

MINUTES of the Full Council of Lilleshall Parish Council held on 1st March 2022 at 7pm held at Hillside Meeting Room

Members present Cllrs: Baker (Chair), Cornes, Challinor, Millard, Parker, Shaw, Taylor

In attendance: Mr Furnival (Clerk), PCSO Collumbell

21/22.143 Opening

The Chairman welcomed members to the meeting, reminding them that these meetings should be conducted as quickly and efficiently as possible and maintain the order of the business as listed on the agenda, with speaking through the Chairman only.

21/22.144 Apologies and declarations of Interest

Apologies received from Cllr Eade.

21/22.145 Public Session

PCSO Collumbell introduced himself to members, his new role has been changed to focus on the rural areas and to work with local communities and parish councils. A great way to improve knowledge of what is going on in the area is to share information about what is going on in the area, both from the police and the parish council. One significant way to do this is by using the new Neighbourhood Matters as a way to improve these communications.

21/22.146 Minutes of the Full Council meeting held 1st February 2022

It was proposed by Cllr Shaw and seconded by Cllr Challinor, all were in favour, thus **RESOLVED that the minutes of the meeting held on 1st February 2022 be signed as a true record.**

21/22.147 Matters arising, for information, from the 1st February 2022

The new bollards have been installed on Hillside East, following the report at the last meeting.

21/22.148 Correspondence

Members reviewed the draft Parish Partnership and it was unanimously agreed to sign up to the partnership. It was proposed by Cllr Shaw, seconded by Cllr Challinor.

Members considered the request from Telford & Wrekin Council to make any recommendations for the Scrutiny Programme for 22/23. It was agreed to share via email for responses.

21/22.149 Reports from Parish Councillors and Ward Member present

Thanks were given to Cllrs Baker and Shaw for assisting the Clerk in organising the shelves and books at the Humbers Little Library recently. Cllr Taylor asked if we could look at putting a register in the library to try record the amount of people visiting the site.

21/22.150 Clerks Report

A recent burglary at the allotments had been reported to the council. The Clerk is working with the allotments association to improve security on the site. The Clerk will be asking another parish council to donate the remainder of their SmartWater kits to Lilleshall Parish Council to issue to allotment holders for their sheds.

Members agreed to permit the Clerk to source a contractor to get the notice board at the allotment's refurbished.

Parish council staff will be meeting the new Locality Officer from Telford & Wrekin Council on 29th March, 10:30am, members are welcome to attend this introduction meeting.

Advertisement of Cllr Challinor's ornithology talk on the 8th March has gone out via the Lilleshall Voice, all allotment holders, parish mailing list, all notice boards and a few lamp posts, the local schools, village hall, special media and website.

21/22.151 Planning

The following applications were considered by members and it was proposed by Cllr Shaw and seconded by Cllr Taylor, all were in favour, thus **RESOLVED to approve the following responses;**

Planning Application Number, Location & Proposed Development	LPC response
TWC/2022/0124 - 8 Limekiln Lane, Lilleshall, Newport, Shropshire, TF10 9EZ Erection of a part single and two storey side and rear extension with associated first floor rear balcony, erection of a front porch, erection of an attached log store and installation of 3no. roof lights to the existing detached garage and erection of a detached garden room	No comments
TWC/2022/0136 - Dobbies Garden Centre, Station Road, Donnington, Telford, TF2 8JY Change of use of 2no. car parking spaces to allow the erection of a kiosk (Use Class Sui Generis) to create a sales office and associated parking (Retrospective)	No comments

The following applications were noted as being decided since the last meeting:

Planning Application Number, Location & Proposed Development	LPC Response	Decision
TWC/2019/0363 - Whitegates, Kynnersley Drive, Lilleshall, TF10 9HT Erection of 8no. barns and extension to existing barn (Part-Retrospective) ***AMENDED LOCATION PLAN RECEIVED, RED LINE CHANGES***	No objection	Withdrawn
TWC/2021/0865 - 13 Church Road, Lilleshall, Newport, TF10 9HJ Replacement of all existing timber windows with traditional timber casement windows (Full Planning Application)	No comment.	Granted

21/22.152 Financial Reports

21/22.152.1 A summary of account statements from 1st Feb 22 to 28th Feb 22 were noted, a reconciliation of the accounts for this date period was reviewed by members and it was proposed by Cllr Millard and seconded by Cllr Challinor, all were in favour, thus **RESOLVED to approve as an accurate record.**

21/22.152.2 The following payment list and accompanying invoices/receipts were reviewed and it was proposed by Cllr Challinor and seconded by Cllr Millard, thus **RESOLVED to approve the following payments to be made;**

Description	Supplier	VAT Type	Net	VAT	Total
Dog Bags	JRB Enterprise Ltd	S	168.00	33.60	201.60
A1 maps	MDT Print & Design	S	7.50	1.50	9.00
Stationary	Viking	S	59.67	11.93	71.60
Grounds Maintenance	Ditton Services	S	600.00	120.00	720.00
Grounds Maintenance	Ditton Services	S	600.00	120.00	720.00
Clerks salary February	Sullivan E J	X	258.24		258.24
PAYE	HMRC	X	64.60		64.60
Clerks salary February	Furnival, C	X	721.79		721.79
Employee & Employer Pension	Shropshire County Pension F	X	113.81		113.81
Landline & Wifi Payment	BT Group PLC	S	49.99	10.00	59.99
Total			2,643.60	297.03	2,940.63

21/22.152.3 A grant application had been received from the Moonstruck Astronaut CIC for £149.99 towards drama projects. It was proposed by Cllr Shaw and seconded by Cllr Challinor, all were in favour, thus **RESOLVED to approve this grant request and rise it to £200 to support the work of this group.**

21/22.152.4 Members reviewed the assessment of risk management, that was produced by the Clerk and it was proposed by Cllr Shaw and seconded by Cllr Challinor, all were in favour, thus **RESOLVED to accept the accuracy of the risk assessment and its recommendations.**

21/22.153 Projects and events

Platinum Jubilee event planning

The groups event planning is going well, more formal proposals for the fete and afternoon tea are being confirmed. We are still awaiting the outcome of the grant request to Telford & Wrekin Council to assist funding this event, however the Clerk noted that members needed to be prepared that it is likely that the funding for these events is likely to go over the budget with or without the assisting grant from Telford & Wrekin Council. The next meeting of the planning group is 15th March at 7pm, all members are welcomed.

Road safety schemes for Lilleshall parish

The latest information for the scheme has been sent off to Telford & Wrekin Council, awaiting feedback from highways. A feedback form has been made available on the parish councils website for residents to put forward any further comments for road safety, this has been advertised in the Lilleshall Voice.

Installation of solar panels at the Talbot Centre

There are no further updates at this stage.

Purchase of flower planters

Members reviewed the three quotes and considered the quality and condition of what could be supplied. After review it was proposed by Cllr Taylor and seconded by Cllr Parker, all were in favour, thus **RESOLVED to purchase 7 planters at the value of £3,345.84 (ex VAT) from Amberol, with the provision that these ones can be purchased in standard green (racing green).**

Landscaper for flower planter bases

Members reviewed the three quotes received, all being comparable in quality it was proposed by Cllr Challinor and seconded by Cllr Shaw, all were in favour, thus **RESOLVED to approve the quote from Ditton Services at £600 + VAT for the creation of 6 landscaped areas for planters.**

Purchase of a new defibrillator at Lilleshall Memorial Hall

Members reviewed the three quotes received. It was proposed by Cllr Shaw and seconded by Cllr Millard, all were in favour, thus **RESOLVED to approve the quote from WEL Medical at £1,149.00 (ex VAT).**

21/22.154 Lilleshall Strategic Landscape Area

A vote of thanks were given to Cllr Shaw for his work developing proposals to request a review for a Strategic Landscape Area.

It was proposed by Cllr Cornes and seconded by Cllr Shaw, all were in favour, thus **RESOLVED to submit the request for a Strategic Landscape Area in Lilleshall to Telford & Wrekin Council.**

This meeting closed at 20:16

These minutes are to be considered as a draft form until signed at the next appropriate meeting, the signed copy will be retained by the Parish Council.

Signed: Dated:/...../.....

Date of future meetings

Full Council, Tuesday 5th April 2022, 7pm at Hillside Meeting Room