



ASTON CLINTON PARISH COUNCIL

Minutes of the Council Meeting

held at 6.30pm on 28th September 2022 at the
Parish Council Office, Aston Clinton Park, London Road HP22 5HL

PRESENT: Cllr C Read (Chair), Cllr P Birchley, Cllr M Collins, Cllr J Hughes, Cllr A Judge, Cllr C Judge, Cllr M Mason, Cllr L Ronson & Cllr P Wyatt.

IN ATTENDANCE: Mrs S Payne (Clerk), two representatives from Aston Clinton Society (for agenda item 22.62ii) and one member of the public.

22.53 Questions and Comments from the Public. None.

22.54 To Receive Apologies for Non-Attendance. Received from Cllr A Goode & Cllr D McCall.

22.55 To Receive Declaration of Interests or Request for Dispensations. None declared.

22.56 To Approve the Minutes of the Council Meetings held on 17th & 25th August 2022
The minutes of the meetings held on 17th and 25th August 2022 were approved as true and accurate records and were signed by the Chair.

22.57 Council

i. Reports from external bodies

Aylesbury Garden Town Consultation: Cllr Mason and Cllr McCall had attended the public drop-in session organised by Bucks Council and reported that the Planning Committee would fully review the proposals. **ACTION: Planning Committee**

Bucks Council's Licensing Application Training: Cllr Wyatt had attended this event and will forward the recorded session to Council. **ACTION: Cllr Wyatt**

ii. Standing Orders Update: It was resolved that the following sentence: 'in the event of the Planning Committee failing to form a quorate meeting in time for planning deadlines, respond directly to the planning authority, having consulted with members of the Planning Committee' be added to Section 15 of the Standing Orders. **ACTION: Clerk**

iii. General Power of Competence. It was resolved that the Council meets the criteria for eligibility for General Power of Competence relating to electoral mandate and relevant training of the Parish Clerk and would adopt the power.

22.58 Clerk's Report

It was noted that following the death of HM Queen Elizabeth II on 8th September 2022 a Book of Condolence had been opened in the parish council office during the week and Red Kite Pavilion during the weekend. The clerk reported that Buckinghamshire Council were considering collating and binding all the Buckinghamshire Books of Condolence together.

22.59 Finance & Staffing

i. The draft minutes of the Finance & Staffing Committee meeting held on 6th September 2022 were noted and their recommendations approved:

a) **It was resolved to adopt the draft Reserves Policy.**

b) **It was resolved to adopt the draft Training & Development Policy.**

ii. The completion of the 2021/2022 Annual Governance & Accountability Return and the External Auditor Report and Certificate were noted.

iii. The balance sheet and income and expenditure accounts at 31st August 2022 were noted. Income was £169,436 and expenditure £192,476.

iv. Payments totaling £40,954.69 were approved. It was noted that the YCIP invoice for the RKP cleaning did not include VAT. This would be queried. **ACTION: RKP WG**

Payments over £500

Invoice Date	Company	Description	Net £	Vat £	Total £
24/08/2022	Aston Clinton Bowls Club	Approved Grant for AC Bowls	£ 2,011.20	£ -	£ 2,011.20
20/09/2022	Aylesbury Town Council	Devolved services additional work contract	£ 2,100.00	£ 420.00	£ 2,520.00
20/09/2022	Aylesbury Town Council	Devolved services contract	£ 5,686.59	£ -	£ 5,686.59
16/08/2022	Caloo	Playpark additional bark removal	£ 2,328.00	£ 465.60	£ 2,793.60
20/09/2022	David Ogilvie Engineering	NHS Breathing Space Bench	£ 1,312.00	£ 262.40	£ 1,574.40
20/09/2022	E.Sharp (Electrical) Ltd	Garage: Kiosk electrics/floodlight electrics	£ 2,114.85	£ 422.97	£ 2,537.82
30/08/2022	Frank Cooper and Son Ltd	Grounds Maintenance	£ 1,442.92	£ 288.58	£ 1,731.50
01/09/2022	Ken Workman	Park Keeper Duties August 22	£ 1,301.19	£ -	£ 1,301.19
11/08/2022	Lifelong Steel Shed Ltd	Lifelong Steel shed final payment	£ 6,660.83	£ 1,332.17	£ 7,993.00
18/08/2022	PKL Littlejohn	AGAR 21/22 External Auditor's Fee	£ 1,000.00	£ 200.00	£ 1,200.00
29/07/2022	Rialtas	Omega Software Installation/training/Subs	£ 1,760.00	£ 352.00	£ 2,112.00
21/09/2022	Stopem Limited	Allotment Gate	£ 1,352.90	£ 270.58	£ 1,623.48
22/09/2022	TWC (services) Ltd	RKP chlorination service	£ 1,213.74	£ 242.75	£ 1,456.49
24/08/2022	UK Security Group	Extension to Park CCTV	£ 7,450.00	£ 1,490.00	£ 8,940.00

22.60 Facilities

- i. The draft minutes of the Facilities Committee meeting held on 25th August 2022 were noted and their recommendations approved.
- ii. Extension to the current CCTV provision: UK Security Group had been instructed to supply and install the camera and pole. Next week Sandy's Plumbing Limited would carry out the trenching work and E Sharp Electrical Ltd the cabling. The pole would be installed the following week. **It was resolved that the shortfall in funding would be taken from general reserves.**
- iii. RKP Snags: The fire shutter service is to take place later in the week during which the issue regarding the main kitchen shutter would be addressed. The door seals throughout the building and fallen lighting posts to the front of the building had yet to be rectified.

22.61 Events

- i. Remembrance Service: Road closures had been applied for and a meeting with the Royal British Legion had been scheduled for 11th October.
- ii. Santa's Float: The working group were considering running the event over two days on Saturday 10th and Sunday 11th December as the initial date proposed, Sunday 18th December, clashed with the FIFA World Cup final. The possibility of offering the option of collecting funds electronically would be investigated. **ACTION: Clerk/Events WG**

22.62 Highways & Streetlights

- i. A meeting with the LAT for Aston Clinton had been arranged for 14th October. It was agreed that the following be added to the items being discussed with the LAT: the shrub blocking the signage at the woodlands roundabout, the spraying of the weeds along Aylesbury Road and the state of the roads following recent cabling work by Gigaclear. **ACTION: Cllr Hughes/Cllr Goode**
- ii. Aston Clinton Society Funded White Gates: Aston Clinton Village Society wish to fund white gates for all the entrances to the village. As Transport for Bucks will only deal with the parish council with regard to the purchase and installation of white gates the village society request that Council consider the proposal. It was agreed that the proposal be supported and that the design and costings be submitted to the next Council meeting for approval.
- iii. Footbridge over Canal at Stablebridge Road: Cllr Birchley requested that Council consider the need for a footbridge across the canal at Stablebridge Road. Cllr Read reminded Council that there was S106 funding available for a Stablebridge Road footpath project

which included the installation of a footbridge over the canal and a linking of the existing footpath from London Road all the way up to the junction with Upper Icknield Way. This project would be part of the Aylesbury Greenway and would be in conjunction with Buckinghamshire Council. It was agreed that the project be revisited.

ACTION: Clerk

CLlr Birchley informed Council that bridge 8 on the canal was closed. It was agreed that a letter be sent to the Canal & River Trust requesting that it is reopened. **ACTION: Clerk**

22.63 Planning Committee

- i. The next meeting of the Planning Committee will take place on 29th September 2022.

The meeting closed at 7.50pm

Signed.....Date