## Minutes of Brook Parish Council Meeting held in the Village Hall on Thursday, 18<sup>th</sup> December 2014

**Present** Peter Webb in the Chair

Janet Jessop John Tomkins Simon Betty Janet Medhurst

1 member of public was in attendance.

To be actioned by

The meeting started at 7.00pm	tioned by
Cllr Forbes sent her apologies for absence.	
Declaration of interest in items on the agenda There were no declarations of interest.	
<b>Minutes</b> of the Meeting on 20 <sup>th</sup> November 2014 were approved as a true record.	
Matters Arising from the Minutes Cllrs Medhurst and Webb had spoken with Mrs Sage regarding the complaints of the air traffic above Brook.	
Thanks were expressed for the help with erecting the Christmas trees. It looks good and the lights are coming on between 6am and 9am and then between 3pm and 11pm. Special thanks are to be passed to Mr Medhurst for his assistance.	
The Financial Statement was circulated.  There were 2 cheques to be signed, Brook PCC for £30.00 for the electricity used and the Clerk for £13.51 for the one-off pro-rata payment due in December.  A budget against expenditure was also circulated.  The new spinal scales points for Clerks wages, effective as of January 1 <sup>st</sup> were circulated. In order to keep the Clerk on the relevant scale point a letter was signed asking the bank to increase the monthly wage from £250.23 to £258.31.	
Caretaker Scheme Cllr Tomkins had circulated a list of what ABC do, KCC do and Brook Parish Council does. Brook Parish Council has still not committed to anything and Cllr Tomkins will keep the Councillors in the loop as negotiations continue.	
Playground The checklist has been prepared and will be circulated to all councillors. The inspection rota was agreed for the following months: Cllr Betty to undertake for January Cllr Webb to undertake for February Cllr Medhurst to undertake for March Cllr Jessop to undertake for April Cllr Tomkins to undertake for May	SB/ TB
Contingency Plan A contingency plan for an emergency was considered a very good idea. It was agreed that volunteers from different groups would be needed, the Parish Council will organise flyer distribution to each household and organise a meeting date with the village hall so that a plan can be devised by the community for the community. The Clerk is to book the hall, design a flyer and seek to obtain copies of the handout from Kent Fire and Rescue Team.	

## **Planning Applications** The application for an extension to Kimberley has been refused. Correspondence The Clerk had received correspondence from Mr Brown regarding the 40 mph signs still in place. They have already been reported by the Clerk. The Clerk had received a telephone call telling her that the bridge on the footpath that is badly damaged is to be removed in December but won't be replaced until March. **Public Participation** Mr Alcock attended the meeting to discuss the parking problems at the school. Mr Alcock was concerned over the parking issues at the school and his suggestions are: Double yellow lines be painted from 6m toward Mr Kemp from The Willows – 20m from The Willows towards the school as this is the narrowest part of the road and would allow vehicles to pass, at present the school bus, tractors etc cannot pass and so it is unlikely that an emergency vehicle could actually pass either. The neighbours to the school have had damage to their property due to vehicles being badly parked or turning. Mr Alcock requested a "no turning" sign from the Parish Council. It was agreed that the Clerk would ask PCSO Andrew Huckstepp to attend at the appropriate time to witness the problem. He will also be asked to make contact with Mr Alcock. It was suggested that this is a Health and Safety Issue but double yellow lines would not be enforceable. Cllr Tomkins is to ask one of the governors if they could request a fire-drill with emergency vehicles in attendance at 3.20pm to assess whether access is an issue. Mr Alcock also expressed concern over the gap in the hedgerow at Mr Kemp's property and the act that horses are getting out on to the road as he does not have his gates shut. Cllr Webb is to see the residents about these 2 issues. **Any Other Business** The tree report was circulated. The cost of a replacement tree and protector is to be about £50. Cllr Betty will continue to keep a check on the trees at the front of the village hall as ABC had agreed to cut these back. The pantomime is to be held on 6, 7 and 8 February, there will be a collection in aid of the extension of Parking on the pavement is causing a problem and is obstructing the way for pedestrians. The Clerk is to contact the PCSO about this. Cllr Tomkins reported that he had spoken to someone from Outreach and BT cables are being laid.

The brook is leaking on to the road from between the pub to the property called Kenmore, the Clerk is to contact the Environment Agency about this, the drainage team are to be asked to check the culverts.

The next meeting was confirmed as Thursday, 15<sup>th</sup> January 2015, the Clerk would like any items for the

There being no further business, the meeting was declared closed at 8.26 PM.

agenda by Monday 5<sup>th</sup> January, please.

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