

**MINUTES OF THE MEETING OF THE WORLDHAM PARISH COUNCIL**  
**Held at 7.30 pm Wednesday 3<sup>rd</sup> February 2016**  
**EAST WORLDHAM VILLAGE HALL**

**Present:** Cllrs Terry Blake (Chairman), Andrew Aldridge, Tara Goodwyn, Mary Trigwell-Jones, Robin Twining (Clerk), 2 Members of the public.

**110/15 To receive and accept apologies for absence.**

Apologies were received from Cllr Tessa Gaffney.

**111/15 Minutes from previous meeting**

Minutes of the Worldham Parish Council meeting held on 6<sup>th</sup> January were approved and duly signed by the chairman.

Proposed by Cllr Aldridge and seconded by Cllr Goodwyn

AIF

**112/15 Declaration of Interest**

None were declared

**113/15 The floor will be opened to the public to raise any matters of concern or interest**

Cllr Blake invited comments from the members of the public.

Roy Polley expressed concern that the planning application for the land opposite The Foxes was not on the agenda. The Clerk stated that this was because the agenda had been published before the planning application had been received, but that it will be discussed to-night.

Roy Polley stated that an issue is the proposed access onto the B3004. There is a link between the people who own the land and the people on a plot of land at Sleaford. At Sleaford, the land was acquired, cleared, stables built, and then the land sold onto the travelling community and is now full of rubbish and a lot of mess has been generated.

AS there were no further comments, Cllr Blake closed the meeting for public comments.

**114/15 Review of actions from last meeting**

The Clerk reported on the Actions Points from the last Parish Council meeting.

- January 01-16-Clerk to request a response to the letter of complaint sent about the way the EHDC Planning Committee held on 29<sup>th</sup> October had been conducted -The Clerk had sent a follow up letter, a response is awaited.
- January 02-16-Clerk to respond to the Consultation Draft 'Planning Contributions and Community Infrastructure Levy' Supplementary Planning Document -- The Clerk had submitted a response stating that the CIL amount payable to a Parish, without a Neighbourhood Plan is capped at £100 is manifestly unfair to small parishes who neither have the time, expertise, finance nor resources to develop a Neighbourhood Pan. Worldham Parish Council would suggest that the cap of £100 should either be removed or replaced by a higher amount.
- January 03-16-Clerk to contact Derek Rawle, Highways Authority, about ways to prevent future flooding at the T junction of New Buildings Lane - The Clerk confirmed that this is ongoing.
- January 04-16-Clerk to contact the appropriate authority to report that the bins by the bus shelter and along Shelley's Lane had not been emptied for a considerable period of time.- The Clerk reported this to the Authorities and the bins were emptied the next day
- January 05-16-Clerk to contact Radian Housing regarding the state of the sewage plant servicing Woodfield Close.- The Clerk confirmed that this is ongoing

**115/15 Planning**

a) Applications received, decisions and actions made since last meeting

WPC ref number: wpc 2015/10    SDNP Ref number:    SDNP/15/03808/FUL  
Site address:                    Unit 1 Ashburton Business Park, Shelleys Lane East Worldham GU34 3AQ  
Proposal:                        Two storey steel framed industrial unit following demolition of agricultural barn

**Councillors noted:** Decision is pending.

WPC ref number: wpc 2015/22 SNDP Ref number: SDNP/15/06348/TPO  
Site address: Sycamore House Church Lane East Worldham Alton Hampshire GU34 3AS  
Proposal: T1 - T4 - fell

**Councillors noted:** Decision is pending.

WPC ref number: wpc 2015/23  
SNDP Ref number: 50014/002  
Site address: Land South of Wilsom Farm, Wilsom Road, Alton  
Proposal: Notification of Outline Planning Permission application. Construction of Class B1(c), B2 and B8 employment premises, together with a new vehicular and pedestrian access from the A3004 (Wilsom Road), modifications to the A3004 to allow for the new site access to be constructed

**Councillors noted:** A site visit will take place on 12<sup>th</sup> February at 11.45 and an informal site meeting will take place on 4<sup>th</sup> February between residents of Wilsom Road, District Councillors Joy and Ashcroft and Nick Upton from EHDC Planning Department. Cllr Blake will attend this meeting.

Cllr Blake reported that he had requested the Clerk to submit a revised version of the Parish Council's submission of objection. Cllr Blake had added a few items strengthening some of the objections on policy grounds.

Councillors noted that there was a very substantial opposition to the planning application with over 300 objections registered on the Planning Portal. There were a number of detailed objections on grounds of the impact on the wildlife and flooding especially from the Environmental Agency. They will put a stop on any plans, even if planning permission is granted until the flood risk is dealt with.

b) To consider and decide on the Parish Council's response to planning applications received since the last Parish Council meeting

WPC ref number: wpc 2015/24  
SNDP Ref number: 50014/003  
Site address: Land South of Wilsom Farm, Wilsom Road, Alton  
Proposal: Display - freestanding sign

Councillors discussed the planning application and noted that the proposed sign is free standing advertising sign with consent for the sign being sought for 2 years.

**Councillors resolved:** To submit the comment: "The Parish Council notes that there are 2 poles already erected on the site but have no comment to make regarding the proposed signage. AIF and duly RESOLVED.

WPC ref number: wpc 2015/25  
SNDP Ref number: SDNP/16/00174/FUL  
Site address: Land South of Foxes Green Street East Worldham Bordon GU35 9NN  
Proposal: Change of use of agricultural land to provide 3 no. equestrian stables plus 1 no. tack room. New hardstanding and new vehicular entrance.

Councillors had a long discussion regarding the planning application covering, the history of the site, a previous application on the site which was turned down in 1961, the illegal access over common land, the proposed new access onto the B3004 which in view of the Councillors will be dangerous as the B3004 is a designated lorry route, concern that horses will have to ride down the B3004 to access the nearest bridleways, concern that the Highways Authority has not been consulted, the danger of environmental pollution, with any surface water running down into the nearby stream, the issue of ribbon development along the B3004, from Kingsley to Alton.

**Councillors resolved:** To submit an objection to the planning application incorporating the concerns over Highways, environmental health and the increase in the ribbon development along the B3004.

Councillors agreed that Cllr Blake would produce the Parish Council's response. AIF and duly RESOLVED.

Councillors noted that the work on constructing the solar farm has started with construction vehicles parking on Truncheaunts Lane which has impeded a horsebox turning down the lane.

The Clerk advised the Councillors that Southern Counties Partnership will make a presentation to Councillors at the next Parish Council meeting regarding the proposed ideas of developing the barns at Park Farm.

**116/15 To agree the monthly finance report and schedule of expenditure**

a) The monthly report and schedule of expenditure was agreed. Proposed by Cllr Trigwell-Jones and seconded by Cllr Aldridge. All in favour and duly RESOLVED.

The current accounts balance as at 3rd February 2016

TSB current account: balance: £549.48  
 TSB Business Instant account balance: £1,342.54  
 HSBC current account balance: £11,765.16  
 Total balance of all 3 accounts as at 03/02/16: **£13,657.18**

**Total Payments**

Date	Cheque No	Payee	Details	Total (£) inc VAT	VAT included in total (£)
03/1/16	1109	Southern Electric	Electricity for EW village hall	126.06	6.27
22/1/16	1110	Martin Cashmore Fencing Ltd	Gates for playground	315.36	52.56
3/2/16	1111	Robin Twining	Clerk's salary month 10 January	481.04	
3/2/16	1112	Wellers Hedleys	Fee for legal advice re Hartley Mauditt/West Worldham village hall	216.00	36.00
			Total Payments for Authorisation	1,138.46	94.83

**Total Receipts Received**

Date paid in	Bacs/Paying In book	From	Details	Total (£) Receipts
13/1/16	500063	East Worldham School Educational Charity	Grant from East Worldham School Educational Charity towards gates for the playground	262.00
			Total Receipts Received	262.00

Before Councillors discussed the setting of the precept, the Clerk reported on a meeting he had had with Grayshott Parish Council who are the lead partner in a cluster of parishes operating the HCC Lengthmans scheme. There are currently 9 parishes involved and Worldham has been invited to join. Each Parish is provided with a budget of £1000 (equivalent to 50 hours of labour a year) and the duties that the Parish Lengthsman may undertake includes:

- Drainage – maintaining ditches, cleaning channels
- Signage – cleaning, minor repairs
- Other minor works – cutting back vegetation overhanging the road or footway; grass strimming, minor repairs to street furniture, repairs to parish owned notice boards, bus shelters.

The contractor has £10 million Public Liability insurance and his own equipment. Councillors agreed that Worldham should join the scheme. The Clerk reported that a formal agreement would have to be signed with Grayshott Parish, and he will put this onto next month's agenda.

b) To discuss setting the precept for 2016-17

The Clerk stated that the projected bank balance as at the end of the financial year 31<sup>st</sup> March 2016 will be £12,782 compared to when setting the budget for 2015-16 of an anticipated balance of £12,981.

The Clerk reported that he had met with Cllr Blake yesterday to discuss the precept and the clerk's salary. Cllr Blake asked the Clerk to investigate the impact of:

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|--|---------------------|
| a) Increasing the pay scale by one spinal point              | an increase of £188 |
| b) Increasing the number of hours worked by 1 hour per week. | An increase of £577 |

Councillors stated that they found the offer by the Clerk not to increase his salary unacceptable. To recognise the additional unpaid hours that the Clerk works, Councillors proposed to increase the number of hours the Clerk works per week from 10 to 11 hours and to increase the spinal point from 25 to 26. All in favour and duly RESOLVED

Councillors noted that the majority of the costs incurred by the Council are fixed and that the Council has a high fixed cost base, with little room for any savings.

Councillors discussed a number of budgeted scenarios that the Clerk had produced with a budget for repairs and additions to the village hall of £500 and a budget for other expenses of £500. Councillors noted that due to the increase in the Clerk's salary that the Council will be operating a deficit for 2016-17. To minimise the deficit there would be a need to increase the precept by 10 to 12%. Councillors noted that this would result for a band F household an annual increase of between £6 to £8.

Cllr Blake proposed and seconded by Cllr Trigwell-Jones to increase the precept by 12% to £10,278. All in favour and duly RESOLVED

**117/15 To review the position regarding the village hall at West Worldham/Hartley Mauditt.**

Cllr Blake reported Elaine Miles of Wellers Hedleys had confirmed that she had been informed by The Land Registry that the entry regarding the covenant on the Land Registry had been removed. No further action is required as the Parish Council does not want to have to pay out any more legal fees.

**118/15 Website** – to note the progress regarding the redesign of the Worldham website.

Cllr Goodwyn reported that the new website should be ready by the end of next week. This has been built free of charge by a company, Hugo Fox. As there may be a need for some training on how to maintain the website, Councillors agreed that an application for funding for any training costs should be made to the Transparency Fund. It was noted that the next deadline to submit a bid for the Transparency Fund is 14<sup>th</sup> February.

**119/15 To receive and approve a report from the Clerk regarding:**

a) Correspondence

The Clerk reported that Cllr Gaffney had provided him with a short report regarding the village hall which he read out. "Concerns have been raised about rain seeping under the new front doors. I have contacted Eric Neller who made the doors and he has visited the hall several times, made some adjustments, and believes that he has solved the problem. He will continue to monitor the situation".

The Clerk reported that Mr Chadwick had emailed the Clerk requesting a road sign for Hartley Mauditt to be erected at the end of West Worldham. Cllr Goodwyn reported that in the past it had been suggested putting up sign on Mr Chadwick side of the village; however, most residents did not want a sign as they felt they were ugly and detracted from the rural nature of the village.

The Clerk suggested that in the first instance he contacts the Highways Authority to see whether there is a suitable site for a sign, before any decision is made. Councillors agreed on this course of action.

**New Action Point February 01-16** Clerk to contact the Highways Authority regarding the feasibility of having a road sign for Hartley Mauditt to be erected at the end of West Worldham.

The Clerk reported that Mr Chadwick had emailed the Clerk commenting on the state of the verges and the poor road conditions along Hartley Lane, Little Wood Lane and Blanket Street. The Clerk reported that he will take this up with the Highways Authority.

**New Action Point February 01-16** Clerk to contact the Highways Authority regarding the state of the verges and the poor road conditions along Hartley Lane, Little Wood Lane and Blanket Street.

The Clerk reported that he had received an email from Tim Hayes saying that he had contacted the Police Commissioner, Highways Authority, the County and District Councillor regarding the issue of speeding on Worldham Hill.

b) Meetings to attend

Councillors were informed of 3 forthcoming meetings:

- Hampshire and Isle of Wight Parish and Town Council Devolution Workshop on Tuesday 1<sup>st</sup> March at Winchester. Councillors decided that there was no need to attend the workshop.
- East Hampshire Association of Parish and Town Councils on Wednesday 9<sup>th</sup> March at Greatham. Councillors agreed that Cllr Blake will attend.
- The East Hampshire Passenger Transport forum will be held on Tuesday 24<sup>th</sup> May at EHDC offices in Petersfield. Councillors decided that there was no need to attend the workshop.

Cllr Blake reported that he had attended The Community Forum of Alton and Surrounding Villages held on 26<sup>th</sup> January where EHDC formally adopted the SDNPA amended version of the Worldham Village Design Statement. As the same VDS document has now been adopted by both SDNPA and EHDC, Cllr Blake stated that he is planning to use the remainder of the grant monies to print 110 copies of the VDS.

Cllr Blake reported that at the Community Forum meeting, Ferris Cowper, gave a presentation on the way EHDC is changing the traditional model of funding of EHDC. They are investing their capital funds in commercial property and the income generated will result in EHDC having to be less reliant on raising their funding via the Community Charge. The long term aim is to avoid any increases in the Community Charge, to reduce it and possibly eliminate it all together.

**120/15 To note any issues regarding the Parish including the state of the roads, pavements and footpaths in the Parish.**

Cllr Goodwyn reported that a number of parishioners in West Worldham were concerned the work of digging a trench to alleviate the flooding in West Worldham had removed part of a designated parking space, and this needs to be reinstated.

Cllr Goodwyn stated that her husband had arranged to meet an official from the Highways Department to discuss the issue of the flooding outside her house in West Worldham, but the meeting had been postponed.

Cllr Trigwell-Jones made the following observations:

- The ditches at Manor Farm Cottages west Worldham are backing up and overflowing and need clearing out
- The state of Blanket St from Ghost Corner to the Roundhouse
- The lack of a visible weight restriction sign on Blanket St
- Pot hole on Wyck Lane has been reported
- The state of the ditch outside Woodfield Close – the surface water drainage is not adequate
- The hole by Rectory Court, despite being reported has not been repaired
- The state of the ditches in Wyck Lane
- Disintegrating manhole cover on the B3006 ½ a mile from the Roundhouse
- Loose man hole cover on B3004 – the Alton side of Clays Lane

It was agreed that the Clerk will arrange a meeting with the Highways Authorities to discuss all these points

**New Action Point February 01-16** Clerk to arrange a meeting with the Highways Authorities to discuss all the above points.

Cllr Trigwell-Jones reported that Bill Bagnell has agreed to cut back the laurel hedge at Piccadilly Circus

Cllr Trigwell-Jones reported that Gill Plumbly, the local Bridleways and Rights of Way Officer for the British Horse Society, was investigating the possibility of an official footpath alongside the solar farm joining up with the Hangers Way. She has the backing of Mark Kemp-Gee.

She has met with Tim and Simon Butler and their land agent about 4 weeks ago and they suggested it could be a permissive path. This would allow the Butlers to shut the path at a moment's notice so she has refused this and is going for a Right of Way. She needs to collect signatures from as many people as possible to show proven use of the track and is pursuing the safety aspect as a need for the Right of Way. She has about 20 signatures already, has put up a notice on our notice board and has forms available for anyone from Worldham who might have used the path.

**121/15 To note any issues that has been brought to Councillors attention**

Councillors noted that a white van which belongs to a resident of Parish Cottages is often parked in the parking area outside the village hall.

Councillors noted that Cllr Gaffney and Cllr Trigwell-Jones will be organising a bring and share lunch on 20<sup>th</sup> March from 12.00pm

Cllr Trigwell-Jones reported that a local resident, Tom Hutchinson, is looking for somewhere to store his equipment either in a shed or a container, in return for undertaking some work free of charge. Councillors thought that it would not be appropriate for him to erect a shed or have a container in the village hall grounds.

**121/15 Dates of Parish Council Meetings**

Normally the first Wednesday of each month. To note the next Parish Council meetings will be held on Wednesday 2<sup>nd</sup> March and 6<sup>th</sup> April at 7.30 pm at East Worldham village hall. It was agreed that the Parish Assembly will be held on Wednesday 20<sup>th</sup> April

**122/15 Confidential Councillors Matters** – this item is closed to the public in accordance with Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972, ss 100 and 102

The Chairman closed the meeting at 9.53 pm

**New Action Points**

Action ID	Action detail	Owner
February 01-16	Clerk to contact the Highways Authority regarding the feasibility of having a road sign for Hartley Mauditt to be erected at the end of West Worldham.	Clerk
February 03-16	Clerk to contact the Highways Authority regarding the state of the verges and the poor road conditions along Hartley Lane, Little Wood Lane and Blanket Street	Clerk
February 05-16	Clerk to arrange a meeting with the Highways Authorities to discuss all the issues raised by Cllr Trigwell-Jones	Clerk

**Actions points from previous Worldham Parish Council Meetings:**

Action ID	Action detail	Owner
January 01-16	Clerk to request a response to the letter of complaint sent about the way the EHDC Planning Committee held on 29 <sup>th</sup> October had been conducted	Clerk

<b>Action ID</b>	<b>Action detail</b>	<b>Owner</b>
January 03-16	Clerk to contact Derek Rawle, Highways Authority, about ways to prevent future flooding at the T junction of New Building Lane	Clerk
January 05-16	Clerk to contact Radian Housing regarding the state of the sewage plant servicing Woodfield Close.	Clerk