

LITTLE MILTON PARISH COUNCIL

**To be held in The Pine Lodge
On Wednesday 10th May 2023 at 7.30 p.m.**

SUMMONS TO ALL COUNCILLORS TO ATTEND & AGENDA

ANNUAL MEETING

Welcome and introductions: Francois van der Merwe, Chairman
Councillors to each sign Declarations of Office

1. Election of Chairman of Council
2. Acceptance of Office by newly elected Chairman
3. Election of Vice Chairman of Council
4. Review of existing Committees/Working groups i.e. Recreation Ground, open green spaces, playground, planning, communications, village hall, village shop, Orchard Nursery, utilities / highways, defibrillators, Neighbourhood Plan Steering Group

ORDINARY MEETING

Parish Forum

This item is for members of the public to raise any matters for the Council's consideration.

1. **Apologies for Absence**
2. **Declaration of Pecuniary Interests**
To **receive** any declaration of any pecuniary interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct.
3. **Approval of minutes:** Parish Council meeting held on 19th April 2023.
4. **Matters Arising**
To **report** any matters arising from the minutes not covered on the agenda.
5. **Report by District/County Councillor**
A report by the District/County Councillor on matters of interest within the District and County.
6. **Planning**

[P23/S0554/LB - Spring & Well Cottage, Haseley Road, Little Milton, OX44 7PP](#)

Installation of full fibre by BT

7. **Land at Warren Farm Barn**
To **note** the owner of the above land has submitted a Highways Declaration (Ref: 2068) to Oxfordshire County Council which prevents unrecorded public rights of way from being legally recorded on the basis of presumed dedication in the future.
8. **General Power of Competence**
To **agree** that the Parish Council meets the criteria for eligibility for the General Power of Competence relating to the electoral mandate and relevant training of the Parish Clerk.

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9. Finance

Approval of Council expenditure

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|---|---------|
| Colourplus: May Newsletter 2023 | £239.20 |
| Raymond Fergusson: Month 2 2023-24, Editor | £76.50 |
| Andrea Oughton Month 2 2023-24, Clerk/RFO | £226.98 |
| Howard Harrison – Plants / Chippings / Sand | £206.41 |
| Francois van der Merwe – Microsoft Licences | £16.68 |

Direct Debit

| | |
|--|--------|
| Intuit: Accounting software April 9th – May 9th 2024 | £16.80 |
|--|--------|

Bank reconciliation available for review

Receipt of 1st half of Precept 2022-23 £6,750

Annual Governance and Accountability Return (AGAR) 2021-22: Certify as exempt from a limited assurance review.

To **approve** the purchase of a Fireproof Safe to store important and legal paperwork belonging to the parish council.

10. Village AEDs

To **receive** a Signage Assessment Report for the village AEDs in response to South Central Ambulance Service's report and recommendations circulated in 2022. To **agree** the recommendations.

11. Reports from Councillor Representatives

To **receive** any updates on:

- i) Recreation Ground, Open Green Spaces
- ii) Playground, Planning
- iii) Communications
- iv) Village Hall, Village Shop, Orchard Nursery, St James Church
- v) Utilities and Highways

12. Correspondence

To **consider** any correspondence since the last meeting.

13. Exchange of Information

14. Date of next meeting: Wednesday 14th June 2023 in Pine Lodge



Andrea Oughton (Parish Clerk)

Date: 4th May 2023

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT