29 Sept 2021		£26,724.06		
Bank Reconciliation 12 October 2021				
COMMUNITY ACCOUNT				
CASH BOOK				Notes
Balance at 1 April 2021		£19,724.90		
Less Total Payments to 12 October 2021		-£21,073.17		
Add total receipts to 12 October 2021		£28,481.88		
Cash book balance at 12 October 2021		£27,133.61		
		<u>£27,133.61</u>		
EARMARKED RESERVE ACCOUNT				
Balance of Earmarked Reserve A/C as at 1 April 2021		£26,722.72		
Less total payments to 12 October 2021		£0.00		
Add Total Receipts to 12 October 2021		£1.34		
Balance at 12 October 2021 2021		£26,724.06		
NB: the balance in the Earmarked Reserve Account is made up of:				
Replacement / Refurbishment of the synthetic carpet at the 5-a-side		£16,874.00		
Maintenance of play equipment		£0.00		
Ware Pond cleaning		£2,080.00		
Repairs and New Street Lamps		£1,696.00		
Election Expenses		£775.00		
Fencing Repairs at 5-a-side		£0.00		
Defibrillator		£50.00		
Cemetery road repairs		£5,211.00		
Interest		£38.06		
		<u>£26,724.06</u>		
TOTALS at 12 October 2021				
Community Account		£27,133.61		
Earmarked Reserve Account		£26,724.06		
		£53,857.67		