

# HECKFIELD PARISH COUNCIL

## 2020/2021 Bank Reconciliation AUDIT SHEET

Receipts and payments summary		
1	Balance Brought Forward from 1st April 2020	£7,278.36
2	Plus Income 2020/21	£20,843.28
3	Less Expenditure 2020/21	£4,557.88
4	Balance to take over 31st March 2020	£23,563.76
Reconciliation		
5	Current Account at 31st March 2021	£11,055.97
6	Reserve Account at <u>31st March 2020</u>	£5,695.67
7	TOTAL BANK ACCOUNTS	£16,751.64
	plus Cllr Simpson Grant	£1,000.00
	plus returned funds from VH	£10,000.00
	minus expenditure not cleared	£4,187.88
8	Balance to take over 31st March 2020	£23,563.76

Signed:

Chairman

25th May 2021

Susan Turner, RFO

25th May 2021

## HECKFIELD PARISH COUNCIL - EXPENDITURE 2020/2021 -YE

Date	Supplier	Description	Cheque	Salary	Finance / Admin	Village Hall	Community	Project - Old Road	VAT	Total
	ST for Zurich	Insurance	291		£218.96					£218.96
	ST for GeoXphere	Online Mapping subs 2020	292		£30.00				£6.00	£36.00
	ST for HALC +NALC	Subscription	293		£193.92					£193.92
13/07/20	WVPS	Subscription 2020/21	294				£100.00			£100.00
	Clerk Salary x 3	JAN 2020. JUNE-JULY 2020	295	£900.00						£900.00
15/09/20	DH for 'mywheeliebin'	Wheelie bin stickers -slow down	296							
		Bin stickers - drive carefully								
		Pedestrian safety signs					£270.00			£270.00
	St for - RBL Poppy Appeal	Wreath	297				£25.00			£25.00
	St for - HMR churches	Donation re SID	298				£50.00			£50.00
	Clerk Salary x 5	AUG., SEPT, OCT, NOV 20	299	£1,200.00						£1,200.00
	ST for Neil Townsend	Hedgecutting sightlines B3349	300					£110.00		£110.00
	ST for HMR churches	Donation re SID-2	301				£50.00			£50.00
	Clerk Salary x 2	Dec 20, Jan 21	302	£600.00						£600.00
	Clerk Salary x 2	Feb Mar 21	303	£600.00						£600.00
	ST for Geoxphere 2021	Online Mapping subs 2021	304		£30.00				£6.00	£36.00
	PGGM	ChurchLaneSoutGreenWx2	305					£140.00	£28.00	£168.00
<b>Totals:</b>				<b>£3,300.00</b>	<b>£472.88</b>	<b>£0.00</b>	<b>£495.00</b>	<b>£250.00</b>	<b>£40.00</b>	<b>£4,557.88</b>
										£4,557.88

## HECKFIELD PARISH COUNCIL INCOME 2020/ 2021 - YE

Balance brought forward 1st April 2020										£7,278.36
Date	Payee	Description	Paid by	Precept	Grant	Returned funds		Interest	Total	
20/04/20	Hart	Parish Precept	BACS	£9,840.00					£9,840.00	
	HCC	Clr Simpson dev budget			£1,000.00				£1,000.00	
2020/21	Village Hall	Returned funds from 2019/20				£10,000.00			£10,000.00	
2020/21	Nat West	Net Interest total	BACS					£3.28	£3.28	
	<b>Total</b>			<b>£9,840.00</b>	<b>£1,000.00</b>	<b>£10,000.00</b>		<b>£3.28</b>	<b>£20,843.28</b>	
									£20,843.28	
		<b>RECEIPTS &amp; PAYMENTS SUMMARY</b>								
		Bal brought forward 1st April 2020		£7,278.36		20-Apr	£11,065.03			
		Plus income		£20,843.28			£19,546.67			
		Minus expenditure		£4,557.88			£30,611.70			
		<i>Balance</i>		<b>£23,563.76</b>						
		<b>BANK RECONCILIATION</b>								
		current a/c 44968469	31-Mar	£11,055.97						
		reserve a/c 36453196	31-Mar	£5,695.67						
		TOTAL ACCOUNTS		£16,751.64						
		plus Clr Simpson Grant		£1,000.00						
		plus returned funds from VH		£10,000.00						
		minuts expenditure not cleared		£4,187.88						
		<i>Balance</i>		<b>£23,563.76</b>						

# Heckfield Parish Council

## 2020 - 2021 Significant Variations: AUDIT SHEET

Difference between current and previous year greater than both 10% and £100  
in Section 1, boxes 2, 3, 4, 5, 6, 9 and 10

	Item	Previous Year 2019/20	Current Year 2020/2021	Difference	Diff %
1	Balance Brought Forward	£11,111.86	£7,278.36	£3,833.50	-34.50%
2	Annual Precept	£9,600.00	£9,840.00	£240.00	2.50%
3	Total Other Income	£29.79	£11,003.28	£10,973.49	36836.15%
4	Staff Costs	£2,700.00	£3,300.00	£600.00	22.22%
5	Loan interest/capital repayments	£0.00	£0.00	£0.00	0.00%
6	Total other payments (excl salaries)	£10,763.29	£1,257.88	£9,505.41	-88.31%
7	Balance carried forward	£7,278.36	£23,563.76	£16,285.40	223.75%
8	Total cash and short term investments	£7,278.36	£23,563.76	£16,285.40	223.75%
9	Total fixed assets and long term assets	£0.00	£0.00	£0.00	0.00%
10	Total borrowings	£0.00	£0.00	£0.00	0.00%
11	Trust funds	NA		NA	NA

Box 3 Total other income (excl salaries)		2019/20	2020/21	
Explanation for variation of	£10,973.49			Difference
Grants		£0.00	£1,000.00	£1,000.00
Returned funds		£0.00	£10,000.00	£10,000.00
Bank interest		£29.79	£3.28	£26.51
TOTAL		£29.79	£11,003.28	£10,973.49

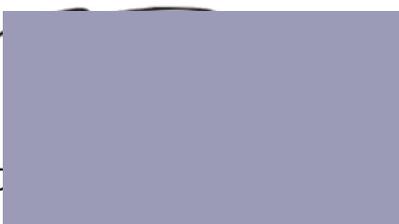
£10,973.49

Box 4 Staff Costs		2019/20	2020/21	
Explanation for variation of	£600.00			Difference
10 month's salary paid 2019/20 =£3K		£2,700.00	£3,300.00	£600.00
10 month's salary paid 2020/21 =£3K				
Jan 2020 Salary paid in 2021 hence taken over				

Box 6 Total other payments (excl salaries)		2019/20	2020/21	
Explanation for variation of	£9,505.41			Difference
Finance admin costs		£481.90	£472.88	£9.02
Publish / info - Whitewater Mag		£45.00	£0.00	£45.00
Community		£225.00	£495.00	£270.00
Project – Old Road A33		£0.00	£250.00	£250.00
Village hall		£10,000.00	£0.00	£10,000.00
VAT		£11.39	£40.00	£28.61
TOTAL		£10,763.29	£1,257.88	£9,505.41

£9,505.41

Signed:

Chairman .....  ..... 25th May 2021

Susan Turner, RFC ..... 25th May 2021

<b>Heckfield Parish Council – Year comparison and budget</b>						2021/22 budget rev Jan 21
<u>Item</u>	<u>16/17</u>	<u>17/18 Year End</u>	<u>18/19 Year End</u>	<u>19/20 Year End</u>	<u>20/21 Year End</u>	
<b>RECEIPTS</b>						
Precept		£8,000.00	£8,000.00	£9,600.00	£9,840.00	£12,851.00
Grant funding					£1,000.00	
Switch incentive						£1,250.00
Returned funds-VH					£10,000.00	
Interest		£2.49	£13.70	£29.79	£3.28	
VAT		£2,058.60	£0.00	£0.00	£0.00	£5,281.39
<b>Total Income</b>		<b>£10,061.09</b>	<b>£8,013.70</b>	<b>£9,629.79</b>	<b>£20,843.28</b>	<b>£19,382.39</b>
<b>EXPENDITURE</b>						
Expenses		£80.00	£0.00	£0.00	£0.00	£400.00
Salary		£550.00	£550.00	£2,700.00	£3,300.00	£3,600.00
Finance / Admin		£689.96	£570.96	£481.90	£472.88	£470.00
WhiteWater Mag				£45.00	£0.00	£200.00
Community - SID donations - Wreath - WVPS donation-signs				£225.00	£495.00	£500.00
Project - Pedestrian Island						£11,000.00
Project-Old Road					£250.00	
Village Hall		£9,850.00	£0.00	£10,000.00	£0.00	£15,000.00
VAT		£2,023.00	£30.00	£11.39	£40.00	£5,200.00
<b>Total Expenditure</b>		<b>£13,192.96</b>	<b>£1,150.96</b>	<b>£13,463.29</b>	<b>£4,557.88</b>	<b>£36,370.00</b>
<b>SURPLUS/DEFECIT</b>		<b>£3,131.87</b>	<b>£6,862.74</b>	<b>£3,833.50</b>	<b>£16,285.40</b>	<b>£16,987.61</b>
Balance to take over	£7,380.99	£4,249.12	£11,111.86	£7,278.36	<b>£23,563.76</b>	£6,576.15