

The Minutes of the Meeting of Hoo Saint Werburgh Parish Council
Held in the Village Hall, Pottery Road, Hoo on Thursday 6th October 2016 at 7.30pm.

***Councillors present: Andrews
Chambers
Counsell
Gatfield
Hipsey
Pearce
Perfect
Pratt
Rees
Savage
Shepperd
Williams***

Also: Parish Clerk and members of the public.

The meeting was chaired by Councillor Williams.

1. Apologies.

Apologies were received Cllrs Tildesley, Sands and Singleton and Ward Cllr Freshwater.

2. Declaration of Interests.

Cllr Perfect declared an interest in the agenda items for The Brook and the Water Supply from the Allotments

3. Minutes of the previous meeting.

The Minutes of the previous meeting were circulated to all present. It was proposed by Cllr Gatfield to accept these as a true record, subject to a minor amendment, this was seconded by Cllr Counsell and agreed by all present.

The approved Minutes were then signed and dated by the Chairman.

4. Matters arising from the Minutes.

There were no matters arising.

5. Urgent Matters.

There were no urgent matters.

6. Chairman's Report.

Gravel Pit – Cllr Williams reported that he had given the details of the Parish Council Consultative Committee to Tarmac and a meeting would take place on 26th October.

Cllr Rees stated that the work on the site had commenced and this was very noisy.

Cllr Williams stated that this was quieten down when the bunding had been completed.

Remembrance Sunday – Cllr Williams reported that the Parish Councils Poppy Wreath had now been delivered.

It was agreed that Cllr Shepperd would lay the Wreath at the Church Service on behalf of the Parish Council.

Mayors Visit - Cllr Williams reported that the Mayor of Medway was due to attend the November Parish Council meeting. It was agreed to lay on light refreshments for this meeting.

Cllr Savage offered to supply cups and saucers to use at the meeting and to assist with the refreshments for the evening.

Whoo Cares AGM Invitation - Cllr Williams reported that an invitation to the Whoo Cares Annual General Meeting had been received for 2 November 2016.

7. Clerks Report.

The Clerks Report was noted and accepted by members.

Landscape Partnership Scheme – Correspondence was noted regarding the Landscape Partnership Scheme and Members were asked to put their names forward if they wished to be involved with this project.

Following a discussion, it was agreed that Cllrs Sands, Chambers, Hipsey, Savage, Pratt and Shepperd wished to be involved with this project.

Action: Clerk to respond to correspondence and forward Councillor details.

8. Police Report.

Cllr Gatfield reported on police matters.

She informed members that there had been a stabbing at Pottery Road Recreation Ground on Friday and a 15-year-old had been arrested for this. She stated that the police investigation was ongoing.

She reported that there had been an incident at Medway City Estate recently and a Dispersal Order was now in place to stop vehicles gathering on the Estate. She stated some students of the Hundred of Hoo Academy had been seriously injured in this incident.

A discussion took place regarding this event and the problems associated with this.

Cllr Chambers reported that a vehicle had parked on the footpath in Bells Lane and completely blocking this for pedestrians. She stated that she had telephoned the police who had taken action to move the vehicle on.

9. Public Question Time.

A resident in attendance at the meeting spoke regarding the recent planting in the Village Centre and thanked Cllr Pearce and his helpers for doing this.

Cllr Williams also thanked Cllr Pearce on behalf of the Parish Council.

10. Financial Statement.

The Financial Statement was circulated to all members.

It was agreed that an additional cheque, number ending 757, would be authorised for payment to the Royal British Legion for £60.

The financial statement was then proposed by Cllr Andrews, seconded by Cllr Chambers and agreed by all present.

The approved cheques were then signed by two authorised signatories.

11. 2015/2016 Audit.

The Clerk circulated the Audit Clearance Certificate to all Members for their information.

It was agreed that the Audit Clearance Notice would be placed on the Village Centre noticeboard.

12. Horse Trough.

Cllr Williams spoke regarding the proposal put forward by Cllr Pearce at the previous meeting to plant the Horse Trough. He stated that this item was deferred until this meeting to allow Cllr Singleton to explore funding options for the project.

He confirmed that Cllr Singleton had been unable to find funding for the project and therefore the original proposal to plant the Horse Trough was back on the table for consideration by members.

Cllr Pearce spoke in support of his proposal to plant the Horse Trough and spoke regarding the reasons why this would be a positive project for the parish.

He revised his proposal and proposed that the Parish Council planted the Horse Trough in the spring and this was funded from the Parish Councils Rural Liaison Grant.

Cllr Perfect raised concerns regarding the ongoing maintenance of the plants and asked who would tend to these if they were vandalised.

Cllr Pearce stated that he had received a quotation to tend to the Horse Trough for £30 per month.

Cllr Rees suggested that the maintenance could be undertaken by the Parish Warden and she suggested deferring this item until the spring.

Cllr Pearce spoke regarding the Parish Councils role and its obligations to its parishioners.

Cllr Rees responded to these comments.

Apologies were received from Cllr Perfect who left the meeting at 8:05 PM.

Cllr Williams summarised the proposal put forward by Cllr Pearce to plant the Horse Trough at a cost of £288.

This was discussed by members and it was agreed to place this item on the February agenda for further consideration.

Action: Clerk to place an item on the February agenda.

13. Tree Planting and Enhancements at Kingshill Recreation Ground.

Cllr Pearce informed members that the Parish Council had been successful with its grant application for trees and 420 trees would be delivered between the 7th and 11th of November.

He stated that a Tree Planting Day had been arranged at Kingshill Recreation Ground for Saturday, 19 November 2016.

Cllr Gatfield raised concerns regarding the existing trees at Kingshill Recreation Ground and stated that these were too thick and were restricting the walks.

Cllr Pearce stated that the new trees would be placed on the boundary of the recreation ground away from the existing trees. He stated that there were also enough trees for the hedging of the burial-ground.

Cllr Rees stated that the hedge around the burial-ground should be a natural hedge. It was therefore agreed that Cllr Rees would liaise with Cllr Pearce regarding this matter.

Cllr Pearce reported that the installation of the new litter bins would be undertaken in the next 3 to 4 weeks.

Cllr Shepperd reported that a new dog bin now been installed at Abbots Court Road.

14. Land for use as a Burial-Ground.

Cllr Rees spoke regarding the land for use as a burial-ground. She reported that the plans are now prepared for submitting to Medway Council.

She praised the work of the Parish Warden and stated that he had made an impact on the clearance of the land.

She reported that she was currently seeking quotations for the spraying of the land.

She confirmed that any expenditure for the Burial-Ground would be offset against the Section 106 money.

Cllr Williams spoke regarding the Parish Wardens work at the Burial-Ground and stated that he had undertaken an inspection of the Wardens equipment and new items were needed for safety reasons. It was therefore agreed that the equipment should be updated at a cost of £200.

Action: Cllr Williams/Clerk to progress.

The meeting was adjourned at 8:20PM for refreshments.

The meeting was reconvened at 8:36PM.

15. Planning Matters.

MC/16/3398 KINGSNORTH POWER STATION, POWER STATION ACCESS ROAD, HOO ST
 WERBURGH, ROCHESTER, ME3 9NQ
 Construction of a compound with 14 (No.) gas reciprocating engine generators, step up transformers, security fencing, other ancillary structures and associated works at Kingsnorth Power Station.

No Objections.

MC/16/3694 UNIT 190 KINGSNORTH INDUSTRIAL ESTATE
Change of use from a car refurbishment facility to a sustainable biodiesel production and electricity generation plant.

No Objections.

MC/16/3695 UNIT 127 KINGSNORTH INDUSTRIAL ESTATE
Change of use from a car refurbishment facility to a sustainable biodiesel production and electricity generation plant.

No Objections.**16. Lionel and Elsie Pearce Memorial.**

The Clerk reported that the PC was still waiting for details of bench design from the Reverend John Smith. Cllr Savage stated that she would follow this up.

17. Allotments.

Cllr Rees reported on the progress of the allotments.

18. Provision of All Inclusive Play Equipment.

It was reported that the all-inclusive play equipment roundabout had now been installed. A discussion took place regarding this and the Clerk was asked to liaise with Cllr Sands as they understood that two pieces of equipment were due to be installed.

Cllr Savage stated that the new pathway at the recreation ground had received positive comments from residents.

Cllr Pearce asked if the old footpath would be blocked off.

The Chairman stated that the Village Hall were currently considering changes to the car park and this would affect the old pathway.

Cllr Gatfield spoke regarding the recycling bins in the car park and stated that the company should be paying an annual fee to the Village Hall and they were currently looking into this.

19. The Brook.

Cllr Williams stated that this was still being progressed with Medway Council.

20. Recreation Grounds.**Kingshill Recreation Ground.**

Cllr Williams reported that the new surface at the play are and had shrunk due to the dry weather and the Warden had attended the site to see if this could be rectified.

Pottery Road Recreation Ground

Cllr Pearce raised concerns regarding the fence on the perimeter of Pottery Road Recreation Ground at the entrance near the shops of Trubridge Road.

Cllr Williams stated that he would inspect this area with the Parish Warden.

Cllr Chambers stated that the area of land next to the children's play area was a mess and in need of attention.

Cllr Williams stated that he would also inspect this area.

21. Ward Councillors Report.

Ward Councillor Roy Freshwater gave his apologies to the meeting.

22. Urgent Items.

Cllr Williams reported that the Parish Council would be looking at the budget at the December Parish Council Meeting and he asked Members to forward any ideas for budget expenditure onto the Clerk.

23. Date of next meeting.

3rd November 2016.

There being no further business to discuss, the Chairman closed the meeting to the press and public at 9.00pm.

Signed.....

Chairman

Dated.....