
BISHOP MONKTON PARISH COUNCIL

Clerk: David Taylor
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Minutes of the Regular Meeting of the Parish Council held on Wednesday 20th February 2019 at 6.15pm Bishop Monkton Methodist School Room

(2019 – 029) **Present** were Cllr Pam Brown (Chairman), Cllr Antony Garnett, Cllr Stephen Verrill and Cllr Ben Cairns.

(2019– 030) Also present were David Taylor, Clerk, and 3 members of the public.

(2019 – 031) **Apologies** were received from Cllr Harrison of NYCC.

(2019 – 032) No **Declarations of Interest were received** from Councillors and so no **Dispensations were required**

(2019 – 033) It was **resolved** that the minutes of the meeting held on 10th January 2019, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

(2019 – 034) The Clerk **reported** that:-

- a. He had obtained a quote for the printing costs of "Walks around Bishop Monkton" from Ripon Business Services (692699 - Karen). This was given to the Chairman.
- b. The NYCC grant payment for the recently installed bus shelter is being processed.
- c. The link to Cycling and Walking Investment Strategy (CWIS) has been circulated.
- d. Harrogate Probation Service unpaid work co-ordinator has been contacted and the details are on file.
- e. The forms for the HBC bulb / wildflower scheme have been received – these were given to Cllr Garnett.
- f. Commuted sums are lined up for the springer this but must be non-maintenance claim.
- g. There is a draft schedule of meetings. He shall post this on the Website and send Margaret Lodge a copy.
- h. Once again, a commuted sums update has been requested from Sean Wright (HBC). When the results are to hand, they will be circulated.
- i. The BM Gardening Club has been paid in respect of maintaining the flower planters at the village signs.

(2019 – 035) No Parish Council representatives were able to attend the recent Village Hall Committee meeting. The Chairman told the meeting that she would obtain copies of minutes from the meeting and report back in due course.

(2019 – 036) Cllr Brown gave the Clerk a cheque from the Masons Arms in respect of money collected towards the Defibrillator purchased for the village. He shall pay this cheque in to the Parish Council bank account.

(2019 – 037) The Council considered a report concerning the benches in and around Bishop Monkton that was produced by Cllr Garnett and concluded that:

- a. The benches themselves were in generally good order, but needed re-coating with a protective finish,
- b. The slabs upon which they sit should be replaced with a concrete plinth with slabs re-laid to the front of the plinth,

BISHOP MONKTON PARISH COUNCIL

Draft Minutes – 20.02.2019

- c. There should be a site meeting before work starts that includes Councillors and contractors.
- d. The Clerk is to find out if commuted sums are available and can be used for this work.

(2019 – 038) The Council **heard** that the playground springs are ready to be fitted and work should start in 2/3 weeks.

(2019 – 039) The Council **considered** the recycling bins at the village hall. It was resolved that the Clerk should draft a notice to be put on the website saying that;

- a. The bins no longer provide an income for the village (which they originally did),
- b. They are not used as much as they were when first introduced,
- c. Now that kerbside recycling is widespread, there appears to be little need for them,
- d. They cost time and effort on the part of volunteers to keep the site tidy,
- e. It is considered that they should be removed,
- f. Invite comments from villagers regarding their removal.

(2019 – 040) The Council **heard** that two candidates have been interviewed and that another is due to be interviewed the following evening for the position of Clerk. It is hoped that an appointment will be made shortly.

(2019 – 0410) The Council **heard** that no candidates had come forward to date for more Councillors to the Parish Council. The Clerk is to circulate co-option forms to Councillors when available.

(2019 – 042) The Council **heard** that the village walks booklet should be published very shortly. It was resolved that the quotation obtained by Cllr Brown should be used.

(2019 – 043) Cllr Brown reported that the village welcome packs were almost ready to be issued and that a number of residents had requested a pack. It was **resolved** to pay Cllr Brown in respect of expenses incurred stationary supplies for the village welcome packs.

(2019 – 044) The Council **heard** that the village salt bins were in good order and that Cllr Verrill is overseeing their provisioning. It was **resolved** to pay Cllr Verrill for the salt he has purchased and that the Clerk should purchase 6 more salt scoops.

(2019 – 045) The meeting **heard** that permission to carry out surgery on the village Christmas tree had been refused by Harrogate Borough Council.

(2019 – 046) The Council **heard** that the PC's strimmer was no longer serviceable but **resolved** that it was not necessary for it to be replaced.

(2019 – 00) With regard to a further, new bus shelter, the Council **resolved** that:

- a. The subject should be placed on the agenda of the next Annual Parish Meeting,
- b. The Clerk should place a notice on the website explaining where it is proposed to site the bus shelter and why.

(2019 – 047) With regard to renovation works that are required to St John's Church roof, Cllr Brown said that she was attending a forthcoming meeting on the situation, but not as a representative of the Parish Council. The Clerk advised that the Parish Council should not proceed with any action until the situation concerning the legality of assisting with the works was clear. It was **resolved** to await further advice.

BISHOP MONKTON PARISH COUNCIL

Draft Minutes - 20.02.2019

(2019 – 048) The Council considered the email from Martin Minett regarding power supply breaks to the Village and **resolved** that the Clerk should reply saying that it was understood at further works to the village power infrastructure were due to be carried out.

(2019 – 049) Financial Matters:

- a. It was **resolved** to pay the accounts shown on Schedule "A", below
- b. To **receive** a bank reconciliation to the period 10.01.2019 to 20.02.2019

(2019 – 050) Financial Matters:

- a. The accounts for payment as listed on "Appendix A", below, were approved for payment.
- b. A bank reconciliation for the period to 20.02.2019 was received and unanimously approved. This appears at "Appendix B", below.

(2019 – 051) The following Planning Notices were **received**:-

- a. DECISION NOTIFICATION - 18/05097/FUL - Mr And Mrs Czuba - **Noted**

(2019 - 052) The following Planning Applications were **considered**:-

- a. 19/00212/PBR - Prior notification for Change of Use from Agricultural Building to form 1 no. Dwelling (Use Class - C3). Church Farm Knaresborough Road – Mr M Beecroft. It was **resolved** to send a return of **Option B** - The Parish Council objects on the planning grounds;
 - i. That the site notice disappeared at some time before last weekend – 16.02.2019.
 - ii. The building has been used for equestrian purposes and not exclusively for agricultural purposes in the recent past. The Parish Council wishes that the planning authority investigates this matter.
 - iii. The Parish Council doubts that the building is presently part of a working farm and, again, wishes that the planning authority investigates this matter.
 - iv. The proposed site is not within the village 30MPH Zone and the Knaresborough road does have a problem with speeding traffic.
 - v. The proposed site is near an accident blackspot corner, which has seen many accidents in recent years
- b. 19-00392-FUL –Erection of agricultural shed - Springfield House Mains Lane Bishop Monkton It was **resolved** to send a return of **Option A** - The Parish Council has no objections.
- c. 18-05274-REM - The Red House Moor Road - Mr James Clink. It was **resolved** to send a return of **Option B** - The Parish Council objects on the planning grounds;
 - i. the discharge of surface water into the present, overloaded, combined sewer that runs through the centre of the village will be detrimental to the village sewage infrastructure.
 - ii. Surface water should go into a watercourse even if pumping or channelling across adjacent land is necessary.

(2019 – 053) The following items were received to be considered at the next meeting.

- a. A new village bus shelter.

(2019 – 054) **It was confirmed** that the next regular meeting of the Parish Council would a regular meeting on 4th April 2019 at 6.15pm at the Methodist School Room, Bishop Monkton.

BISHOP MONKTON PARISH COUNCIL

Draft Minutes - 20.02.2019

(2019 – 055) A schedule of future dates appears at “**Appendix B**”, below.
(2019 – 056) The **meeting closed** at 8.15pm

These minutes were recorded and prepared by the Clerk to the Bishop Monkton Parish Council, David Taylor.

Signed as a true record by Cllr. Pam Brown, Chairman

Date:

These minutes are in draft form only and will not be classed as officially recorded minutes until ratified at the next meeting of the Bishop Monkton Parish Council.

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix “A” – Schedule of accounts approved for payment.

- i. Clerks Salary – January
- ii. HMRC - PAYE
- iii. Clerks Expenses – Oct 2018 & Feb 2019
- iv. Office expenses
- v. EuraAudit
- vi. Reece Safety Products – Salt Bins
- vii. Oasis Flowers
- viii. Bishop Monkton Gardening Club
- ix. Cllr Verrill
- x. Cllr Brown

BISHOP MONKTON PARISH COUNCIL

Draft Minutes - 20.02.2019

Appendix "B"

Bank Reconciliation as 20th February 2019

HSBC a/c ****9457	£ 8,348.91	
HSBC a/c ****2818	£ 2,124.16	
	£ 10,473.07	£ 10,473.07
Less Unpresented Cheques (Schedule 1)	£ 122.53	
Sub Total	£ 10,350.54	<u>£ 10,350.54</u>

Cash Book

as at 22.11.2018

HSBC a/c ****9457	£ 14,286.30	
HSBC a/c ****2818	£ 2,124.16	
Sub Total	£ 16,410.46	£ 16,410.46
		£ -
Add receipts	£ -	£ 16,410.46
Subtract payments (Schedule 2)		£ 5,937.39
Cash Book total		<u>£ 10,473.07</u>

Current State

£ 10,350.54

Schedule 1

1 Clerks OOP expenses- to date	£ 31.37
2 Office Expences - Oct 2018	£ 17.77
3 Office Expences - Feb 2019	£ 20.79
4 HMRC PAYE	£ 16.60
5 EuraAudit	£ 36.00
Total	£ 122.53

Schedule 2

1 Office Ex	£ 50.24
2 Arbortech	£ 360.00
3 ASC Metals	£ 1,000.00
4 Farm & Land Services	£ 505.80
5 HBC	£ 66.00
6 ASC Metals	£ 1,838.80

BISHOP MONKTON PARISH COUNCIL

Draft Minutes – 20.02.2019

7	Reece Safety Products	£ 116.83
8	YLCA	£ 38.33
9	ASC Metals	£ 1,000.00
10	Farm & Land Services	£ 336.00
11	EuraAudit	£ 36.00
12	NK Services	£ 110.00
13	YLCA	£ 15.00
14	Clerks salary (Jan 2019)	£ 227.35
15	Oasis Flowers	£ 30.00
16	S Verrill	£ 87.04
17	BM Gardening Club	£ 120.00
	Total	£ 5,937.39

Appendix "C" – Schedule of Forthcoming Meetings of Bishop Monkton Parish Council:

Parish Council meetings start at 6.15pm unless otherwise stated.

Members of the public are invited to attend and there will be a public participation session for agenda items commencing at 18:00 pm for 15 minutes prior to the meeting.

1. 10th January 2019
2. 20th February 2019
3. 21st March 2019 *
4. 4th April 2019
5. 9th May 2019
6. 20th June 2019
7. 1st August 2019
8. 12th September 2019
9. 10th October 2019
10. 21st November 2019
11. 9th January 2020
12. 27th February 2020

*** the Annual Parish Meeting, commencing @19.00 hrs held at the Bishop Monkton Village Hall.**

All regular meetings of the Parish Council take place in the Methodist School Room, unless otherwise stated.

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