

**Minutes of Annual General Meeting of Cusop Village Hall Charitable Trust  
Held at Cusop Village Hall on Sunday 4<sup>th</sup> July 2021 12.30pm**

The meeting opened at 12.30pm

Present: Trustees: James Wesley, Katja Jones, Katharyn Hainge, Helen Fowle, Dominic Blayney, Neville Jones and John Wilks

Public: Gordon Long, Joan Jones, Margaret Wesley, Richard Jones, Mark Hainge

**1. Apologies for absence**

Received from Phillip Gilbert, Alison Matthews, Cherry Keylock and Clive Keylock

**2. Minutes of the previous AGM (held 28<sup>th</sup> February 2020) and Matters Arising**

The minutes were agreed and signed by the Chairman. All matters arising had been addressed by the committee during 2020.

**3. Chairman's Report.**

Unfortunately the year to the end of August 2020 was a very quiet one for the hall, the doors were closed on March 21<sup>st</sup> and it got no use at all until September when it then got very limited use for a few months. The hire charges were increased to reflect the extra costs and they will be reviewed again when the Covid restrictions are lifted.

Fortunately the hall qualified for some grants during the period of the pandemic and benefitted to the tune of nearly £27,500. To put this in perspective, the most income that the hall has had in 12 months is just over £8,000.

A progressive re-opening is underway although it stalled somewhat when the extra 4 weeks at level 3 of the roadmap was introduced by the government and now the planned celebratory Village BBQ has been postponed until September.

The hall is still being professionally cleaned but this is being done on an ad-hoc basis whilst a maximum of one booking per day is being taken.

I can report that some progress has been made with outstanding works but, of course, it is never finished,

- The bollard lights were repaired but it is still 'work in progress', I will contact Paul Meredith.
- The installation of the dado rail was completed along with some internal painting.
- The sagging gutter on the front of the building was repaired along with some gaps in the fascia board.

Another thing to report is;

- The Salvation Army clothing bank was taken out of action for a full year.

There are some things that are still on-going,

- The trim track – council want to canvass the parishioners
- The projector
- The legacy from Mary Ridger – dining pod

**4. Treasurer's Report**

Income for the year 1/9/2019 to 31/8/2020 was £18,010.58, which included £10,000 HCC Covid grant. Expenditure was £5,003.98 giving surplus for the year of £15,006.60.

We would like to thank David Jones for auditing the accounts.

**5. Events Committee Report**

Sandra Sheldon has decided to become less involved for the foreseeable future and the committee now comprises of Alison Matthews, Celia Sloane, Cherry Keylock and Jim Wesley.

In addition to regular table tennis sessions, there were two events organised in the year.

First, a family board games days was held with a great response for a lot of mixed generational locals coming to enjoy the day.

Second was a repeat of the Readings night prior to Christmas.

A total of £313.03 was made from these events.

Unfortunately, COVID restrictions limited any further events from March onwards.

No events are planned as yet due to ongoing COVID restrictions

#### **6. Bookings Secretary Report** (last year's numbers in brackets)

During the last financial year the amount of revenue generated from the hire of the hall was £5121.00 (7660.00)

If we include £279.35 (449.80) from table tennis = £5400.35 (8109.80) (a difference to last year of £-2709.45 (490.90)).

Donations of £50.50 (52.70) were received. (£15.50 from overpayments, £30.00 from loan of tables, glasses etc. & a £5.00 donation from someone who got locked into the carpark during the Festival)

143 (259) mornings, 133 (220) afternoons and 113 (190) evenings giving 35.52% usage.

The hall has been closed since March 21<sup>st</sup> 2020 so usage was nearly 65% prior to lockdown end of March 2020.

#### **7. Election of the Management Committee**

James Wesley, Katja Jones, Katharyn Hainge, Dominic Blayney, Philip Gilbert and Alison Matthews were elected as Trustees. Helen Fowle will be stepping down as a committee member but will continue to take minutes of meetings.

Both John Wilks and Neville Jones resigned as co-opted members. Jim thanked them both profusely for all their enduring efforts, and without whom there would not be a village hall.

#### **8. Hall Charging Policy**

Charges were increased after COVID restrictions were imposed to take account of the extra cleaning involved: Non-commercial user charges rose from £12 to £15 per session and commercial hirers rose from £15 to £20. These charges will be reviewed when restrictions are lifted.

#### **9. Any Other Business**

The possibility of updating the window blinds to create darker room during daytime hours, these could be paid for with the surplus funds.

Discussion of possible garden room – more permanent garden structure alongside rear of building. Quotes and further discussions will be ongoing.

**AGM closed at 1.05pm**