

West Ilsley Parish Council

FULL COUNCIL MEETING

Minutes of the Full Council meeting held in West Ilsley Village Hall on Tuesday 14th November 2023.
Commencing at 7:30 pm.

Members Present: Councillor Graham Woods (GW) – Chair
Councillor Alan Muir (AMM) – Deputy Chair
Councillor Alan Bloor (APB)
Councillor Clive Hooker (CH)
Councillor Katy Morris (KM)
Councillor Tim Pearey (TP)

Members Absent: None

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: 7 Members of the Public

Minutes

23/070 To receive, and consider for acceptance, apologies for absence from Members of the Council

All Members of the council were present so there were no apologies.

23/071 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any Requests for Dispensation from Members declaring a Disclosable Pecuniary Interest

There were no declarations of interest or requests for dispensation.

**23/072 To receive:
Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared an Other Registerable Interest or Non-Registerable Interest**

There were no questions, comments or representations.

23/073 To approve the minutes of the Parish Council Meeting held on 5th September 2023

Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chair signed the minutes.

23/074 To discuss any matters arising from the Minutes of the previous meeting
All actions had been completed.

23/075 To review the Minutes and Recommendations of the Staffing Committee meeting held on 12th October 2023
The Minutes were reviewed, and the recommendations were covered by agenda items.

23/076 To receive a report from the District Councillor
A Members Bid funding request has been submitted for the Village Hall windows.
Volunteers are needed to assist with Community Speedwatch.

23/077 To consider the following planning applications and to receive an update on planning application responses and decisions

23/02481/FULMAJ Hodcott Buildings, West Ilsley Stables, West Ilsley -
Redevelopment of Hodcott Buildings to allow the repair, restoration, extension to, and change of use of the Grade II listed threshing barn to residential use; the re-building of the former cottages to provide ancillary accommodation; associated building operations and landscaping
Resolved: To submit a response of no objections.

Action: Clerk

23/02483/LBC Hodcott Buildings, West Ilsley Stables, West Ilsley -
Redevelopment of Hodcott Buildings to allow the repair, restoration, extension to, and change of use of the Grade II listed threshing barn to residential use; the re-building of the former cottages to provide ancillary accommodation; associated building operations and landscaping
Resolved: To submit a response of no objections.

Action: Clerk

West Ilsley Parish Council has responded to the following planning applications using delegated powers since the previous meeting:
23/02214/AGRIC Land West Of Cold Harbour Cottages and South Of Road, Part Of Rowles Farm, West Ilsley - Application to determine if prior approval is required for a proposed: New building - Installation of 4 no. fertiliser tanks and containment bund.
The Parish Council was only requested to submit comments in relation to this application.

West Berkshire District Council has confirmed the following decisions since the previous meeting:

- 23/00823/HOUSE and 23/00824/LBC Downs House, Main Street, West Ilsley - New two storey rear extension with additional boiler, single storey side extension and associated internal and external alterations. Approved
- 23/02214/AGRIC Land West Of Cold Harbour Cottages and South Of Road, Part Of Rowles Farm, West Ilsley - Application to determine if prior approval is required for a proposed: New building - Installation of 4 no. fertiliser tanks and containment bund. Withdrawn
- 22/03131/HOUSE 15B Main Street, West Ilsley, RG20 7AR - Removal of existing single storey extension, and erection of two storey extension. Approved

	<ul style="list-style-type: none"> 23/01497/HOUSE Harcourt House, West Ilsley, RG20 7AS - Demolition of existing garage. Replacement garage with residential annex over. Approved 23/01913/HOUSE 1A The Maltings, West Ilsley, RG20 7AX - Single storey side extension with proposed terrace extending from front (south west) elevation. Approved 	
23/078	<p>Finance:</p> <p>To consider approving the payments listed on the Finance Report Resolved: To approve the payments listed on the Finance Report in Appendix 1.</p> <p>To note the most recent bank reconciliation The bank reconciliation to 31st October 2023 was noted as shown in the Finance Report in Appendix 1.</p> <p>To receive any reports from the Internal Controller The Internal Controller has reviewed the accounts to the end of October 2023.</p> <p>To receive the most recent Quarterly Budget Report The quarterly budget report to 30th September 2023 was reviewed.</p>	
23/079	<p>To receive an update on the Village Hall The garage roofs are being replaced. Hall hire charges for residents will remain the same. The Parish Council thanked everyone involved in holding the Bonfire Night.</p>	
23/080	<p>To consider the budget and set the precept for 2024/2025 Resolved: To adopt the budget and to set the precept at £10,700. There has been no change to the precept.</p>	Action: Clerk
23/081	<p>To review the Reserves Policy and the earmarked reserves Resolved: To continue with the current policy. The earmarked reserves will be updated at the end of the financial year.</p>	Action: Clerk
23/082	<p>To ratify the purchase of a wreath for the Remembrance Parade Resolved: To ratify the purchase of a wreath at £20.99.</p>	
23/083	<p>To consider making a donation to the West Berkshire Library Service Resolved: To make a donation of £130 to the West Berkshire Library Service.</p>	Action: Clerk
23/084	<p>To consider contributing towards the costs of the Clerk attending the SLCC Practitioners' Conference Resolved: To contribute towards the costs of the Clerk attending the SLCC Practitioners' Conference.</p>	Action: Clerk
23/085	<p>To consider amendments to the Staffing Committee Terms of Reference Resolved: To adopt the amendments to the Staffing Committee Terms of Reference.</p>	Action: Clerk
23/086	<p>To review the following policies</p> <ul style="list-style-type: none"> Scheme of Delegation Health and Safety 	

- **Vexatious Complaints**
- **Temporary Scheme of Delegation**
- **Equality Policy**
- **Dignity at Work Policy**
- **Disciplinary & Grievance Policy**
- **Training & Development Policy**

Resolved: To rescind the Temporary Scheme of Delegation, and to continue with the other listed policies.

Action: Clerk

23/087 To receive an update on the WIRSA constitution

GW has sought advice from the CCB. It is suggested that a Section 280 amendment be made to make alterations to the current constitution. It is likely legal advice will be required.

All members of the Parish Council and the Village Hall Management Committee need to be added as trustees for now.

Action:
All Cllrs

23/088 To receive an update on speeding

The council will process the data and distribute through the website and the WIN.

23/089 To receive an update on the closure of the West Ilsley Parish Council Trust

One additional signature needs to be collected before the account can be shut down. The annual return has been submitted.

23/090 To discuss matters for future consideration or for information

Recently, a burst water main occurred at the T junction between Bury Lane and Main Street. This was resolved and the road cleaned.

There being no further business, the meeting was closed at 9:02 pm.

Dates of forthcoming meetings:

Full Council: Tuesday 20th February, Tuesday 14th May (Annual Meeting of the Parish Council and the Annual Parish Meeting)

Signed: _____

Dated: _____

Appendix 1: Finance Report

Status at last bank reconciliation 31st October 2023

Account	Amount
Lloyds Current	£11,004.16
Lloyds Savings	£31,261.37
Total	£42,265.53

Income	Amount
Precept	£5,350.00
Grant for Village Hall windows	£3,000.00
Interest	£61.44
Total	£8,411.44

Payments to be approved

Payment Date	Payee	Payment Detail	Amount
05-Sep-23	Castle Windows	Balance for Village Hall windows	£4,900.00
15-Sep-23	Hugo Fox	Website hosting per month	£11.99
18-Sep-23	Just Host me	Email hosting for year	£57.46
18-Sep-23	CCB	Membership	£42.00
21-Sep-23	Staff Costs	Staff costs Sep	£337.43
27-Sep-23	Post Office	Stamps	£6.00
06-Oct-23	Poppy Shop	Wreath for Remembrance Parade	£20.99
16-Oct-23	Hugo Fox	Website hosting per month	£11.99
18-Oct-23	Staff Costs	Staff costs Oct	£338.93
23-Nov-23	Staff Costs	Staff costs Nov	£521.23
Total			£6,248.02

