



Minutes of the Meeting of Weston Turville Parish Council held on 21st November 2019 at the Village Hall, School Approach, Weston Turville.

PRESENT: Cllrs: M Conolly, D Hillier, M Jarvis, J Paterson, M Simons, C Terry, M Watson

One member of public

Clerk: Sarah Copley

<p>19.203 APOLOGIES AND ANNOUNCEMENTS</p> <p>Apologies were received from Cllrs Backus, Morgan and Trowell.</p>	
<p>19.204 DECLARATIONS OF INTEREST</p> <p>a) There were no declarations of interest. b) There were no dispensation requests.</p>	
<p>19.205 OPEN FORUM FOR PARISHIONERS</p> <p>No matters raised under this item.</p>	
<p>19.206 MINUTES OF PREVIOUS MEETING</p> <p>a) The minutes of the previous meeting were agreed and duly signed by the Chairman. b) The actions list was reviewed and completed actions noted.</p>	
<p>19.207 COUNCILLOR VACANCY</p> <p>An application had been received from Martin Watson. It was unanimously AGREED to co-opt Mr Watson to the Council, who then signed the Acceptance of Office and joined the meeting.</p>	
<p>19.208 2020-21 BUDGET</p> <p>The budget as recommended by the Policy and Resources Committee was reviewed and agreed in principle, the budget would be finalised and precept level be set at the January meeting.</p>	
<p>19.209 FINANCES</p> <p>a) The list of payments tables totalling £74,684.61 was AGREED. This included the second and third payments on the village hall extension. b) The finance report and bank reconciliation were noted and no queries raised. c) The following projects were agreed for this financial year:</p> <ul style="list-style-type: none"> • Installation of railings in School Approach and car park • Purchase of road closure signs and barriers for parish events <p>d) After discussion it was agreed to purchase 5 barriers, 3 road closed signs and 3 Remembrance Day signs with a budget of £600. Cllr Watson suggested that road closures were staffed and agreed to assist with future events.</p>	Clerk
<p>19.210 SKATE PARK</p> <p>a) The draft noise management report was considered and it was AGREED to adopt this and send to AVDC in support of the planning application for the skate park. b) The application was still to be determined and the Clerk had requested an updated timescale from AVDC.</p>	

<p>19.211 VILLAGE HALL EXTENSION</p> <p>a) The extension was progressing, the roof had been completed and works underway inside. The gas pipe had been rerouted. It was still anticipated that the works would be completed before Christmas.</p> <p>b) A number of issues had arisen and the contractor had submitted costs for the variations to the original contract. It was unanimously AGREED to accept all variations with the exception to the outdoor paving for which two further quotes would be sought and that the decision be delegated to the Planning Committee when it met on 5th December. The Clerk had looked at furniture options and said it would be cheaper to buy direct from the supplier (officefurnitureonline) rather than through the contractor and this was AGREED.</p> <p>c) Utilities supply – it was AGREED that a separate supply would be required to avoid any confusion over billing, the Clerk would take this up with the contractor to ensure it would be easy to identify the supply for each part of the building.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>19.212 MULTI USE GAMES AREA</p> <p>The draft tender documentation was reviewed and AGREED. The Clerk would upload to the contracts finder website.</p>	<p>Clerk</p>
<p>19.213 EVENTS IN THE PARISH</p> <p>a) Christmas Tree/Lights – after reviewing the information provided by Transport for Bucks it was AGREED that the Christmas Light project be deferred for next Christmas, the paperwork to apply for permits to install the ground anchor and power for the Christmas tree and lights would be submitted April 2020.</p> <p>b) VE 75 Day, 8th May – Cllrs Jarvis, Simons and Paterson and the Clerk had met with the vicar and representative of the British Legion. It was proposed that the parish commemorate the day with the National Toast at the War Memorial followed by tea and cake in the Chapel. This was AGREED and a budget of £500 set for refreshments.</p>	<p>Clerk</p>
<p>19.214 ENVIRONMENT AND HIGHWAYS</p> <p>a) The planter in the car park had been hit by a car and moved again, it needed repositioning and repairing. After discussion the Clerk was asked to seek quotes to fill and tarmac this area, the planter would be positioned outside the new office. The bollards at the junction of Marroway and Wendover Road had been reported to TFB, they had been added to their programme of works but no date as yet as it would involve a lane closure and traffic management to be in place. Cllr Paterson reported two drain cover issues in Main Street which the Clerk would report to Transport for Bucks. Cllr Watson reported some streetlights that were not working and the Clerk would arrange their repair.</p> <p>b) Litter/Dog Waste collection – The correspondence from AVDC regarding the dog waste collection was noted. It was agreed to continue with the current contract until 31st March and to request twice weekly collections during winter to the schedule from April onwards. AVDC had confirmed no new dog bins could be installed under the current contract but these could be fitted after April.</p>	
<p>19.215 RECREATION GROUND</p> <p>a) Playground inspections – the Clerk reported that weekly inspections were ongoing and no problems with the equipment but there was a missing slat in the gate.</p>	

	<p>b) Installation of railings in School Approach and car park – The quotes received were considered and it was agreed to award the work to Lopes Handyman and Gardening Services.</p> <p>c) Repaint the railings – only two quotes had been received to date, the cheapest of which was £3850. A third quote had been sought but not received in time for the meeting, the matter would be deferred to January.</p>	<p>Clerk</p> <p>Clerk</p>
19.216	<p>VILLAGE SIGN</p> <p>There was no update on the village sign, Cllr Watson agreed to forward details of a possible supplier to the Clerk.</p>	
19.217	<p>PLANNING COMMITTEE</p> <p>a) The minutes of the planning committee meeting held on 7th November were noted.</p> <p>b) Application 19/03797/ALB – This application was considered and it was agreed to raise NO OBJECTION subject to the Heritage Officer being satisfied with the final window design.</p>	
19.218	<p>CONSULTATIONS</p> <p>a) Vale of Aylesbury Local Plan – it was agreed not to make any response. Councillors would submit their own individual comments if wished.</p> <p>b) Speed Limit change, New Road – No objection to the extension of the 40mph limit, the Clerk was asked to find out if consideration had been made to local residents request for it to be lowered to 30mph.</p>	<p>Clerk</p>
19.219	<p>CORRESPONDENCE</p> <p>Correspondence received was noted. The Clerk would respond to each and it was AGREED that to write to the rugby club to ask them to remind their visitors parking in Weston Road to take their litter with them.</p>	<p>Clerk</p>
19.220	<p>REPORT OF CHAIRMAN AND CLERK</p> <p>The Chairman updated Councillors on a meeting he had attended regarding East West rail and the proposed new road.</p> <p>The Clerk reported that:</p> <ul style="list-style-type: none"> • Streetlight in Marroway had failed, the contractor had been out to repair but had been unable to do as the fuse box was damaged. This had been reported to UK Power Network for repair. • There had been an incident where a dog had been bitten by another dog on the playing field which was being dealt with by Thames Valley Police. 	
19.221	<p>MATTERS FOR INFORMATION</p> <p>Cllr Hillier had attended the Aylesbury Garden Town information evening and gave a verbal update.</p>	
19.222	<p>MEETING DATES FOR 2020</p> <p>The meeting dates for 2020 were agreed and would be publicised on noticeboards and website.</p>	
19.223	<p>DATE OF NEXT MEETING</p> <p>The next meeting of the Parish Council would be on Thursday 16th January 2020 at 7pm.</p>	

Signed: _____ Date: _____ 16th January 2020 _____

Appendix 1 – Actions List

Ref	Action	Who	Update / Complete
18.101	Progress order and installation of bus shelter	Clerk	On hold
19.53	Resilience Plan – initial meeting to be arranged	MS/JP/Clerk	In progress
19.61	Collect evidence for bus routes	MC	
19.98	Place order for bollards	Clerk	On hold
19.167	Hampden Hall adult gym consultation	HB / clerk	
19.172	Connect noise monitor to the mains	MJ	
19.193b	Progress wild flower verges	CT/MS	✓
19.194	Consultation for new dog waste bins	Clerk	On hold until new financial year
19.208	Finalise 2020-21 budget	Clerk	✓
19.209	Order road signs and barriers	Clerk	✓
19.210	Contact AVDC re skate park application	Clerk	✓
19.211	Quotes for external works at the hall	Clerk	✓
19.211	Order office furniture	Clerk	✓
19.211	Speak to contractor re separate utility meters	Clerk	✓
19.212	Upload MUGA tender to contracts finder website	Clerk	✓
19.213	Arrange works permit for power installation, quotes for Christmas tree anchor (April 2020)	Clerk	
19.215	Arrange for railings to be installed once extension complete	Clerk	✓
19.215	Third quote to paint railings	Clerk	✓
19.218	Speed limit consultation response	Clerk	✓
19.219	Respond to correspondence	Clerk	✓