

Staplehurst Village Centre Management Committee

Meeting held 14th January 2014

Present: Mr. P. Kelly, Miss. A. Sharp, Mrs. M. Stephenson, Mr. P. Butcher, Mr S Lain, Mrs. M. Arger.

Apologies: Mrs. M. Ashby, Mrs. M. Spackman.

1. Approval of the last meetings minutes and Matters Arising

Agreed.

2 Treasurers Report

£ 22,457.52 CAF account.

£ 1,313.21 NATWEST.

£ 1,890.00 Lloyds Account still open.

Cheques out:-

£ 75.00 Origination Studio

£112.78 Heathcroft Windows

£498.83 Paxman cleaning halls, bins, light bulbs, key

£ 63.00 New Accounts books

3 Bookings

PK and MSt have consolidated the booking process, new books. Lost some regular bookings, such as Tumble Tots. New bookings being made with a few hours picked up. Some hours still available. Tweaking to accommodate different groups requirements.

4 Village Centre Contingency - held by SPC council.

Waiting for next SPC Meeting for the final agreement to be ratified with £5,000 likely to be issued to VCMC. £12,000 left with SPC in own account for the Village Centre building only. Now listed separately so no confusion for future trustees.

5 New windows

Committee discussed the idea of exchanging the curtains we currently have for new vertical blinds.

Decided be good to get quotes but maybe not a high priority. Job for the future?

6 AGM invites posters etc

AS will do the usual minutes, invites and posters.
email to PK, MSt and M Westwood.

7 Keys Delayed again - tweaking.

Some discussion among users about where new locks are required and how many each group has.

8 Foremans

S Hall entrance faulty fitment. Electrician in process of fixing - new phosphorous bulb.

9 VC Trust

Land registry Proprietor changes - pending.

Need a solicitor to sort out the fine details to finalise.

10 Maintenance & repairs

S Hall D/Glazing done

S Hall windows invoice to be paid. @ £2,400. committee agreed.

S Hall mirrors waiting for fitting times. Will fit ballet bar at same time.

Autumn 13 SH kitchen xpelair is only place where cold air is coming in. Just need to get some one to fit a frame to create draft proofing whilst still being able to use the fan.

Nth Hall external gate.-pending

Tree works S Hall corner - pending

11 AOB

* Mr Lain looking into renting an office in the future.

* Snooker letter - no response yet.

* Pizza man - applying for an extended licence 3-8pm Mondays & Thursdays.

Meeting ended 8.30pm
2014

Next Meeting 7.30pm Tuesday 11th February

AGM 25th February 2014 7.30pm for 8pm start.