

Minutes of the Parish Council Meeting held on Monday 4th September 2023

Present:

Rachel Arnold	(RA)	Vice Chair
Keith Hickson	(KH)	Councillor
Gill Sellars	(GS)	Councillor

In Attendance:

1 Member of the public
 Dan Levy (DL) County Councillor
 Lysette Nicholls (LN) District Councillor

MIN REF	ITEM
23/080	APOLOGIES FOR ABSENCE Joe Deane (JD) Councillor Matthew Judson (MJ) Chair Trudi Gasser (TG) Parish Clerk Charlie Maynard (CM) District Councillor
23/081	DECLARATIONS OF INTEREST Gil Sellars is a trustee member of the Village Hall Committee with regards to item 23/089 covering the Village Hall.
23/082	PC VACANCY The PC will continue to seek a replacement. Carried forward to next meeting. ACTION: Comments circulated by JD prior to tonight's meeting to be considered at next PC meeting.
23/083	APPROVAL of MINUTES of the MEETING of the PARISH COUNCIL 3rd July 2023. Minutes of the Annual Meeting of the Parish Council and the Ordinary Parish Council Meeting had been circulated for comment and were approved for publication.
23/084	MATTERS ARISING CFW Pre-June GS – B4449 Reducing the noise and vibration BT Openreach, despite letters being sent no action has been taken by BT Openreach. ACTION: GS, DL ask that he is copied in on an email to them so he may assist. CFW from June mtg. 21/064 TG to create and circulate a list of current policies (a PC Policy Register) ready for review. ACTION: TG Policy list CFW from July mtg. 21/092 All/PC to continue logging TW complaints with DL/OCC None received to date. Cfw 21/097 S106 MJ to obtain quotes for additional Play Equipment Cfw ACTION : MJ CFW from June Meeting 22/0269 Welcome Pack

	<p>ACTION: JD currently drafting a document</p> <p>CFW 23/061 – Confirmed Village Stocks definitely leaning. ACTION: MJ/JD to resolve the issue.</p> <p>CWF 23/071 VILLAGE VOICE More deliverers are required, an appeal to be published in the Village Voice. ACTION:</p> <p>CWF 23/078 Village Survey Action: GS to draft questions for review at the next meeting.</p>
23/085	<p>QUESTIONS FROM MEMBERS OF THE PUBLIC</p> <p>The member of the public attended wished it to be noted that he and his partner had recently moved to Blackditch and they found the village friendly and it was a joy to live here.</p>
23/086	<p>REPORTS FROM DISTRICT and COUNTY COUNCIL</p> <p>County Council: Short Verbal report provided by DL;</p> <ul style="list-style-type: none"> - A40 Update, Soth Leigh traffic calming measures, Freight Strategy still in progress. - KH asked about 7 tonne limits for B4449 DL explained this was tied up with freight Strategy. - Formal report sent to TG to be attached as an annex to minutes. <p>District Council: Short Verbal report provided by LN.</p> <ul style="list-style-type: none"> - LN provided a hardcopy of 'West Oxfordshire Local Plan 2041' that we can make available to residents. - PC though a copy in the Village Shop, Pub and Church would help publicise the consultation. - Consultation closed October 25th, 2023. - Formal report sent to TG to be attached as an annex to minutes. <p>ACTION: LN to send a soft copy to GS so further copies can be printed</p>
23/087	<p>VILLAGE VOICE</p> <p>RA to check on printing progress with JD to ensure the Newsletter is distributed ASAP. ACTION: RA progress distribution</p>
23/088	<p>PLANNING</p> <p>No applications review during the meeting.</p> <p>ACTION: TG to check the Planning Application Tracker and report any decision notices issued at future meetings.</p>
23/089	<p>VILLAGE HALL</p> <p>Solar project</p> <p>Sign off imminent waiting for to final clarity for operational procedure and</p>

	<p>optimisation of energy produced.</p> <p>Car Park Glanville are in the process of produce a technical specification, completion timescale mid-September.</p> <p>Confirmed the price for this tec spec is in line with the original approved quote.</p> <p>Car Park design is for Golpla system within the parking areas around the circumference for good drainage and tarmac drive through and tarmac access to the 2 private drives to show that they're not for parking. With an extra space alongside the fence by the pumping station. Both residents will have one driveway out of the car park.</p> <p>Slightly wider paved area in front of the hall for mobility scooters etc. Highly visible wheel stops set in the car park to discourage drivers from driving onto the pavement.</p> <p>ACTION: GS to confirm whether planning permission is required once a Tec Spec is available</p> <p>Glanville have noted that if a full planning application, if required, will almost certainly have to be accompanied by a formal drainage strategy underpinned by BRE365 testing, which will come at a cost to the PC.</p> <p>ACTION: GS quote for BRE365 testing if necessary</p> <p>ACTION: GS to present Tec Spec and protection list of suppliers at next meeting</p>
23/090	<p>OLD GUARDROOM Monthly PC rota working well.</p> <ul style="list-style-type: none"> - September – GS (as JD unwell) - October – RA <p>Donation received of large tea pot, coffee pot and insulated hot water jugs.</p> <p>Concern raised about parking on the main drive into Hayfield Green when there is a large party at the facility. The Booking information has been updated to ask 'hirers' to ensure that all parking associated with their event is parked with consideration to others.</p> <p>Maintenance issues remain as</p> <ul style="list-style-type: none"> - Front door to be replaced. - Rear guttering gap to be addressed. - Annual Garden maintenance (feed and weed, weeding flower beds and cutting back grasses (KH suggested perhaps we could organise a day to do this as a team) - <p>Enhancements</p>

	<ul style="list-style-type: none"> - Better control of lighting - Heating - Solar Heating system - Storage Shed - Dishes <p>Old Guardroom Finances Billing up to date, the facility has been used more during the summer months. Running costs – the three large items are Energy, Insurance and Business Rates. DL suggested a contact to apply for rate relief.</p> <p>ACTION: MJ to progress the replacement door ACTION: RA to purchases dishes when next in IKEA ACTION: JD to fix the rear guttering ACTION: TG to send a thank you note to the donor of equipment ACTION: GS to discuss with Insurance brokers the option of merging the Village Hall and Guardroom Insurance policies ACTION: GS to progress rate relief for a ‘not for profit’ community building ACTION: JD To continue progressing the Guardroom Solar Heating project.</p>
23/091	<p>20 MPH PROJECT DL explained that the proposal would go before committee this month.</p> <p>KH explained that New Road is not adopted but will have 20mph repeaters installed.</p> <p>Concern was raised about the 20mph start point in front of Beaumont Green with a preference for ‘Evergreen’ drive and the tight bed to be included suggesting the 20mph should start where the current 30mph starts.</p> <p>Communication had been received to ask whether Coggs Lane is in this proposal. It is not but will be considered at a future date.</p> <p>ACTION: KH to feed in the Parish Councils comments to the relevant process</p>
23/092	<p>COUNCILLOR RESPONSIBILITIES Training session with Dragon complete, thank you to KH for organising.</p> <p>ACTION: Population of Shared Space and Usage to be discussed at next meeting</p>
23/093	<p>FINANCE UPDATE Current income and expenditure circulated; no concerns raised</p>
23/094	<p>CORRESPONDENCE None brought to the attention of the meeting.</p>
23/095	<p>ANY OTHER BUSINESS None Raised</p>

23/096	NEXT MEETING Monday 2nd October 2023 at 19:30 in The Holland Room, Village Hall
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Signed

Date